

**WEST GOSHEN TOWNSHIP  
PARKS AND RECREATION BOARD MEETING  
November 15, 2000**

**Attending:** Bob Cifone, Kathy McDevitt, Dan Dixon, Michael Pillagalli, Jennifer Grey-Rice, Ed Smith and Joe Waters.

**Township Representatives:** Kathy Hahn, Ken Lehr, Al Roth and Kent Wise

**Friends of the Park:** Bob Cifone

**Meeting called to Order:** 7:04 PM by Chairman Dan Dixon

After a review of the minutes submitted for the September 20, 2000 meeting, Joe Waters asked to revise the minutes on page 2 within the Friends of the Park section to state to following:

"Kelly Cifone informed that the 59 + volunteers helped Community Day patrons complete 1,300 projects that included 600 sand art crafts". A motion was made by Joe Waters to accept the minutes with the revision. The motion was second by Kathy McDevitt and passed.

The Financial Report dated September 30, 2000 was reviewed. There were no questions of comments pertaining to the Financial Report.

**Parks:** Kent Wise reported that the crews are still being kept busy cutting the grass at the Township Parks. Kent Wise indicated that he plans to continue the "grass management" work that includes:

- Top-dress and seed the soccer fields, the softball field and selected areas around the Amphitheater at the Community Park.
- Top-dress the little league field and Flagg field at the Community Park.
- Seed Hollowell field and selected areas around the Township Building.
- Spay weed control on selected areas around the Township Building as well as selected areas around the Amphitheater at the Community Park.

Kent Wise informed that a new 220-ft. post and rail fence had been installed at Richard C. Cloud Park and the work to rake and re-seed the new playground area has been completed. Kent Wise reported that the installation of the final 300-ft section of post and rail fence at Richard C. Cloud Park would not be completed in time for the formal dedication of the Park scheduled for Monday, October 23<sup>rd</sup> at 5:00 PM. At the South Concord Road Park, work on a new 9 space parking area is underway. The new parking area has been dug out and the stone base has been applied. The paving of the new parking area is scheduled to be complete by the end of October. Kent Wise informed that there are plans to install a new post and rail fence at the park along South Concord road and indicated that the new playground equipment still needs to be installed. Dan Dixon asked if Ken Wise was still looking to fill an opening on his staff. Kent Wise informed that the Township had advertised in the Daily Local News and that at this time, 2 candidates for the open position have been interviewed. Finally, Kent Wise informed that he is planning to get the pumpkins for Harvest Day on October 19<sup>th</sup>.

**Recreation:** Al Roth distributed copies of the 2000 Summer Camp end of year report to the members of the Park and Recreation Board for review. Al Roth reported that there were 16 new councilors and 20 new junior councilors that helped support this year's program and indicated that he expected many of them to return next year. Al Roth informed that any issues were addressed immediately and that overall, he felt the staff did a good job. There was only 1 day that Summer Camp was closed due to the weather. Additionally, there were 2 new field trips offered this season including a trip to Marsh Creek and combination Police Station Tour and Art reception at the West Goshen Township Building. There was a

decline in attendance for the Tee-Ball and Lacrosse clinics, however; overall attendance for the clinics was up from the previous year. Al Roth offered thanks to Ken Lehr for his efforts to ensure that this year's Summer Camp program was successful. Al Roth also thanked the members of the Park and Recreation Board and the Township for the support they provide for the Summer Camp program. Al Roth reported that his efforts to improve the Summer Camp program include putting together an instruction manual for the councilors and junior councilors. Additionally, Al Roth indicated that he would like to expand the Summer Camp orientation to include a "*craft person*" as well as adding an additional orientation session for the returning junior councilors. On the topic of the budget, Al Roth informed that the increase in the actual expenditures for councilors was due to 5 new councilors being added after the budget was finalized. Additionally, the \$40,442 in registration fees is up from last year and expenses came in under budget at \$16,100. Al Roth stated that he is always careful to keep the Summer Camp expenditures within budget. Dan Dixon discussed the idea of taking 2 or 3 incremental steps to increase the registration fees in order to keep them in line with expenses. Ken Lehr stated that he believed that the Park and Recreation Board had recommended pricing structure options for picnics held at the Township parks but at this time, nothing has been recommended or approved for Summer Camp fees. Jennifer Grey-Rice indicated that she believed that the Park and Recreation Board had discussed raising Summer Camp fees in small increments over a 3 year period and stated that we need to go back through the Park and Recreation Board meeting minutes in order to determine what was discussed. Ken Lehr indicated that he would review the meeting minutes to see if there is anything pertaining to Summer Camp fees. Al Roth informed that only 1 parent questioned the increase in fees for the 2000 Summer Camp program. Michael Pillagalli asked if there were people on the waiting list for this year's Summer Camp program. Dan Dixon asked Ken Lehr to check into the possibility of working with Kathy McBratney to line up the group "Trout Fishing in America" to perform as part of a music workshop for next year's Summer Camp program. Finally, Dan Dixon stated that the Park and Recreation board was extremely pleased with this year's Summer Camp program and offered thanks Al Roth and everyone else involved in the program for a job well done.

**Friends of the Park:** Bob Cifone reporting for the Friends informed that at this time, there is nothing new to discuss. Joe Waters informed that the Friends would receive \$1,000 from the Outback Steakhouse for Community Day. This figure represents the balance of their budget for Community Events. Ken Lehr indicated that the Outback Steakhouse would like to participate again next year under the condition that the Township limits the number of free meal tickets in addition to giving the Outback Steakhouse and John Leary exclusive rights as the only food vendors for Community Day. Michael Pillagalli stated that the Township should have a line item in the Community Day budget to cover the cost of the meals for the volunteers. Ken Lehr reported that requests for ticket are coming in for the Thursday, December 14<sup>th</sup> bus trip to Radio City Music to see the "Rockettes". Ken Lehr reported that at this time, there have not been any tickets sold for the Saturday, December 2<sup>nd</sup> bus trip to Madison Square Garden to see "A Christmas Carol". Michael Pillagalli asked if the Township should consider allowing patrons the option to buy tickets for the event on the bus.

**Old Business:** Ken Lehr reporting on Harvest Day informed that at this time 32 adults and 33 children have registered for this year's event. Ken Lehr stated that half of the registrations were sent in via the WEB. Kent Wise reported that he planned to pick up the pumpkins for the event tomorrow (October 19<sup>th</sup>). Dan Dixon informed that he had contacted Sonny Hicks to line up the second Hay Wagon and order the 50 to 60 bails of straw required for this year's event. Michael Pillagalli stated that he would re-confirm the arrangements he made with Phil and Linda Hicks for the other Hay Wagon required for Harvest Day. Ken Lehr reported that he had lined up a face painter for this year's event. The band "Makin Music" is also scheduled to perform at Harvest Day. Kent Wise informed that he was able to secure a second tractor from Bob Gilbert. Kent Wise stated that Dorine Conant will drive one of the tractors and indicated that he would need to find a driver for the second tractor. Anyone available to help moving the pumpkins and decorating the park should be at Coopersmith Park at 12:30 PM. Harvest Day activities will again be held at Coopersmith Park on Sunday, October 29<sup>th</sup> from 2:00 PM to 4:00 PM.

Jennifer Grey-Rice reporting on the "Holiday Event" informed that this year's program has been scheduled for Friday, December 8<sup>th</sup> from 6:00 PM to 8:00 PM at the Community Park with a rain date of

Friday, December 15<sup>th</sup>. Ken Lehr indicated that he has contacted the West Chester University Gospel Choir, the West Chester Christmas Singers and the Cord Busters to determine if any of these groups would be available to perform at the "Holiday Event". Ken Lehr indicated that he had also contacted the Holly Trinity hand bell choir and a representative for the group indicated that they would not be able to perform outdoors. Jennifer Grey-Rice informed that the Township planned to have displays representing the 3 December Holiday themes at the Community Park. There are also plans to place luminaries around the Community Park and light up the pavilion and the gazebo. The Township also plans to offer hot beverages to the patrons. Joe Waters asked if the Friends could do a mass mailing to the local business to encourage them to sponsor the luminaries.

Ken Lehr reported that the Summer Concert sub-committee had a meeting to discuss the options for the 2001 season. Ken Lehr reviewed the preliminary schedule for the 2001 season and informed that the Township will not schedule a concert on the same day as the July 22<sup>nd</sup> Turks Head festival. The preliminary schedule for the 2001 Summer Concert series is listed below:

Date	Theme	Featured Performers	Cost
June 17th	Children's Concert	Kristen Lems	\$1,500
July 1st	Mummers' Concert	To be determined	N/A
July 15th	Motown	Special Blendz	\$1,500
July 29th	Irish Rock	Blackthorn	\$3,100
August 12th	Swing with Me	City Rhythm	\$2,000
August 26th	Country-Western	Country Joe and the Honky Tonk Heroes	\$1,000

Ken Lehr reporting on "Movie Nights" informed that 125 people attended the October 21<sup>st</sup> presentation of "The Nightmare before Christmas" at the Community Park. Information on "Movie Nights" is listed below:

Date	Movie	Location	Attendance
September 24th	"Antz"	Township Building	120
October 7th	"Babe"	Township Building	40
October 21st	"The Nightmare Before Christmas"	Community Park	150

Dan Dixon stated that Ken Lehr has done an excellent job on the initial presentation of "Movie Nights" building the foundation for a nice family event. Ken Lehr indicated that the Township is planning to present "Movie Nights" again next year. Dan Dixon suggested that the Township should look into adding a popcorn machine for next year's proposed events.

Ken Lehr reporting on the year 2001 budget informed that the Board of Supervisors approved the recommended 2001 budget that included the purchase of the Risograph machine. Ken Lehr informed that this year's budget surplus would be used to purchase a new pop-up tent, a Digital camera and a wireless microphone. Additionally, Ken Lehr stated that a new movie projector would also be purchased if the Township could find one at a cost of around \$1,100.

**New Business:** Dan Dixon asked the members of the Park and Recreation Board to review the handout containing proposed committees for 2001 and place their name next to the committee(s) they would be

interested in serving on. Dan Dixon indicated that he would collect the handouts at the end of the meeting and use this information to formulate the year 2001 committee assignments. Dan Dixon informed that he was considering dropping the number of Park and Recreation Board members assigned to certain committees such as the Easter Egg Hunt, July 4<sup>th</sup> Decorated Bike Parade and Harvest Day since the requirements for these events are well defined. Kelly Cifone expressed concern that all of the work for these events could fall on one person. Jennifer Grey-Rice stated that based on his role as Park and Recreation Director, Ken Lehr would automatically be assigned to each committee. Dan Dixon reported that he planned to assign each Park and Recreation Board member to the large events such as Community Day. Dan Dixon stated that he had also added a new Teen committee for the year 2001. Jennifer Grey-Rice informed that Al Roth has some great ideas for Teen activities and asked if it would be possible to have Al Roth serve on this committee. Joe Waters stated that he believed Al Roth would make a great chairperson for the Teen committee. Dan Dixon reported that he would contact each Park and Recreation Board member to confirm their 2001 committee assignments and have a plan in place for the 2001 committee assignments to report at the January Park and Recreation Board meeting. Kelly Cifone asked if the members of the Friends of the Park would be allowed to participate in the committees. Dan Dixon stated that any help the Friend of the Park could provide would be much appreciated.

Joe Waters reported that the Friends of the Park received a \$365.00 check from John Leary their share of the Concession Stand revenues from Community Day.

Dan Dixon began the discussion on the year 2001 officers by informing that West Goshen Township is designated with a 2<sup>nd</sup> Class County code that requires an election to fill officer positions (Chair, Vice Chair and Secretary) on an annual basis. Joe Waters stated that the Park and Recreation Board should continue their practice of rotating officers every 2 years and made a motion that for the year 2001, Dan Dixon, Kathy McDevitt and Ed Smith should continue to serve as Chair, Vice Chair and Secretary respectively. The motion was second by Jennifer Grey-Rice and passed. Ray Halvorsen stated that it is a good policy to continue to rotate the Park and Recreation Board officers every 2 years.

Kelly Cifone reporting on Harvest Day thanked Kent Wise and his crew, the Friends, members of the Park Board and Township representatives for their efforts in making this year's Harvest Day a success. Ken Lehr estimated that between 500 and 600 people attend this year's event. Joe Waters commented that Harvest Day was *great* and that everyone attending had a good time.

Members of the Park and Recreation Board discussed the option of not holding a meeting during the month of December. Based on the discussion, Kathy McDevitt made a motion recommending that the Park and Recreation Board would not hold a meeting on the third Wednesday in December. The motion was second by Bob Cifone and passed. Joe Waters asked if the Park and Recreation Board is responsible for notifying the public of this decision. Sharon Lynn indicated that the Township would provide the notification to inform the public that the Park and Recreation Board would not hold a meeting on the third Wednesday in December.

The meeting was adjourned at 8:00 PM. The next meeting is scheduled for January 17<sup>th</sup>.

Respectfully Submitted,

Ed Smith