

**WEST GOSHEN TOWNSHIP
PARKS AND RECREATION BOARD MEETING
March 19, 2003**

Attending: Bob Cifone, Dan Dixon, Mary Lou Enoches, Jerry Napiecek and Ed Smith

Township Representatives: Ken Lehr, Sharon Lynn, Pat McIlvaine, Nick Palso, Al Roth and Kent Wise

Meeting called to Order: 7:07 PM by Chairman Bob Cifone

Bob Cifone began the March 19th meeting by leading the members of the Park and Recreation Board in reciting the pledge of allegiance to the American flag.

After a review of the minutes submitted for the February 19, 2003 meeting, a motion was made by Mary Lou Enoches to accept the minutes as submitted. The motion was seconded by Jerry Napiecek and passed.

The Financial Report dated February 28, 2003 was reviewed. There were no questions or comments pertaining to the Financial Report.

Parks: Kent Wise reported that the crews have completed their regular winter maintenance on the Township's mowing equipment. Kent Wise informed that the crews have also completed their maintenance efforts on the Township's 10,000-pound trailer. Kent Wise indicated that the work to restore the wood signs for the Township Parks has been completed informing that the signs for Coopersmith Park and Hamlet Crest Park await installation. Kent Wise reported that the crews have completed the process of sanding and painting the 4 lock boxes retrieved from Flagg Field, the Community Park Softball Field, the Community Park Little League Field and Hallowell Field. Kent Wise reported that the Township has ordered 2 new sets of bleachers for Flagg Field and indicated that the new bleachers will be installed once the field surface dries out. Kent Wise informed that the Township has installed 4 new steel doors on the pavilion at Coopersmith Park. Kent Wise reported that all of the locks on the new doors are keyed the same and stated that the new doors still need to be painted. Kent Wise informed that the crews will begin their spring clean efforts on Monday (March 24th) and indicated that the fields and bathroom facilities at the various Township Parks should be open by the end of next week (March 28th). Additionally, Kent wise stated that the Township would shut down the soccer fields at the Community Park for the upcoming spring season. Dan Dixon asked if the Township has encountered any problems with keeping people off of the baseball and soccer fields due to the extreme weather conditions encountered over the winter. Kent Wise indicated that there have not been any problems reported to date.

Recreation: Al Roth reporting on the 2003 Summer Recreation Program informed that a decision was made to push back the start of this year's program 1 week. The 2003 program will now run from June 23rd through August 15th. Al Roth informed that confirmation letters have been sent out to 25 returning Summer Recreation Program counselors and indicated that 14 of the recipients have accepted a job position for this year. Al Roth indicated that he would need to hire 11 new summer camp counselors to support the 2003 program. Al Roth reported that he along with Ken Lehr have conducted 6 interview sessions to fill to the summer camp positions and indicated that there are still 5 applications on hand that need to be processed. Al Roth informed that Ken Lehr also posted the openings on the Township bulletin board and indicated that he expected to have options for filling the remaining summer camp positions. Al Roth stated that he planned to conduct interview sessions on March 28th with 2 additional sessions targeted for the early April timeframe. Al Roth reported that the final decisions on the summer camp positions would be finalized by the middle of April and indicated that he would review the volunteer requirement for registration at the April Park and Recreation Board meeting. Key dates for the 2003 Summer Camp program are:

- Parent Orientation: April 30th at 7:00 PM
- Registration: May 10th from 8:00 AM to 11:00 AM
May 17th from 9:00 AM to 11:00 AM
- Staff Orientation: June 7th
- Summer Camp: June 23rd through August 15th

Friends of the Park: Ken Lehr reporting for the Friends informed they their next quarterly board meeting is scheduled for April 3rd. Ken Lehr informed that Kelly Cifone has sent out letters to potential sponsors and continues to work on sponsor/fundraising duties for the Friends.

Old Business: Ken Lehr reporting on upcoming Bus Trips informed that the Township has lined up a return to Baltimore for a Phillies/Orioles game on June 28th. The cost of this trip is \$34.00 per person. Additionally, Ken Lehr reported that he is currently working with representatives from East Goshen Township and the Borough of West Chester to schedule an overnight trip to Boston on Friday, July 18th through Sunday July 20th. The Boston bus trip would include hotel reservations for 2 nights, tickets to the Boston Red Sox game, brunch at the Hotel on Saturday and Sunday, a box dinner on the bus and a Boston Duck (amphibious vehicle) tour. The cost of this trip is \$299.00 per person based on double occupancy or \$449.00 per person for single occupancy. Finally, Ken Lehr indicated that the Township is planning a trip on September 27th to see the Phillies play the Atlanta Braves on their second-to-last home game at Veterans Stadium. The cost of this trip is \$29.00 per person.

Ken Lehr reporting on the Easter Egg Hunt informed that there were more Easter Eggs remaining that need to be stuffed with toys and asked if any Park and Recreation Board members had time to help with this task. Dan Dixon asked if anyone from the Township had taken care of lining up prizes/gifts for the children participating in the Easter Egg Hunt. Ken Lehr stated that he would contact Jennifer Grey-Rice informing that Jennifer usually takes care of lining up the prizes for this event. Dan Dixon suggested that the Township should purchase new Easter Eggs prior to next year's event informing that many of the Easter Eggs he filled with candy were in poor condition. Ken Lehr reported that about ½ of the Township's Easter Eggs are new with the remainder recycled from the previous year. The Easter Egg Hunt is scheduled for Saturday, April 12th with a rain date on Saturday, April 19th. All volunteers are asked to arrive at Coopersmith Park by 9:00 AM to help with preparations and hide the Easter Eggs.

Ken Lehr reporting on the 2003 Summer Concert Series informed that there is nothing new to report at this time. Ken Lehr reported that the themes for the 2003 Summer Concert Series include "Children's Concert" (June 22nd), "Motown" (June 29th), "Big Band Concert" (July 13th), "Folk Night"(July 27th), "Night in the Hawaiian Islands" (August 10th), and "Doo Wop Night"(August 24th).

Ken Lehr reported that the Township would be bringing "*Shakespeare to the Park*" this year informing that the Vagabond Acting Troupe have been contracted to perform *Richard II* at the Community Park. Ken Lehr stated that at the recommendation of Lee McFadden, the performance would be scheduled during the current school year giving teachers the option of requesting their students to attend the performance as part of a homework assignment. Ken Lehr stated that the Township has scheduled the performance of *Richard II* at 5:00 PM on Saturday May 31st with a rain date of Sunday, June 1st.

Ken Lehr reported that the Township is planning a joint venture with the Borough of West Chester, West Whiteland Township and East Goshen Township to offer a "*Teen Night*" for students within the West Chester Area School District. The cost for the event would be \$10.00 per person for tickets purchased in advance or \$12.00 per person for tickets purchased at the gate. Ken Lehr informed that he attended a meeting with representatives from North Pole Promotions (they provide inflatable rides for Community Day) to determine what they would be able to provide to support the proposed event. Ken Lehr indicated that at this time, North Pole Promotions would provide a climbing wall, 2 obstacle courses that include a giant slide replica of the Titanic hitting the iceberg, basketball free throw, baseball speed pitch and a bungee run. Ken Lehr reported that the winner of the May "Battle of the Bands" contest would also be invited to perform at "*Teen Night*"

New Business: Ken Lehr reporting on Community Day informed that the Friends have requested members of the Park and Recreation Board to form a committee for the purpose of continuing the planning process for this year's event. Park and Recreation Board members Mary Lou Enoches, Bob Cifone, Dan Dixon, Jerry Napiecek and Ed Smith volunteered to participate on the new committee. Ken Lehr indicated that the planning process for the 2003 Community Day has already started and indicated that many things are already in place. The first meeting of the new Community Day planning committee is scheduled for Wednesday, April 2nd at 7:00 PM. The 2003 Community Day is scheduled for Sunday, September 14th with a rain date of Sunday, September 28th. Ken Lehr informed that the agent for "The Chatterband" indicated the band would be available to perform on both the September 14th date as well as the September 28th rain date.

Ken Lehr informed that planning maps utilized by the Comprehensive Planning Committee were located throughout the meeting room and stated that any comments and/or concerns pertaining to the maps would be appreciated. Bob Cifone asked the members of the Park and Recreation Board to report any errors/omissions identified by making a notation directly on the map in question.

The meeting was adjourned at 7:30 PM. The next meeting is scheduled for April 16th.

Respectfully Submitted,

Ed Smith