

WEST GOSHEN SEWER AUTHORITY
REGULAR MEETING
November 1, 2017
7:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, November 1, 2017 at the West Goshen Township Administration Building. Those present were:

<u>Authority</u>	<u>Unruh, Turner</u>	<u>Administration</u>	<u>HRG</u>
Theodore Murphy	Ross Unruh	Mike Moffa	Josh Fox
Phil Corvo (from 7:30 pm)		Dave Woodward	
Dan Tierney			
Tina Smith			
Shaun Walsh			

1. The regular meeting of the Authority was called to order at 7:08 P.M. by Ted Murphy.
2. Authority Chair and Member Announcements:
 - a) Ted Murphy announced that an Executive Session had been held earlier in the evening to discuss litigation matters.
3. Wastewater Superintendent Report was presented by Mike Moffa.
4. The Authority meeting minutes for October 4, 2017 were motioned for approval by Ted Murphy, seconded by Tina Smith. Approved 4-0.
5. Solicitor's Report was presented by Ross Unruh.
 - a) Inter-municipality Agreements:
 - i. West Whiteland feedback had been received and further follow-up was required.
6. Treasurers Report was presented by Dan Tierney (See report for details)
Dan discussed the intention to invest CRIM account funds in CD's, keeping a minimum of \$250k in cash-on-hand as previously approved by the Authority.
 - a) Shaun Walsh motioned to approve, as Requisition #22 from the Construction Fund, Application for Payment No. 6 as submitted by Walabax Construction Services, Inc., in the amount of \$102,026.70 for work completed through Oct. 23rd, 2017 for Contract 17-1. Seconded by Tina Smith. Approved 4-0.
 - b) Shaun Walsh motioned to approve for payment, Requisitions #18 through #29, excluding #22 already approved, from the Construction Fund, plus Tapping Fee Requisitions of \$16,172.57 and Developer's Invoices of \$4,038.89. Seconded by Dan Tierney. Approved 4-0.
7. Developers Report, dated October 27, 2017 was reviewed by Josh Fox (See report for details).

8. Engineers Report dated October 27, 2017 was reviewed by Josh Fox (See report for details). Request for motions:
 - a) Tina Smith motioned to provide Notice of Intent to Award and the issuance of the Notice to Award upon receipt of acceptable executed agreements, bonds, and certificates of insurance for Contract 17-8 to Eastern Environmental Contractors Inc. for a total cost of \$335,530.00 including Alternates 1-3. Seconded by Phil Corvo. Approved 5-0
 - b) Josh Fox discussed and confirmed with the Authority the acceptability of The Williams Group to perform the electrical scope in Contract 17-9. Dan Tierney motioned to provide Notice of Intent to Award and the issuance of the Notice to Award upon receipt of acceptable executed agreements, bonds, and certificates of insurance for Contract 17-9 to The Williams Group for a total cost of \$94,938.14 including Alternates 1-2. Seconded by Shaun Walsh. Approved 5-0
9. Mike Moffa presented the draft 2018 budget for the Sewer Authority. The Authority discussed various items and requested:
 - a. To add a 2017 YTD Expense column adjacent to the 2017 Projected Expense column
 - b. Change the label description on the Bond Construction Fund sheet
from: RESERVED FUTURE DEBT SERVICE
to: RESERVED FUTURE CAPITAL PROJECTS
 - c. Ross Unruh is to check with Bond Counsel where under the Trust Indenture Agreement to deposit capital project payments received from other municipalities, for either i) an upfront payment to an escrow account or ii) a payment after project completion

The December meeting agenda for the Authority will include a further budget presentation. The Authority must have approved a final budget by the end of 2017.

There being no other business, on a motion by Shaun Walsh, seconded by Tina Smith, the meeting was adjourned at 8:00 PM.

Respectfully submitted,

Shaun Walsh, Secretary