

WEST GOSHEN SEWER AUTHORITY  
REGULAR MEETING  
January 3, 2018  
7:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, January 3, 2018 at the West Goshen Township Administration Building. Those present were:

<b><u>Authority</u></b>	<b><u>Unruh, Turner</u></b>	<b><u>Administration</u></b>	<b><u>HRG</u></b>
Theodore Murphy	Ross Unruh	Mike Moffa	Josh Fox
Phil Corvo		Dave Woodward	
Dan Tierney			
Tina Smith			
Shaun Walsh			

1. The regular meeting of the Authority was called to order at 7:04 P.M. by Ted Murphy.
2. The annual reorganization of the Sewer Authority officer positions was conducted.
  - a. Ted Murphy was nominated for the position of Chair by Shaun Walsh, seconded by Phil Corvo. Approved 5-0
  - b. Tina Smith was nominated for the position of Vice Chair by Dan Tierney, seconded by Shaun Walsh. Approved 5-0
  - c. Dan Tierney was nominated for the position of Treasurer by Tina Smith, seconded by Shaun Walsh. Approved 5-0
  - d. Shaun Walsh was nominated for the position of Secretary by Dan Tierney, seconded by Tina Smith. Approved 5-0
  - e. Ross Unruh of Unruh, Turner, Burke & Frees was nominated by Ted Murphy to provide professional services as the Solicitor for the Authority, seconded by Phil Corvo. Approved 5-0
  - f. Josh Fox of HRG was nominated by Tina Smith to provide professional services as the Engineer for the Authority, seconded by Ted Murphy. Approved 5-0
3. The Authority meeting minutes for December 6, 2017 were motioned for approval by Dan Tierney, seconded by Tina Smith. Approved 5-0.

Resident Margie Swart raised the issue of to what degree questions or comments from residents in attendance should be referenced in the meeting minutes. The Authority discussed the issue and believes that the minutes do accurately reflect any actions taken by the Authority as a result of resident input. However, it was agreed that a voluntary sign-in sheet would be used at future meetings and the residents who sign the sheet would be acknowledged for their attendance in the meeting minutes.

4. Authority Chair and Member Announcements:
  - a) Ted Murphy announced that an Executive Session had been held by the Authority at 6 pm to discuss legal matters and that Mike Moffa and Dave Woodward from the Township had

been in attendance.

5. Wastewater Superintendent Report for the month of December was presented by Mike Moffa.
  - a. WWTP operated in compliance with the NPDES permit
  - b. Treated 112 million gallons of wastewater
  - c. Pressed 230 tons of solid waste for disposal
  - d. The third screw pump gearbox had failed. The plant was running using back-up pumps and the installation of the first gearbox replacement was in progress.
  
6. Solicitor's Report was presented by Ross Unruh.
  - a) An issue concerning the Woodlands at Greystone had been discussed in Executive Session
  - b) A meeting had been held with West Whiteland Township staff to further review the capital upgrade program and the basis and requirements for the various projects. Review by the WWT Board of Supervisors is pending
  - c) No progress by EPA on preparing a draft Settlement Agreement for the TMDL litigation. A status update is due to the judge by the end of January
  - d) A separate interest bearing sub-account has been authorized for Fulton Bank to set-up under the Bond Construction Fund for East Goshen Township
  
7. Treasurers Report dated January 3, 2018 was presented by Dan Tierney (See report for details)
  - a) Dan Tierney motioned to approve, as Requisition #46 from the Bond Construction Fund, Application for Payment No. 2 as submitted by Blooming Glen Contractors, Inc., in the amount of \$153,035.54 for work completed through Dec. 21<sup>st</sup>, 2017 for Contract 17-4. Seconded Tina Smith. Approved 5-0.
  
  - b) Shaun Walsh motioned to approve, as Requisition #47 from the Bond Construction Fund, Application for Payment No. 3 as submitted by PSI Pumping Solutions, Inc., in the amount of \$65,317.15 for work completed through Dec. 20<sup>th</sup>, 2017 for Contract 17-2. Seconded by Dan Tierney. Approved 5-0.
  
  - c) Ted Murphy motioned to approve, as Requisition #48 from the Bond Construction Fund, Application for Payment No. 1 as submitted by DiRocco Brothers, Inc., in the amount of \$39,968.64 for work completed through Dec. 21<sup>st</sup>, 2017 for Contract 17-5. Seconded by Phil Corvo. Approved 5-0.
  
  - d) Phil Corvo motioned to approve as Requisition #49 from the Bond Construction Fund, Application for Payment No. 8 as submitted by Walabax Construction Services, Inc., in the amount of \$52,470.90 for work completed through Dec. 18<sup>th</sup>, 2017 for Contract 17-1. Seconded by Tina Smith. Approved 5-0
  
  - e) Dan Tierney motioned to approve for payment, Requisitions #43 through #45, and Requisitions #50 through 55, from the Bond Construction Fund, plus Tapping Fee Fund Requisitions of \$23,077.20 and Developer's Invoices of \$232.00. Seconded by

Phil Corvo. Approved 5-0.

8. Developers Report, dated December 29, 2017 was reviewed by Josh Fox (See report for details).
9. Engineers Report dated January 3, 2018 was reviewed by Josh Fox (See report for details).  
Request for motions:
  - a) Shaun Walsh motioned for Approval of Change Order No. 1 for Contract 17-2 for an increase to the Contract Time for substantial completion of 45 days and an increase to the Contract Price of \$5,815.15 to formalize Work Change Directives #1 and #2. Seconded by Ted Murphy. Approved 5-0
  - b) Phil Corvo motioned for Approval of Change Order No.1 for Contract 17-4 for a decrease in the Contract Price of \$11,782.96 and an increase to the Contract Time for Substantial Completion of 45 days. Seconded by Dan Tierney. Approved 5-0

Josh Fox described the opportunity selected for submission for a CFA Small Water & Sewer Grant: Installation of a Variable Frequency Drive & Dissolved O2 sensor in the Aeration Basin

- a) Ted Murphy motioned for HRG to progress the application and submit for a CFA Small Water & Sewer Grant. Seconded by Dan Tierney. Approved 5-0

Josh Fox described the further progress made on the sewer rate study, but that additional discussions with Township Finance staff was required before finalizing a recommendation to present to the Sewer Authority. Ultimately the WGT Board of Supervisors will make the decision on the sewer rates for the Township. Josh indicated that options will be prepared and presented for i) An Equipment Replacement allowance and ii) Capital Reserve funding for future project investments, driven by potential new regulatory requirements or life expectancy of major system(s). It is now expected that the Sewer Rate Study will be presented by Kevin Fox, HRG, at the February Authority meeting.

10. There being no other business, Shaun Walsh motioned to adjourn the meeting at 8:40 PM, seconded by Dan Tierney. Approved 5-0

Respectfully submitted,

Shaun Walsh, Secretary