

WEST GOSHEN SEWER AUTHORITY

REGULAR MEETING

July 12, 2018

7:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Thursday, July 12, 2018 at the West Goshen Township Administration Building. Those present were:

Authority

Theodore Murphy
Tina Smith
Dan Tierney
Phil Corvo
Shaun Walsh

Unruh, Turner

Ross Unruh

Administration

Mike Moffa
Dave Woodward

HRG

Josh Fox

1. The regular meeting of the Authority was called to order at 7:02 PM by Ted Murphy.
2. The Authority meeting minutes for June 6, 2018 were motioned for approval by Phil Corvo, seconded by Tina Smith. Approved 5-0.
3. Authority Chair and Member Announcements:
Ted Murphy advised the date for the next regular meeting of the Authority would be Wednesday, August 8th @ 7:00 pm.
4. Steven Kutsuflakis of Barbacane, Thornton & Co. presented the audited basic Financial Statements of the West Goshen Sewer Authority as of Dec. 31st, 2018. The audit opinion was unqualified and the financial statements fairly represent, in all material respects, the financial position of the West Goshen Sewer Authority, as of Dec. 31st, 2018. The Authority members asked several clarifying questions on the statements and the supporting information. Tina Smith questioned whether the Authority should have a policy for custodial credit risk on deposits as the audit report indicated some risk exposure. Ross Unruh said he would obtain information for the Authority's consideration on whether such a policy was needed. Robin Stuntebeck, WG Board of Supervisors, requested that the audit information be posted on the Sewer Authority section of the Township website.
5. Wastewater Superintendent Report for the month of June was presented by Mike Moffa.
 - a) The treatment plant operated in compliance with the NPDES permit
 - b) Treated 136 million gallons of wastewater. Average of 4.5 mgpd
 - c) Pressed for disposal 287 tons of solid waste
 - d) As required by the new municipality agreements, Mike Moffa and Josh Fox will schedule a workshop meeting with West Whiteland Township public works staff. The meeting will review overall progress of the West Goshen Sewer Authority capital program and the status of individual projects.
6. Solicitor's Report was presented by Ross Unruh.
 - a) A meeting with DOJ, EPA and DRN is scheduled for Friday, July 13th. EPA had provided a response to the proposed changes the Authority had requested to the original draft Settlement Agreement for the TMDL litigation. It was believed that the parties were

- quite close to agreeing acceptable terms and language on key issues. The response from DRN was confusing, but it was hoped their issues could be resolved at the meeting.
- b) Ross Unruh informed the Authority that the Sewage Treatment Agreement document for West Whiteland Township had been moved forward for Board approvals. The final signature from West Goshen Township Board of Supervisors was expected on Tuesday, July 17th.
 - c) Discussions with Westtown on their Agreement are currently stalled. The Authority agreed to hold an executive session with a litigator from Unruh, Turner Burke & Frees prior to the next regular meeting of the Authority scheduled for August 8th.
 - d) Tina Smith enquired about the clarifying amendment for Article I in the municipality agreements the Authority had discussed at the June meeting. Ross Unruh advised this should be addressed by the Authority in the executive session.
7. Treasurers Report dated July 12, 2018 was presented by Dan Tierney (See report for details)
- a) Phil Corvo motioned to approve, as Requisition #134 from the Bond Construction Fund, Application for Payment No. 14 as submitted by Walabax Construction Services Inc., in the amount of \$102,018.60 for work completed through June 15th, 2018 for Contract 17-1. Seconded by Dan Tierney. Approved 5-0.
 - b) Phil Corvo motioned to approve as Requisition #137 from the Bond Construction Fund, Application for Payment No. 6 as submitted by Eastern Environmental Contractors, Inc., in the amount of \$179,020.35 for work completed through June 18th, 2018 for Contract 17-3 (General Construction). Seconded by Tina Smith. Approved 5-0
 - c) Shaun Walsh motioned to approve as Requisition #142 from the Bond Construction Fund, Application for Payment No. 5 as submitted by Blooming Glen Contractors, Inc., in the amount of \$35,394.38 for final payment for all work completed for Contract 17-4. Seconded by Dan Tierney. Approved 5-0
 - d) Ted Murphy motioned to approve as Requisition #143 from the Bond Construction Fund, Application for Payment No. 6 as submitted by DiRocco Brothers, Inc in the amount of \$205,854.66 for work completed through June 14th, 2018 for Contract 17-5. Seconded by Dan Tierney. Approved 5-0
 - e) Dan Tierney motioned to approve as Requisition #138 from the Bond Construction Fund, Application for Payment No. 4 as submitted by Garden Spot Electric, Inc., in the amount of \$53,586.00 for work completed through June 18th, 2018 for Contract 17-6 (Electrical Construction). Seconded by Phil Corvo. Approved 5-0
 - f) Phil Corvo motioned to approve as Requisition #139 from the Bond Construction Fund, Application for Payment No. 3 as submitted by GEM Mechanical Services, Inc., in the amount of \$91,440.00 for work completed through June 18th, 2018 for Contract 17-7 (Mechanical Construction). Seconded by Tina Smith. Approved 5-0.
 - g) Phil Corvo motioned to approve as Requisition #136 from the Bond Construction Fund, Application for Payment No. 5 as submitted by Eastern Environmental Contractors, Inc., in the amount of \$186,603.20 for work completed through June 18th, 2018 for Contract 17-8 (General Construction). Seconded by Shaun Walsh. Approved 5-0.

- h) Ted Murphy motioned to approve as Requisition #135 from the Bond Construction Fund, Application for Payment No. 3 as submitted by The Williams Group Electrical Contractors, Inc in the amount of \$2,485.75 for work completed through June 15th, 2018 for Contract 17-9 (Electrical Construction). Seconded by Shaun Walsh. Approved 5-0
 - i) Phil Corvo motioned to approve Change Order #2 for Contract 17-3 (General Construction) for an increase in the contract price of \$14,385.00 for installation of a concrete leveling course in the Operations and Biogas room to address the previously unknown depth of the grout base that had supported the quarry tile. Seconded by Tina Smith. Approved 5-0.
 - j) Dan Tierney motioned to approve for payment, Requisitions #140, #141 and #144 through #155 from the Bond Construction Fund, plus Tapping Fee Fund Requisitions of \$39,260.07 and Developer's Invoices of \$5,336.70. Seconded by Shaun Walsh. Approved 5-0.
- 8. Developers Report, dated July 6, 2018 was reviewed by Josh Fox (See report for details).
- 9. Engineers Report dated July 6, 2018 was reviewed by Josh Fox (See report for details).
 - a) Josh Fox reported that steel availability for construction of the digester covers had slipped by 1.5 months. The effect of late delivery of the digester covers on the critical path for the Anaerobic Digester project was still being determined, but it appeared that it could push back the overall completion of the project by up to 4 months.
 - b) Shaun Walsh motioned for Mike Moffa to execute on behalf of the Sewer Authority the West Goshen Township Grading, Erosion Control permit application for the Downing Avenue Pump Station Replacement project. Seconded by Dan Tierney. Approved 5-0.
 - c) The Authority discussed the best timing for a further treatment plant project status tour. With start-up of the Headworks grit system and the Enhanced Chemical Addition feed system planned for late August, it was agreed that the first week in September would be good. The actual date would be agreed at the next Authority meeting on August 8th.
- 10. Any Other Business
 - a) Robin Stuntebeck advised that the preferred date of Aug. 22nd for the joint public workshop between the Township Board of Supervisors and the Sewer Authority members was not feasible due to BoS member commitments. The alternative date of August 29th was confirmed as acceptable.
 - b) The content and format of the workshop would be worked by the sub-committee, to cover the capital program history, but with the main emphasis on the projected future risks/costs of the sewer system and the various potential rate scenarios. The sub-committee will meet to design the workshop on Thursday, July 19th @ 6 pm at the treatment plant.
 - c) Robin Stuntebeck asked that the Sewer Authority plan to formally present the recommended outcome from the workshop to the Township BoS at the October BoS meeting.
 - d) Robin Stuntebeck requested that the spreadsheets and calculations for the possible rate increase scenarios be electronically provided to the Township Finance Director. Josh Fox to coordinate with Kevin Fox at HRG to send the electronic files.
 - e) Robin Stuntebeck asked Ross Unruh if he had any knowledge on why the Township would have previously created a Sewer Revenue Reserved Investment Account. Ross

- said he would check his historical files for any relevant information.
- f) Ross Unruh asked the Authority if he could attend the public workshop on Aug. 29th. The Authority believed Ross' historical knowledge of the capital investments in the sewer system and treatment plant over the years could be very valuable and approved his attendance.

There being no other business, Dan Tierney motioned to adjourn the meeting at 8:50 PM, seconded by Tina Smith. Approved 5-0

Respectfully submitted,

Shaun Walsh, Secretary