

WEST GOSHEN SEWER AUTHORITY  
REGULAR MEETING  
April 3, 2019  
7:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, March 6, 2019 at the West Goshen Township Administration Building. Those present were:

<b><u>Authority</u></b>	<b><u>Unruh, Turner</u></b>	<b><u>Administration</u></b>	<b><u>HRG</u></b>
Theodore Murphy	James Dalton	Mike Moffa	Cory Salmon
Tina Smith		Dave Woodward	
Dan Tierney			
Phil Corvo			
Shaun Walsh			

1. The regular meeting of the Authority was called to order at 7:01 PM by Ted Murphy.
2. The Authority meeting minutes for the regular meeting of March 6, 2019 were motioned for approval by Tina Smith. Seconded by Phil Corvo. Approved 5-0.
10. Ted Murphy advised that agenda item #10 would be brought forward for discussion. The membership for the Joint Township-Authority Planning Committee for future capital projects was confirmed. The date for the initial meeting was tentatively proposed as April 23<sup>rd</sup> at 5 to 5:30 pm or possibly earlier. The date/specific time is dependent on the availability of Jeanne Denham and she will need to confirm. Cory Salmon advised that Josh Fox is not available on April 23<sup>rd</sup>, but that the kick-off meeting should proceed as he will be able to provide in advance the necessary initial information for the Committee. Resident Ms. Margie Swart asked if the Dir. of Public Works and/or the Township Manager should participate. The Authority believes the prime purpose of the exercise is one of prudent financial planning and that the Township Finance Director is the best representative for the Committee. The outcomes and conclusions of the assessment would be shared with all Township/other stakeholders, who are also likely to be engaged in the process as questions arise during the analysis.
3. Ted Murphy, Authority Chair, announced that an Executive Session had been held at 6:30 pm to discuss legal matters. Shaun Walsh advised that two Right-to-Know requests had been received and responded to regarding the Bid Results and Award for the Electrical Contractor for the project known as 18-07368 Woodcrest Pump Station Improvements Project. There were no other announcements.
4. Wastewater Superintendent Report for the month of March was presented by Mike Moffa.
  - a. The treatment plant operated in compliance with the NPDES permit. Treated 200 million gallons of wastewater. Average of 6.4 mgpd. Pressed for disposal 288 tons of solid waste. Average Total Phosphorous discharge concentration for March = 0.8 mg/L.
  - b. The standard Sewer Escrow Agreement prepared for the Luxor Apartments development (Developer is Commerce Pursuit Capital, LP) was reviewed. Shaun Walsh asked if the initial deposit of \$3,000.00 was consistent with the previous Authority approval for the size of required deposits. The recollection being that the initial deposit should be \$5,000.00. The answer was not immediately available at the meeting. Ted Murphy motioned to approve establishing the Sewer Escrow

Agreement with the contingency that the amount of the initial deposit was still to be confirmed based on the past resolution of the Authority for such deposits. Seconded by Dan Tierney. Approved 5-0

Mike Moffa would reach out to the developer and advise them of the situation.

- c. Mike Moffa reviewed the list of Sewer Escrow accounts that were being recommended for full release and account close-out due to satisfactory completion of the development project. Dan Tierney motioned to release the escrow funds for the accounts listed. Seconded by Tina Smith. Approved 5-0
  - d. The line replacement and manhole lining/replacement work for the collapsed 14” gravity flow sewer line under 5-Points road that began on February 27<sup>th</sup> has progressed well, with one manhole replacement, four manhole linings and connection laterals to property boundaries remaining to be completed. It had been necessary to replace an additional section of line as determined by continued system inspection, but the increased cost was still within the original total authorized expenditure of \$500,000 approved by the Authority.
  - e. Electric service replacement to the Washington Street Pump Station continues. All equipment has now arrived and installation work is expected to be complete by April 12<sup>th</sup>. The remaining work required by PECO awaits their scheduling.
5. Solicitor’s Report was presented by Jim Dalton.
- a) The status of the Sewage Treatment Agreement with Westtown Township was discussed in the Executive Session. Agreement in principle has been made on the three items that needed to be resolved. The Authority will continue to work with Westtown to bring the items to a final conclusion and it is expected that the details can be completed and brought for approval to the May meeting of the Sewer Authority.
  - b) Jim Dalton advised that efforts continue with Aqua with respect to the property parcel intended to be swapped by Aqua with the Sewer Authority at Downing Avenue Pump Station.
6. An updated Treasurers Report dated April 3, 2019 was presented by Dan Tierney (See report for details)
- a) Dan Tierney motioned to approve as Requisition #286 from the Bond Construction Fund, Application for Payment No. 15 as submitted by Eastern Environmental Contractors, Inc., in the amount of \$106,312.50 for work completed through March 15<sup>th</sup>, 2019 for Contract 17-3 (Anaerobic Digester Replacement – General Construction). Seconded by Tina Smith. Approved 5-0
  - b) Phil Corvo motioned to approve as Requisition #287 from the Bond Construction Fund, Application for Payment No. 11 as submitted by Garden Spot Electric, Inc., in the amount of \$15,914.60 for work completed through March 19<sup>th</sup>, 2019 for Contract 17-6 (Anaerobic Digester Replacement - Electrical Construction). Seconded by Tina Smith. Approved 5-0
  - c) Ted Murphy motioned to approve as Requisition #289 from the Bond Construction Fund, Application for Payment No. 2 as submitted by MOR Construction Services, Inc. in the amount of \$22,867.74 for work completed through March 14<sup>th</sup>, 2019 for Contract 18-2 (2018 Sanitary Sewer System Rehabilitation) Seconded by Dan Tierney. Approved 5-0
  - d) Dan Tierney motioned to approve for payment, Requisitions #288, and #290 through #300 from the Bond Construction Fund; Tapping Fee Fund Requisitions #1909 to #1915 in the amount of \$139,112.52; and Developers Invoices #200 & #255 in the amount of \$526.80.

Seconded by Tina Smith. Approved 5-0.

7. Engineers Report dated March 29, 2019 was presented by Cory Salmon (See report for details).
  - a. Ted Murphy motioned to approve an extension of time to MOR Construction Services for contract 18-2 – 2018 Sanitary Sewer System Rehabilitation Project to June 9, 2019. Seconded by Tina Smith. Approved 5-0
  - b. The Authority discussed the requested Written Amendment No. 1 for Contract No. PR-18-1 (Evoqua Water Technologies contract for the CoMag System) to make consistent that the Seller's total liability is not to exceed 100% of the Contract Price. Shaun Walsh asked for it be confirmed that the term 'Contract Price' included all payments to be made to Evoqua and that Contract Price was not defined as a subset of the overall contract value, e.g. materials and equipment only. The Authority agreed to defer a vote on this Amendment until the May 1<sup>st</sup> meeting.
  - c. Cory Salmon advised the 2018 Consulting Engineer's Report had been completed and submitted to the Bond Trustee on March 29, 2019 in accordance with the Bond Indenture. Tina Smith highlighted several safety issues raised in the report and expressed concern about the timeliness of when these issues were to be addressed. Tina recommended that HRG provide an estimated cost to fix safety items that are not yet included in an approved project. **Action:** The Authority agreed that Tina would email the key safety related concerns (completed 4/4/19) to **Josh Fox, HRG** and that the **response would be prepared for review if possible at the May 1<sup>st</sup> Authority meeting.**
8. Developers Activity Report, dated March 29, 2019 was presented by Cory Salmon (See report for details).
9. Dan Tierney advised he had further discussed with TD Bank a no/low fee arrangement for the Checking/Money Market/CRIM accounts and has shared their Pricing Proposal document with the Authority members and Jeanne Denham, Township Finance Director. Unfortunately the TD Bank representative had been unable to attend this meeting to answer questions, etc. It was agreed that this presentation should be moved to the May 1<sup>st</sup> Authority meeting. Dan advised that CD's coming due in April would not be re-invested and remain in cash.
10. This item was moved up on the agenda.
11. Any Other Business

Robin Stuntebeck, Township Supervisor, thanked the Authority for the good contributions to the spring eNewsletter for the Township. - Shaun Walsh (Phosphorous reduction achievement to date), Mike Moffa (good home practices – e.g. not flushing wipes) and Tina Smith (EPA grant money received from the Sunoco settlement agreement with PA DEP). Robin advised that she had received a couple of phone calls in response to the recent sewer rate increase notification and billing to residents and businesses.

Resident Dr. Doug White asked if the Authority was on-track to spend the percentage of the construction bond funds to be compliant with the regulatory requirements for a tax-exempt municipal bond issue. Shaun Walsh responded that by mid-2020, three years after bond issuance, the HRG capital program tracking spreadsheet indicates that over \$20 million will have been invested, exceeding the required expenditure requirement.

Dan Tierney motioned to adjourn the meeting at 8:28 PM, seconded by Shaun Walsh. Approved 5-0

Respectfully submitted,

Shaun Walsh, Secretary