

WEST GOSHEN SEWER AUTHORITY
REGULAR MEETING
October 9, 2019
7:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, October 9, 2019 at the West Goshen Township Administration Building. Those present were:

<u>Authority</u>	<u>UTBF</u>	<u>Administration</u>	<u>HRG</u>
Theodore Murphy Tina Smith Phil Corvo Shaun Walsh	Amanda Sundquist	Mike Moffa Dave Woodward	Cory Salmon

1. The regular meeting of the Authority was called to order at 7:01 PM by Ted Murphy.
2. The Authority meeting minutes for the regular meeting of September 4, 2019 were motioned for approval by Tina Smith. Seconded by Phil Corvo. Approved 4-0.
3. Ted Murphy announced
 - a. There was no Executive Session held this evening
 - b. The Authority currently has a vacancy for Treasurer, due to the resignation of Dan Tierney who moved out of the Township on September 27th. Township resident, Walter Wills, is interested in joining the board and has submitted his resume for consideration. Walt was present at the meeting and confirmed his continued interest. The Board thanked Walt for providing his resume and his willingness to serve the community. The Township Board of Supervisors approves all appointments to Boards and Commissions and Shaun Walsh advised that he would be nominating Walt to join the Sewer Authority to the BoS at their next meeting on 10/15.
4. Solicitor's Report was presented by Amanda Sundquist.
 - a) Amanda advised that arbitration with GEM Mechanical Services to resolve the contract claim disputes with the Authority is moving forward. This will be an expedited, paperwork only arbitration (120 days). The Administrative Conference is to be scheduled very soon, with a decision within 45 days from briefing closing.
 - b) Jim Dalton continues work to obtain quiet title to the piece of property at the Trinity Drive Pump Station. The motion for judgment pursuant to rule 1066 is being filed. This issue could be resolved by the November meeting.
 - c) Progress has been made regarding the property parcel intended to be swapped between Aqua and the Sewer Authority at the Downing Avenue Pump Station. The land swap involves the Borough of West Chester as they are the actual owner of the parcel required by the Authority.
 - d) An escrow account has been established for the new Greystone Elementary school
5. Wastewater Superintendent Report for the month of September was presented by Mike Moffa.
 - a. The treatment plant operated in compliance with the NPDES permit.
Treated 119 million gallons of wastewater. Average of 3.982 mgpd.
Pressed for disposal 309 tons of dewatered sludge.
Average Total Phosphorous discharge concentration = 0.65 mg/L.
In September, there had been an overflow of a few hundred gallons at the Taylor Run Pump Station. This was reported to DEP as required. A power control board (PCB) had failed resulting in loss of normal power supply. The emergency back-up power failed to come on correctly and

the pump station stopped running causing the overflow. A new PCB will cost \$7800. The Authority agreed this purchase should be treated as a maintenance item.

- b. Replacement of electrical equipment at the Washington Street Pump Station has been completed. The new transformer/switchgear is operational. Minor demolition of old equipment and site clean-up still remain.
 - c. The Woodlands at Greystone Pump Station A was recently started up and tested. No homes are yet connected to the system. The developer had raised the question of when to dedicate the Station to the Authority. The Authority members discussed options and agreed that it was preferred for the system to be proven in actual product service for a period of time before making the dedication. HRG was requested to make a recommendation, based on their experience, for when the Authority should consider taking over this new asset. **Action: Josh Fox**
 - d. Mike Moffa provided an overview of the preliminary budget for 2020. The Authority members asked several clarifying questions. Discussion will continue at the November meeting with the expectation that the Authority will approve the budget at the December meeting. **Mike was requested to:** i) show receipts from the other townships for all columns; ii) reconcile the 2020 budget with the project drawdown spreadsheet managed by HRG to ensure both have a consistent projection for the cash position at the end of 2020. Mike indicated the revenues in the budget for the Tapping Fees and Transfer from Twp Sewer Fund were likely the main sources of difference at this point, as these are not included in the HRG spreadsheet. The Authority members discussed whether it was possible for the law firm working on the TDML issue, Hangle, Aronchick, Segal, Pudlin & Schiller (HASPS), to work directly with the Authority going forward and avoid using UTBF as an intermediary. **Action: Ted Murphy** to include on the Authority November meeting agenda when Ross Unruh will be present.
6. The Treasurers Report dated October 9, 2019 was presented by Ted Murphy (See report for details)
- a) Tina Smith motioned to approve as Requisition #366 from the Bond Construction Fund, Application for Payment No. 21 as submitted by Eastern Environmental Contractors, Inc., in the amount of \$187,096.95 for work completed through September 13th, 2019 for Contract 17-3 (Anaerobic Digester Replacement – General Construction Contract). Seconded by Shaun Walsh. Approved 4-0
 - b) Tina Smith motioned to approve as Requisition #367 from the Bond Construction Fund, Application for Payment No. 14 as submitted by Garden Spot Electric in the amount of \$31,043.94 for work completed through September 30th, 2019 for Contract 17-6 (Anaerobic Digester Replacement – Electrical Contract). Seconded by Shaun Walsh. Approved 4-0.
 - c) Phil Corvo motioned to approve as Requisition #368 from the Bond Construction Fund, Application for Payment No. 1 as submitted by Garden Spot Electric in the amount of \$46,800.00 for work completed through September 30th, 2019 for Contract WC-2 (Electrical Construction). Seconded by Ted Murphy. Approved 4-0
 - d) Ted Murphy motioned to approve as Requisition #369 from the Bond Construction Fund, Application for Payment No. 3 as submitted by McKenney Construction, in the amount of \$59,715.00 for work completed through September 19th, 2019 for Contract WC-1 (Pump Station Improvement – General Construction). Seconded by Phil Corvo. Approved 4-0.
 - e) Shaun Walsh motioned to approve Change Order #2 – Final Adjusting Change Order for Contract 18-2 (2018 Sanitary Sewer System Repairs) for MOR Construction Services, Inc. in the amount of -\$17,252.37. Seconded by Tina Smith. Approved 4-0.
Phil Corvo motioned to approve as Requisition #370 from the Bond Construction Fund, Application for Payment No. 6 - Final as submitted by MOR Construction Services, Inc., in the amount of \$78,111.80

for Contract 18-2 (2018 Sanitary Sewer System Repairs). Seconded by Tina Smith. Approved 4-0.

- f) Shaun Walsh motioned to approve for payment, as listed on the Treasurers Report, Requisitions #371 through #381 from the Bond Construction Fund; Tapping Fee Fund Requisitions #1948 to #1953 in the total amount of \$46,892.57; and Developers Invoices (4) in the total amount of \$1,732.00. Seconded by Phil Corvo. Approved 4-0.
7. Engineers Report dated October 4, 2019 was presented by Cory Salmon (See report for details).
- a. This agenda item was addressed during the Treasurers report – see 6. e).
 - b. Cory described the outcome of the WWTP Ph.2 re-bid process. The revised lowest bids for each contract plus the additional Authority procured items had resulted in lowering the overall project cost by approx. \$500k. Tina Smith and Shaun Walsh stated they preferred to meet with Josh Fox and discuss the Authority’s Engineer’s views on the outcome of the bidding, the known work quality of the lowest bidders, etc, before approving Notices of Intention to Award/Proceed. **Action: Cory** to coordinate a meeting during the week of October 14th. **Action: Dave** to post meeting notice in the Daily Local.
8. Developers Activity Report, dated October 4, 2019 was described by Cory Salmon (See report for details).
9. The board continued to discuss the scope of the 2020 to 2030 Capital Improvement Program, the phasing of the projects and the sources of revenue to fund the 10-year program. Additional work is needed to refine the project list and to continue discussions with the Joint Committee with the Board of Supervisors.
- a. Ted Murphy advised that he had made the request to transfer approx. \$1.5M from the Township Sewer Capital Funds for use in funding the rehabilitation/replacement of the Priority A Interceptor Piping/Manholes in H1 2020. Shaun Walsh stated that Robin Stuntebeck, Chair of the BoS, was seeking additional refinement of the 10-year CIP information to ensure the most accurate view of Sewer Authority project costs and revenues was available before having the BoS act on the request.
 - b. **Action: Ted Murphy** will arrange the next meeting of the Joint Committee for the mid-November timeframe. The invitees remain fluid to ensure each Board is represented by two attendees. The intention is to ensure enough progress is made for the BoS to act on the transfer request at their December meeting.
10. Any Other Business
No other business was raised.

Shaun Walsh motioned to adjourn the meeting at 8:49 PM, seconded by Tina Smith. Approved 4-0

Respectfully submitted,

Shaun Walsh,
Secretary