

WEST GOSHEN SEWER AUTHORITY  
REGULAR MEETING  
November 6, 2019  
7:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, November 6, 2019 at the West Goshen Township Administration Building. Those present were:

<u>Authority</u>	<u>UTBF</u>	<u>Administration</u>	<u>HRG</u>
Theodore Murphy	Ross Unruh	Mike Moffa	Josh Fox
Tina Smith		Dave Woodward	
Walt Wills		Casey Lalonde	
Phil Corvo			
Shaun Walsh			

1. The regular meeting of the Authority was called to order at 7:08 PM by Ted Murphy.
2. The Authority meeting minutes for the regular meeting of October 9, 2019 and for the special meeting of October 15, 2019 were motioned for approval by Tina Smith. Seconded by Phil Corvo. Approved 4-0.
3. Ted Murphy announced
  - a) There was no Executive Session held this evening
  - b) The Township Board of Supervisors (BoS) approved at their October 15<sup>th</sup> meeting the appointment of Walter Wills to join the West Goshen Sewer Authority Board. Ted and the other board members welcomed Walt to the team.
  - c) The next Joint Committee meeting, with representatives from the Township BoS, the Sewer Authority and Township staff, is to be held on November 12<sup>th</sup>, at 3:30 pm at the Township building. Ted Murphy & Tina Smith will be present for the WGSA. Shaun Walsh will be present with Robin Stuntebeck for the BoS. Other Sewer Authority Board members are welcome to attend.
4. Shaun Walsh motioned to appoint Walter Wills as Treasurer for the West Goshen Sewer Authority. Seconded by Tina Smith. Approved 4-0
5. Ted Murphy motioned to adopt resolutions adding Walter Wills as signing authority for the Sewer Authority accounts at Fulton Bank and TD Bank along with Chair Theodore Murphy and Vice Chair Tinamarie Smith. Seconded by Shaun Walsh. Approved 5-0  
**Action: Ted Murphy and Walt Wills** to complete signature authorization forms with both banks.
6. Solicitor's Report, dated November 6, 2019 was presented by Ross Unruh.
  - a) Ross advised that a motion to dismiss the contract claim disputes with GEM Mechanical Services has been made to the arbitrator, based on the failure of GEM to file their appeal in a timely manner.
  - b) Jim Dalton continues work to obtain quiet title to the piece of property at the Trinity Drive Pump Station. The motion for judgment pursuant to rule 1066 has now been filed and the signature of the judge is awaited. This issue could be resolved by the December meeting.
  - c) Progress continues regarding the property parcel intended to be swapped between Aqua and the Sewer Authority at the Downing Avenue Pump Station. The land swap involves the Borough of West Chester as they are the actual owner of the parcel required by the Authority.

- d) The General and Mechanical Contract documents for the WWTP Phase 2 Improvement Project have been provided to Ross. The Electrical Contract documents to follow after revisions have been made.
  - e) Tina Smith described the Authority's desire to have efficient legal oversight of the ongoing work associated with ensuring compliance to the TDML Settlement Agreement. The Board discussed that the current phase of meeting DOJ reporting requirements could possibly be met through direct communication between the Authority and Steve Miano at Hangle, Aronchick, Segal, Pudlin & Shiller (HASPS). This would avoid potentially overlapping or duplicate engagement of legal effort for routine requirements. Board members discussed concerns about potential new legal issues arising and not being caught if the Authority Solicitor was out of the loop. **Action:** Ted Murphy requested that **Tina Smith/Shawn Walsh** provide a written process or flowchart of the proposed arrangement for the Authority Board and Township staff to review further.
7. Wastewater Superintendent Report for the month of October was presented by Mike Moffa.
- a) i) Mike informed the Board that the treatment plant had exceeded the monthly average NPDES permit value for Ammonia in September. He had reported at the Authority meeting in October that all parameters had been in compliance, but in fact the monthly average Ammonia value had calculated to be 2.1 mg/L vs. the permit limit of 2.0 mg/L.
  - a) ii) The treatment plant operated in compliance with the NPDES permit for October. Treated 120 million gallons of wastewater. Average of 3.88 mgpd. Pressed for disposal 320 tons of dewatered sludge. Average Total Phosphorous discharge concentration = 0.61 mg/L.
  - b) Replacement of electrical equipment at the Washington Street Pump Station has been completed. The new transformer/switchgear is operational. Minor demolition of old equipment and site clean-up is expected to occur before year-end.
  - c) Mike Moffa provided an overview of the revised draft budget for 2020. The Authority must approve the budget at the December meeting. Any remaining questions should be raised by email ahead of the December meeting, so they can be addressed. Mike advised the assumption for Tapping Fee revenues for 2020 were:
    - i. Woodlands at Greystone = \$2847/EDU x 65 Homes = \$185,055
    - ii. Luxor Apartments = \$3871/EDU x 203 Units = \$785,813
    - iii. Miscellaneous = \$3871 x 10 Residences = \$38,710
 For a Total Tapping Fee Revenue of \$1,009,578  
 The transfer of \$1.4M from the Township Sewer Funds to the Authority in early 2020 needs to be approved at the November 17<sup>th</sup> Board of Supervisors budget review meeting. **Action: Shaun Walsh** to bring the request forward to the 11/17 meeting.
8. The Treasurers Report dated November 6, 2019 was presented by Ted Murphy (See report for details)
- a) Shaun Walsh motioned to approve as Requisition #382 from the Bond Construction Fund, Application for Payment No. 22 as submitted by Eastern Environmental Contractors, Inc., in the amount of \$285,262.33 for work completed through October 15<sup>th</sup>, 2019 for Contract 17-3 (Anaerobic Digester Replacement – General Construction Contract). Seconded by Phil Corvo. Approved 5-0
  - b) Ted Murphy motioned to approve for payment, as listed on the Treasurers Report, Requisitions #383 through #397 from the Bond Construction Fund; Tapping Fee Fund Requisitions #1954 to #1958 in the total amount of \$12,148.51; and Developers Invoices (4) in the total amount of \$1,422.90. Seconded by Shaun Walsh. Approved 5-0.

9. Engineers Report dated November 1, 2019 was presented by Josh Fox (See report for details).
  - a) Josh described the intention to submit an application for a PA Small Water & Sewer Grant. Tina Smith motioned to authorize HRG to prepare and submit an application on behalf of the Authority for a lump sum fee of \$4,900.00. Seconded by Walt Wills. Approved 5-0
  
10. Developers Activity Report, dated November 2, 2019 was described by Josh Fox (See report for details).
  - a) Josh advised that the Developer at the Woodlands at Greystone had yet to prepare a definitive plan to replace the undersized existing line at Andrews Drive that connects to the new sewer flows from the development. It was requested that HRG send an email to the Authority and the Solicitor stating the issues and to create a draft letter to send to the Developer reminding them of their obligations per the Agreement with the Authority regarding completion of this work.  
**Action: Josh Fox**
  
11. During agenda item #7.c. the board continued to discuss the size of the 2020 to 2030 Capital Improvement Program, the phasing of the projects and the sources of revenue to fund the 10-year program. Additional work has been done by Josh Fox and Mike Moffa to refine the project list and update individual project scopes and cost projections.
  - a) The request to transfer approx. \$1.4M from the Township Sewer Funds for use in funding the rehabilitation/replacement of the Priority A Interceptor Piping/Manholes in H1 2020 will be discussed at the upcoming Joint Committee meeting.

12. Any Other Business

The Board agreed to move the date of the December regular meeting of the Authority to be Thursday, December 5<sup>th</sup>. Casey Lalonde will advertise the change of date of the public meeting and also update the calendar on the Township website.

Shaun Walsh motioned to adjourn the meeting at 9:00 PM, seconded by Tina Smith. Approved 5-0

Respectfully submitted,

Shaun Walsh,  
Secretary