

WEST GOSHEN SEWER AUTHORITY
REGULAR MEETING
May 6, 2020
7:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, May 6, 2020 as a Teleconference due to the Emergency Declaration and Order of the PA Governor to “stay at home” that prevented an in-person Public Meeting. Those participating in the conference call were:

Authority

Theodore Murphy
Tina Smith
Walt Wills
Phil Corvo (Joined the Teleconference at 7:12 pm)
Shaun Walsh

UTBF

Ross Unruh

Administration

Casey Lalonde
Dave Woodward

HRG

Josh Fox

1. The regular meeting of the Authority was called to order at 7:01 PM by Chair, Ted Murphy.
2. Ted Murphy performed a roll call of the Sewer Authority; Township staff; and professional services participants. Also acknowledging their attendance were the following members of the public: Dr. Doug White, John Hellman & Phil Meyer.
3. The Authority meeting minutes for the regular meeting of April 1, 2020 were motioned for approval by Tina Smith. Seconded by Walt Wills. Approved 4-0.
4. Ted Murphy announced:
 - a) Procedures for the teleconference were included in the agenda posted to the Township website. Meetings via teleconference are permitted in the event that an official emergency declaration prevents an in-person public meeting.
 - b) There was no Executive Session held this evening.
 - c) The next regular meeting of the Authority is scheduled for June 3, 2020 at 7:00 pm. Location to be determined nearer the date.There were no other announcements.
5. Solicitor’s Report dated May 6, 2020 was presented by Ross Unruh.
 - a) Ross stated that the property parcel intended to be acquired by the Authority at the Downing Avenue Pump Station, which is owned by the Borough of West Chester, remains on hold awaiting a formal vote by the Borough Council to convey the deed for the required part of the parcel directly to the WGSA. Unfortunately with the current emergency situation, it is unknown when this will be on the agenda for Borough Council.
 - b) Ross advised that he has been working with Cory Salmon at HRG on the agreements, bonds and insurances required of the two Contractors selected for the Priority A interceptor Project. In his opinion the irregularity noted with the wrongly dated Power of Attorney document from North American Pipe Line Services was minor and correctable.
 - c) Ross stated he had worked with Josh on the public advertisement for bids on the Trinity Drive Pump Station Project.
 - d) Ross advised that he has been in communication with the lawyers for the Woodlands at Greystone development regarding the sanitary sewer right of ways for conveyance to the

Township. The discussion continues.

Phil Corvo joined the teleconference at this time (7:12 pm).

6. Wastewater Superintendent, Mike Moffa was unable to join the teleconference on May 6th.
 - a) The following Wastewater Treatment performance information for the month of April, 2020 was provided by Mike on May 7th for inclusion in this record.
The treatment plant operated in compliance with the NPDES permit for April.
Treated 157 million gallons of wastewater. Average of 5.23 mgpd.
Pressed for disposal 312 tons of dewatered sludge.
Average Total Phosphorous discharge concentration = 0.76 mg/L.
The Wastewater staff continue to follow proper PPE, hygiene, and social distancing guidelines and will change to a two team approach (alternating weeks) effective Monday, May 11, 2020. The two team operation will be evaluated weekly for consideration to return to normal staffing.
 - b) Dave Woodward informed the Authority that the COSTARS quote from Envirodyne Systems, Inc. for a Trickling Filter Turntable Bearing was \$29,615.70. The existing bearing has reached the end of its useful life and is in the 2020 capital budget for replacement at \$29,150.00. Walt Wills motioned to approve purchase of the Trickling Filter Turntable Bearing at the cost of \$29,615.75, which represents an increase of \$465.75 over the budgeted amount. Seconded by Shaun Walsh. Approved 5-0
7. The Treasurers Report dated May 6, 2020 was presented by Walt Wills (See report for details)
 - a) Josh Fox, HRG, presented agenda item 7b for the Authority's consideration and possible approval.
 - b) Phil Corvo motioned to approve as Requisition #446 (\$11,250) and #447 (\$11,250) from the Bond Construction Fund, Application for Payment No. 1 as submitted by Brandon Stanton, Inc. dba BSI Electrical in the total amount of \$22,500 for Contract 19-2 (WWTP Phase II Improvements Electrical Construction Contract). Seconded by Tina Smith. Approved 5-0.
 - c) Walt Wills motioned to approve for payment, as listed on the Treasurers Report, Requisitions #448 through #456 from the Bond Construction Fund in the total amount of \$154,901.65 and Tapping Fee Fund Requisitions #1982 to #1988 in the total amount of \$47,346.51. Seconded by Tina Smith. Approved 5-0.
Walt Wills motioned to approve for payment Developer's invoices (3) in the total amount of \$1,536.80. Seconded by Phil Corvo. Approved 5-0.

Walt advised that the interest rate on the TD Bank – Tapping Fee Fund had decreased due to the continued easing of interest rates by the Federal Reserve. He will continue to monitor CD rates and assess if they represent a better short-term investment opportunity for a portion of the fund balance.

The Authority discussed the status of the accounts remaining at Fulton Bank. Walt will be moving the fund balance in the Fulton Bank Money Market account to the TD Bank – Tapping Fee Fund in mid-May. After that transfer is complete the Fulton Bank Money Market and CRIM Investment Account will be closed. The Fulton Bank – 2017 Sewer Revenue Bond account will remain at Fulton Bank to satisfy the requirements of the Bond Indenture. **ACTION: Ross Unruh** to contact Ben Reid to confirm the long term requirements for managing the Bond Construction Fund and Debt Service Funds held at Fulton Bank.

8. Engineers Report dated May 1, 2020 was presented by Josh Fox from HRG (See report for details).
 - a) Tina Smith motioned to approve the final Change Order No. 5 for Contract 17-3 (Anaerobic Digester Project – General Construction) with Eastern Environmental Contractors for an increase in the Contract Price of \$29,322.04 and an extension of the Contract Time for Final Completion for an additional 60 days. This Change Order amount includes the negotiated settlement with the contractor for the additional sludge removal and disposal that was incurred during the project. Seconded by Phil Corvo. Approved 5-0.
 - b) Shaun Walsh motioned to approve purchase of Fairbanks Morse pumps and related equipment from KAPPE Associates for the Trinity Drive Pump Station Replacement Project at the COSTARS quoted cost of \$22,800.00. Seconded by Tina Smith. Approved 5-0
Note: There will not be a mandatory pre-bid meeting held for the Trinity Drive Pump Station Replacement Project.

Josh advised that the estimated project cost for the required near-term improvements to Taylor Run Pump Station was \$360,000. This project will address immediate issues, but the assessment of capacity requirements and pump replacement remains a longer term effort. Design work is in progress for the replacement of the sewage grinder at the Fern Hill Pump Station. This is a planned project for WWTP staff to complete the installation in 2020.

- c) Tina Smith motioned to Authorize HRG to issue the Notice of Award and Notice to Proceed for Contract IP-1 to Doli Construction Corporation in the amount of \$317,248.00 with all documents to be executed with electronic signature. Seconded by Phil Corvo. Approved 5-0.
- d) Phil Corvo motioned to Authorize HRG to issue the Notice of Award, contingent upon the receipt of an updated Power of Attorney dated as the Effective Date of the Contract, and Notice to Proceed for Contract IP-2 to North American Pipeline Services LLC in the amount of \$736,679.32 with all documents to be executed with electronic signature. Seconded by Tina Smith. Approved 5-0.
- e) Josh Fox described the changes made to the updated Bond Drawdown Schedule and the 2021-2030 Capital Improvement Plan (CIP) spreadsheets. These will be reviewed at the planned Joint Committee meeting between the West Goshen Board of Supervisor representatives and the Authority on May 13th.

Josh indicated the work on the Westtown Way Pump Station Project assessment of alternatives to reduce the capital cost of the project had been completed. For safety reasons, the more expensive option of providing a permanent installation for pump access with a hoist system for removal was preferred by the Authority, compared to the lower cost alternative of continuing with mobile crane/roof temporary access for pump removal.

9. Developers Activity Report, dated March 27, 2020 was reviewed by Josh Fox (See report).
10. The Authority had a lengthy discussion on the possibility of a Federal infrastructure stimulus bill as a source of grants to fund the on-going project needs of the West Goshen sewer system and treatment plant. **ACTION: Josh Fox/HRG** were asked to develop the estimated design cost to get to 'shovel ready' for the further 5 planned Pump Station Improvement Projects (PS1, PS3, PS6, PS12, PS16); the Priority B Interceptor Rehabilitation Project and the Cemetery Sewer & ARV Replacement Project that have been identified in the 10-year capital investment spreadsheet. Josh will prepare the information and develop the project prioritization schedule for review at the June meeting of the Authority. By completing the necessary design work and permit applications, the goal is to be ready to immediately proceed with grant applications in

the event that Federal funding becomes available in late summer/fall.

11. Any Other Business - None

Shaun Walsh motioned to adjourn the meeting at 8:55 PM, seconded by Walt Wills. Approved 5-0

Respectfully submitted,

Shaun Walsh,
Secretary