

WEST GOSHEN SEWER AUTHORITY  
REGULAR MEETING  
January 6, 2021  
7:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, January 6, 2021 as a Video/Teleconference due to the COVID-19 Emergency Declaration that prevented an in-person Public Meeting. Those participating in the conference call were:

**Authority**

Theodore Murphy  
Tina Smith  
Walt Wills  
Shaun Walsh

**UTBF**

Ryan Jennings

**Administration**

Casey Lalonde  
Dave Woodward  
Mike Moffa

**HRG**

Josh Fox

1. The regular meeting of the Authority was called to order at 7:01 PM by Chair, Ted Murphy.
2. Ted Murphy performed a roll call of the Sewer Authority, Township staff, professional services participants and attendees from the public.
3. For the annual reorganization of the Authority, Ted Murphy polled the Board members if any of them desired changes in roles for 2021. No members expressed interest in changing assignments. Tina Smith motioned to keep Board roles the same as 2020: Chair – Ted Murphy; Vice Chair – Tina Smith; Treasurer – Walt Wills; Secretary – Shaun Walsh; Member – Phil Corvo. Seconded by Walt Wills. Approved 4-0
4. The Authority meeting minutes for the regular meeting of December 2, 2020 and the special meeting held December 14, 2020 were motioned for approval by Tina Smith. Seconded by Walt Wills. Approved 4-0.

Open Actions were reviewed:

- a) Josh Fox is seeking a proposal for a coatings expert to review the digester coating failure. Photos of the damage have been provided to a potential consultant. (October Meeting Minutes – Item #8a). **OPEN**
- b) Shaun Walsh to follow-up with Mike Galey, President, WC Borough Council, on proceeding with a joint session to discuss the possibility of an inter-municipality agreement for mutual benefit. (December Meeting Minutes – Item #11). **OPEN**
- c) Josh Fox and Mike Moffa continue to review and update the 2021-2030 CIP spreadsheet. Josh and Mike agreed they could complete the revisions by mid-January and send out to the Board for initial individual review. The Board would provide any clarifying questions within one week and receive answers ahead of a Board discussion at the regular February meeting. This process is expected to enable the collective review to be part of the regular meeting agenda without the need to schedule a special session. Walt Wills requested that the updated CIP spreadsheet clearly highlight the projects to which the PA grant receipts would be applied. (December Meeting Minutes – Item #12). **OPEN**

5. Ted Murphy announced:
  - a) Procedures for the video/teleconference were included in the agenda posted to the Township website. Public meetings via video/teleconference are permitted and preferred during a pandemic period where public health concerns make an in-person public meeting undesirable. There was no Executive Session held this evening or during the prior month.
  - b) On December 14<sup>th</sup>, 2020 in a special public meeting the Authority conducted candidate interviews with 4 law firms for Solicitor for the West Goshen Sewer Authority. The Authority in a 3-1 decision reappointed the law firm of Unruh, Turner, Burke & Frees as the Authority Solicitor.
  - c) The next regular meeting of the Authority is scheduled for February 3, 2021 at 7:00 pm. Walt Wills advised i) The Authority YE total cash balance was \$12.8 M and ii) that the Township had provided a reimbursement in December of \$32,290 for the Auditor and General Legal fees incurred by the Authority in 2020. There were no other Authority Board member announcements.
  
6. Solicitor's Report dated January 6, 2021 was presented by Ryan Jennings.
  - a) Woodlands at Greystone

The developer's attorney has obtained the joinders signed by the lenders for the two Phase 1 ROWs. Although the fully executed documents have now been delivered to UTBF and sent by email to the Authority Board today, the Board members declined to act at the meeting because they had insufficient time to perform a satisfactory review of the documents. Ted Murphy asked Ryan to confirm that the several months-old signatories on the documents were acceptable and that new signatures were not required. He also requested Ryan prepare a resolution for Board approval at the February Authority meeting. **ACTION: Ryan Jennings**

The phase 2 ROW plans and legal descriptions have been reviewed and approved by Carroll Engineering. UTBF has approved the form of ROW and lender joinders and is waiting for the developer's counsel to have the completed documents signed by the property owner and lenders.

Ms. Margie Swart asked if the individual properties that have been sold at Woodlands have required sewer easements. The answer was unknown by those participating.
  - b) 504 S. Concord Road Subdivision (former Boy Scout property)

The preparation of a new ROW and the extinguishment of an existing ROW are required. UTBF is waiting on the required ROW exhibit information which the applicant's consulting engineer will provide once the final plan review from Rick Craig is received. The extinguishment document has been prepared
  - c) Aeration Basin Improvements Project

UTBF have reviewed contract documents for both the general contractor and the electrical contractor and determined them to be satisfactory.
  - d) Miscellaneous

UTBF assisted Mike Moffa on a ROW conflict at the Luxor Apt. construction site. Mike advised that some aboveground electrical facilities were to have been placed in the Sewer ROW, but a resolution has been found to relocate the equipment at least 6 ft. away from the sewer main. Electrical conduit and a splice box will still remain within the ROW (which is a common occurrence throughout the Township), but will be registered with the 811 one call dig database and have an above ground marker.

7. Wastewater Superintendent Report for the month of December, 2020 was presented by Mike Moffa.

The treatment plant operated in compliance with the NPDES permit for December. Treated 166.6 million gallons of wastewater. Average of 5.375 mgpd. Pressed for disposal approx. 241 tons of dewatered sludge. Average Total Phosphorous discharge concentration = 0.63 mg/L. Mike advised that despite heavy rains in December there had been no sanitary sewer overflows in the month.
8. The Treasurers Report dated January 6, 2021 was presented by Walt Wills (See report for details).
  - a) Walt Wills motioned to approve as Requisition #539 from the Bond Construction Fund Application for Payment No. 2 for Contract 19-3 (WWTP Phase 2 - Mechanical Contract) to CUICK Precision Solutions in the amount of \$36,992.70 for work completed through December 18, 2020. Seconded by Tina Smith. Approved 4-0
  - b) Walt Wills motioned to approve as Requisition #540 from the Bond Construction Fund Application for Payment No. 10 for Contract 19-1 (WWTP Phase 2 - General Contract) to Blooming Glen Contractors, Inc. in the amount of \$211,729.58 for work completed through December 23, 2020. Seconded by Shaun Walsh. Approved 4-0
  - c) Walt Wills motioned to approve as Requisition #541 from the Bond Construction Fund Application for Payment No. 4 for Contract TD-1 (Trinity Drive Pump Station Improvements - General Contract) to PSI Pumping Solutions, Inc. in the amount of \$46,685.86 for work completed through December 15, 2020. Seconded by Ted Murphy. Approved 4-0
  - d) Walt Wills motioned to approve as Requisition #2033 from the Tapping Fee Fund Application for Payment No. 2 for Contract IP-2 (2019 Phase 1 Interceptor Repairs Sanitary Sewer Replacement Contract) to North American Pipeline Services, LLC in the amount of \$82,551.60 for work completed through December 11, 2020. Seconded by Tina Smith. Approved 4-0
  - e) Walt Wills motioned to approve for payment as listed on the Treasurers Report, Requisitions #537, #538 and #542 through #546 from the Bond Construction Fund in the total amount of \$71,183.48; Tapping Fee Fund Requisitions #2028 through #2032 and #2034 & #2035 in the total amount of \$24,941.73; and Developer's Invoices (4) in the total amount of \$1,339.00. Seconded by Shaun Walsh. Approved 4-0.
9. Engineers Report, dated December 30, 2020 was presented by Josh Fox (See report for details). Josh informed the Board that Blooming Glen Contractors, the General Contractor for the WWTP Phase 2 project, was now several months behind schedule, with at-best a June substantial completion date. Bi-weekly field coordination meetings with the three contractors have been instituted to improve planning and schedule attainment. Blooming Glen has advised they will provide additional resources on receipt of the Screw Presses, however, HRG is still awaiting a revised project completion schedule from them. Josh advised that the contractor is fully aware of the concern and of their potential exposure to damages if they fail to meet the substantial completion date, after allowing for changes for legitimate COVID related delays. The Board members had a lengthy discussion on the different reasons for the slippage in the project schedule, delays that were due to COVID and those that were not, the overall poor performance of the General Contractor on managing the schedule, the implications of the schedule delay on the deadlines in the settlement agreement with the EPA, and what needs to be reported to the EPA at the next update due at the end of March 2021.

- a) Ted Murphy motioned to approve Change Order No. 2 for Contract WWTP-19-1 for an increase in the Contract Price of \$31,323.82 for repair to the 16-inch air piping, modifications to the clarifiers, and undercut for the COMAG Drain Wet Well, as well as an extension of the Contract Time by 43 days. Seconded by Tina Smith. Approved 4-0.
- b) & c) Ted Murphy motioned to approve Change Order No. 2 for Contract WWTP-19-2 for a Change in Contract Time of 73 days, and for Change Order No. 2 for Contract WWTP-19-3 for a Change in Contract Time of 73 days, as a result of changes to GC scope and lack of progress from GC. Seconded by Tina Smith. Approved 4-0
- d) Shaun Walsh motioned to confirm approval of Change Order No. 1 for Contract TD-2 for an increase in the Contract Price of \$3,942.09 for the temporary relocation of power and control wiring and conduit needed for the project work to proceed. Seconded by Walt Wills. Approved 4-0. The actual location of existing wiring differed from that shown on the Drawings provided to the Contractor. This CO was previously approved by Superintendent Mike Moffa in accordance with his delegated spend authority by Board approved policy.
- e) Tina Smith motioned to approve the engineer Confirmation of Assignment for Design and Bid Phase Services and Construction Phase Services for the Aeration Basin Improvement Project to HRG for a fee amount of \$50,000. Seconded by Shaun Walsh. Approved 4-0.
- f) Shaun Walsh motioned to approve the engineer Confirmation of Assignment for Priority B - Phase II Interceptor Rehabilitation Project to HRG, as submitted previously and presented at the June 2020 meeting, for a fee amount of \$110,800.00. Seconded by Tina Smith. Approved 4-0.

10. Developers Activity Report, dated December 30, 2020 was presented by Josh Fox (See report for details).

Ted Murphy motioned to approve acceptance of a financial security for the sanitary sewer extension at Goshen Walk, 325 North Five Points Road #262, in the amount of \$91,128.85 in a form suitable to the Authority's Solicitor. Seconded by Walt Wills. Approved 4-0

11. Any Other Business:

Dr. Doug White asked whether it was appropriate that residences with private water wells and public sewer connection should discharge the regeneration backwash salt solution from water softener systems into the sanitary sewer. Mike Moffa and Casey Lalonde advised this was the correct location to discharge this effluent stream and it certainly should not be released onto backyards or into stormwater drainage systems. Josh Fox reminded the Authority that the Township has a sewer use ordinance that covers prohibited discharges and suggested the ordinance should be reviewed periodically to ensure it remains current. Residents or businesses with questions on their discharge to the sanitary sewer should contact the Plant Superintendent.

Shaun Walsh motioned to adjourn the meeting at 9:02 PM, seconded by Walt Wills. Approved 4-0.

Respectfully submitted,

Shaun Walsh,  
Secretary