

**WEST GOSHEN SEWER AUTHORITY**

**MARCH 7, 2018**

**BOND REQUISITIONS**

REQUISITION NO.	PAYEE	INVOICE NUMBER	PURPOSE	AMOUNT		CK NO.
65	Walabax Construction Serv. Inc.	17-1-10	Headworks	\$153,363.60		
66	DiRocco Bros., Inc.	17-5-2	Sewer System Rehab 2017	\$90,953.10		
67	Eastern Environmental Contractors, Inc	17-8-1	Chemical System Upgrade	\$10,800.00		
68	"	17-3-2	Digester	\$281,875.50	\$292,675.50	
69	Blooming Glen Contractors, Inc	17-4-3	By-Pass Connections	\$96,818.84		
70	Unruh Turner Burke & Frees	153028	Sewer System Rehab 2017	\$400.00		
71	Herbert, Rowland & Grubic, Inc.	125313	Pump Station Imprv. PS10	\$873.50		
72		"	Pump Station Imprv. PS11	\$578.95		
73		"	Pump Station Imprv. PS2	\$392.95		
74		125312	Comag	\$1,475.50		
75	"	125308	Digester	\$17,950.14		
76	"	125309	By-Pass Connections	\$5,223.22		
77	"	125311	Headworks	\$10,988.05		
78	"	125310	Sewer System Rehab 2017	\$7,069.31	\$44,551.62	

**TAPPING FEE FUND REQUISITIONS**

#	DEVELOPER	ENTITY	INVOICE NUMBER	PURPOSE	AMOUNT		
1832	West Goshen Twp		2-2018	Feb-2018 Admin Fee	\$1,250.00		
1833	Digital Assurance Cert. LLC		38523	Annual Dissemination	\$2,500.00		
1834	Chalmers & Kubeck, Inc.		0200837-IN	Headworks	\$15,050.00		
1835	Barbacane, Thornton & Co. LLP		40303	Audit	\$875.00		
1836	CNA Surety		62743063	Bond	\$1,743.75		
1837	Hangley, Aronchick, Segal, Pudlin & Schiller		40085389	TMDL Litigation	\$3,446.50		
1838	Unruh Turner Burke & Frees		153024	TMDL Litigation	\$380.00		
	"		153023	General Legal	\$2,062.03		
	"		153027	Capital Projects Legal	\$880.00	\$3,322.03	
1839	Herbert, Rowland & Grubic, Inc.		125069	RATE STUDY	\$6,473.25		
	"		125306	Retainer	\$5,994.56	\$12,467.81	

**DEVELOPER'S INVOICES**

#	DEVELOPER	ENTITY	INVOICE NUMBER	PURPOSE	AMOUNT		
126	Woodlands Greystone	Herbert, Rowland & Grubic, Inc.	125307	Engineering	\$385.00		
245	Islamic Society		"	"	\$77.50		
254	901 Little Shiloh			"	\$948.30	\$1,410.80	
253	825 GOSHEN GLENN WHITE	Unruh Turner Burke & Frees	153030	Legal	\$60.00		

**GENERAL INVOICES**

Bond Fund	\$678,762.66
Tapping Fee Fund	\$40,655.09
Developers	\$1,470.80
<b>Grand Total</b>	<b>\$720,888.55</b>

3/1/2018

**Wire Amount** \$40,655.09

**WEST GOSHEN SEWER AUTHORITY**  
**CASH BALANCES AT A GLANCE**  
**February 28, 2018**

Fulton Bank Checking Account	\$ 73,291.47
Fulton Bank Money Market Account	\$ 397,142.99
Fulton Bank CRIM Investment Account	\$ 5,367,506.91
Fulton Bank 2017 Bond Construction Fund	\$ 12,737,789.11
Fulton Bank 2017 Bond Construction Fund - East Goshen	\$ 1,072,786.42
Fulton Bank 2017 Bond Debt Service Fund	\$ 32.92
 Total Funds Available	 <u>\$ 19,648,549.82</u>

**WEST GOSHEN SEWER AUTHORITY  
TREASURER'S REPORT  
February 28, 2018**

(prepared 3/1/18)

**FULTON BANK - CHECKING**

BALANCE - February 1, 2018		\$ 73,451.47
Plus:		
		0.00
Less:		
Payables	2/7/2018	160.00
		<u>(160.00)</u>
BALANCE - February 28, 2018		<u>\$ 73,291.47</u>

February bills to be paid	Adj Cash Balances
\$ (1,470.80)	\$ 71,820.67

**FULTON BANK - MONEY MARKET**

BALANCE - February 1, 2018		\$ 426,985.05
Plus:		
Transfer from Investments		
Tapping Fee 208 Long Lane	2/1/2018	3,871.00
Interest	2/28/2018	<u>3.08</u>
		3,874.08
Less:		
Wire Fee	2/28/2018	30.00
Payables	2/7/2018	<u>33,686.14</u>
		(33,716.14)
BALANCE - February 28, 2018		<u>\$ 397,142.99</u>

February bills to be paid	Adj Cash Balances
\$ (40,655.09)	\$ 356,487.90

**FULTON BANK - CRIM INVESTMENT ACCOUNT**

**CASH AND CASH EQUIVALENTS:**

BALANCE - February 1, 2018		\$ 2,455,724.55
Plus:		
Investment Income, net of fees	1/31/2018	1,865.61
matured CD		
Less:		
Purchased CD		(910,000.00)
BALANCE - February 28, 2018		<u>\$ 1,547,590.16</u>

**INVESTMENTS**

BALANCE - February 1, 2018		\$ 2,912,070.30
Plus:		
Purchased CD		910,000.00
Less:		
matured CD		
Unrealized gain/loss on investments	1/31/2018	(2,153.55)
BALANCE - February 28, 2018		<u>\$ 3,819,916.75</u>

<b>TOTAL CRIM ACCOUNT</b>		<u>\$ 5,367,506.91</u>
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**FULTON BANK -2017 SEWER REVENUE BOND**

**2017 CONSTRUCTION FUND**

BALANCE - February 1, 2018				\$ 13,006,807.98
Plus:				
Investment Income	1/31/2018	20,249.54		
Unrealized gain/loss on investments	1/30/2018	(7,913.78)		
				12,335.76
Less:				
Investment fees	1/31/2018	2,187.47		
Payables	2/7/2018	<u>279,167.16</u>		
				(281,354.63)
BALANCE - February 28, 2018				<u>\$ 12,737,789.11</u>

February bills to be paid	Adj Cash Balances
(678,762.66)	\$ 12,059,026.45

**2017 CONSTRUCTION FUND SUB ACCOUNT - EAST GOSHEN**

BALANCE - February 1, 2018				\$ 1,072,786.42
Plus:				
				0.00
Less:				-
BALANCE - February 28, 2018				<u>\$ 1,072,786.42</u>

**2017 DEBT SERVICE FUND**

BALANCE - February 1, 2018				\$ 32.90
Plus:				
Dividend Income	1/31/2017	<u>0.02</u>		0.02
Less:				-
BALANCE - February 28, 2018				<u>\$ 32.92</u>

**DEVELOPER INVOICES UNPAID DUE TO LACK OF FUNDS:**

HRG	DD126 Woodlands at Greystone	2/14/2017	\$	8,837.50
HRG	DD126 Woodlands at Greystone	9/22/2017	\$	1,225.00
Unruh	Graystone Crossing (Formerly Wrangley Ct)	9/27/2017	\$	120.00
Unruh	DD126 Woodlands at Greystone	12/27/2017	\$	822.68
Unruh	DD126 Woodlands at Greystone	2/27/2018	\$	960.00
			<u>\$</u>	<u>11,965.18</u>

WEST GOSHEN SEWER AUTHORITY  
 FULTON BANK CRIM ACCOUNT  
 CD'S WITH MATURITY DATES  
 February 28, 2018

Maturity Date	Current Value	Maturity Date	Current Value
2/28/2018	244,926.50	1/18/2019	224,300.25
3/27/2018	244,840.75	1/29/2019	244,884.85
3/29/2018	244,830.95	1/30/2019	175,000.00
10/25/2018	244,627.60	1/30/2019	245,000.00
10/30/2018	244,701.10	1/31/2019	244,872.60
10/30/2018	244,529.60	4/25/2019	243,877.90
		10/25/2019	243,383.00
		10/25/2019	243,383.00
		10/25/2019	243,383.00
		10/25/2019	243,375.65
 2018 total	 <u>1,468,456.50</u>	2019 total	 <u>2,351,460.25</u>
		 Grand total	 3,819,916.75

**WEST GOSHEN SEWER AUTHORITY  
CRIM ACCOUNT - CASH FLOW**

		Cumulative Available to Spend
Cash as of January 31, 2018	2,457,590	
Transfer from CRIM to Money Market		
Purchased CD's	(910,000)	
CD's matured		
CD's matured		
<b>Available cash 2/28/18 (estimated)</b>	1,547,590	1,547,590
	1,547,590	

<b>CD's to be held for minimum Fund Balance requirement:</b>	
CD's maturing Feb 2018	244,926
CD's maturing March 2018	489,672
CD's maturing October 2018	733,858
CD's maturing January 2019	1,134,058
CD's maturing April 2019	243,878
CD's maturing October 2019	973,525
	3,819,917

The above balances do not take into account any monthly expenditures that may occur

5,367,507

**WEST GOSHEN SEWER AUTHORITY  
DEVELOPER DEPOSIT ACCOUNTS  
AS OF FEBRUARY 28, 2017**

FUND	ACCOUNT DESCRIPTION	ACCOUNT BALANCE	MAR. 2018 PAYMENT	ADJUSTED BALANCE
28	D188A - ARBORS SQUARE	352.50		352.50
28	DD126 - GREYSTONE PARTNERS	512.12	385.00	127.12
28	DD181 - GOSHEN LEISURE	0.00		0.00
28	DD185 - LINCOLN INDEPEND PARK	597.57		597.57
28	DD188 - WESTRUM CON - ARBORS	479.99		479.99
28	DD200 - WEXFORD MEWS	1,170.01		1,170.01
28	DD205 - THE ZARELLI GROUP	0.00		0.00
28	DD207 - GAVIN	2,380.11		2,380.11
28	DD213 - LIBERTY TOOL	1,173.32		1,173.32
28	DD218 - KIRKLAND - KAHN	2,486.82		2,486.82
28	DD229 - JERREHIAN POTTSTOWN 3	2,839.68		2,839.68
28	DD233 - PICA'S RESTAURANT	1,202.50		1,202.50
28	DD235 - SUMMIT REALTY CVS WAWA	1,567.00		1,567.00
28	DD239 - LAUREL RIDGE	0.00		0.00
28	DD240 - MILLER 702 WESTTOWN RD	252.75		252.75
28	DD241 - WCU ROSEDALE AVE	500.00		500.00
28	DD242 - ICE LINE - DL HOWELL	500.00		500.00
28	DD243 - GOSHEN LEISURE	4,860.00		4,860.00
28	DD244 - RESERVE AT WEST GOSHEN	566.00		566.00
28	DD245 - ISLAMIC SOCIETY OF CC	2,024.50	77.50	1,947.00
28	DD246 - SMOOTH KING	4,693.50		4,693.50
28	DD247 - CHESTER COUNTY HOSP	809.98		809.98
28	DD248 - ACAC	0.00		0.00
28	DD249 - WEST CHESTER KIA	3,714.50		3,714.50
28	DD250 - BUSCH AUTO COLLISION	7,715.50		7,715.50
28	DD251 - KIA OF WC 806 E MARKET	5,000.00		5,000.00
28	DD252 - 208 LONG LANE	3,392.50		3,392.50
28	DD253 - 825 GOSHEN GLENN WHITE	4,119.00	60.00	4,059.00
28	DD254 - 901 LITTLE SHILOH	5,000.00	948.30	4,051.70
		<u>57,909.85</u>	<u>1,470.80</u>	<u>56,439.05</u>



369 East Park Drive  
 Harrisburg PA 17111  
 Phone: (717) 664-1121  
 Fax: (717) 664-1158

Email invoices to: [icharron@westgoshen.org](mailto:icharron@westgoshen.org)  
 February 14, 2017  
 Project No: R007608.0428  
 Invoice No: 117371

Ms. Joanne DeFuria  
 West Goshen Sewer Authority  
 1025 Paul Pike  
 West Chester, PA 19380

Project Manager Joshua Fox  
 Client Manager Joshua Fox  
 Project R007608.0428 Development Review  
 Professional Services from January 1, 2017 to January 29, 2017

Phase 126 Woodlands at Staystone  
 Preparation of Sewer CAD Model to evaluate downstream capacity constraints previously involved to the Township by mistake.  
 Professional Personnel

		Hours	Rate	Amount
Administrative				
Bowsholt, Rosemary	1/3/2017	.50	75.00	37.50
Staff Professional II				
Hartz, Staci	10/31/2016	2.50	130.00	325.00
Hartz, Staci	11/1/2016	4.50	130.00	585.00
Hartz, Staci	11/2/2016	1.50	130.00	195.00
Hartz, Staci	11/7/2016	6.50	130.00	845.00
Hartz, Staci	11/8/2016	4.50	130.00	585.00
Hartz, Staci	11/9/2016	2.50	130.00	325.00
Hartz, Staci	11/10/2016	4.50	130.00	585.00
Hartz, Staci	11/11/2016	3.50	130.00	455.00
Hartz, Staci	11/14/2016	5.50	130.00	715.00
Hartz, Staci	11/15/2016	4.50	130.00	585.00
Hartz, Staci	11/23/2016	2.50	130.00	325.00
Hartz, Staci	11/28/2016	4.50	130.00	585.00
Hartz, Staci	11/30/2016	5.00	130.00	650.00
Hartz, Staci	12/1/2016	7.50	130.00	975.00
Hartz, Staci	12/2/2016	7.70	130.00	1,001.00
Senior Professional				
Fox, Joshua	1/6/2017	.50	170.00	85.00
Totals		68.10		8,837.50
Total Labor				
			Total this Phase	8,837.50

*Do Not Pay*

8,837.50  
 8,837.50

Phase 243-244 Reserve at West Goshen  
 Drawdown correspondence.  
 Professional Personnel

		Hours	Rate	Amount
Administrative				
Bowsholt, Rosemary	1/4/2017	.50	75.00	37.50





369 East Park Drive  
 Harrisburg PA 17111  
 Phone: (717) 564-1121  
 Fax: (717) 564-1158

Email Invoices to: tcharron@westgoshen.org

Ms. Jeanne Denham  
 West Goshen Sewer Authority  
 1025 Paoli Pike  
 West Chester, PA 19380

September 22, 2017  
 Project No: R007608.0428  
 Invoice No: 122101

Project Manager Joshua Fox  
 Client Manager Joshua Fox  
 Project R007608.0428 Development Review  
Professional Services from July 31, 2017 to September 3, 2017

Phase 126 Woodlands at Graystone

Review additional data provided by Township Engineers in capacity review, correspondence on meeting, and preparation and attendance at financing meeting.

Professional Personnel

		Hours	Rate	Amount	
Staff Professional II					
Hartz, Staci	8/1/2017	2.10	130.00	273.00	
Senior Professional					
Fox, Joshua	8/16/2017	.50	170.00	85.00	
Fox, Joshua	8/17/2017	5.00	170.00	850.00	
Fox, Joshua	8/29/2017	.10	170.00	17.00	
Totals		7.70		1,225.00	
Total Labor					\$1,225.00
				Total this Phase	\$1,225.00

Phase 246 Chester County Hospital

Review of submittals.

Professional Personnel

		Hours	Rate	Amount	
Project Professional					
Miller, Jennifer	7/31/2017	1.50	150.00	225.00	
Miller, Jennifer	8/1/2017	1.00	150.00	150.00	
Senior Professional					
Fox, Joshua	7/31/2017	.20	170.00	34.00	
Fox, Joshua	8/1/2017	.40	170.00	68.00	
Totals		3.10		477.00	
Total Labor					\$477.00
				Total this Phase	\$477.00

TOTAL THIS INVOICE \$1,702.00

Unpaid Invoices Included in Total Now Due (please check your records to make sure you haven't issued payment)

Number	Date	Balance
117371	2/14/2017	8,837.50
Overdue invoices as of current invoice date.		\$8,837.50

Total Now Due \$10,539.50

Payment Terms are Upon Receipt. Interest of 1.5% per month is charged on any invoice outstanding over 30 days old.

**REMITTANCE ADDRESS:**

Herbert, Rowland & Grubic, Inc.  
P.O. Box 4012  
Harrisburg, PA 17111

*Do Not Pay*

Reg.# Greystone Partners - DD126  
PO.# \_\_\_\_\_  
Account# 02025 - DD126  
Amount \$ 1,225.00  
Authorized acn 9/24/17

Reg.# Chester County Hospital - DD247  
PO.# \_\_\_\_\_  
Account# 02025 - DD247  
Amount \$ 477.00  
Authorized acn 9/24/17

# UNRUH TURNER BURKE & FREES

ATTORNEYS AT LAW

A Professional Corporation  
P.O. Box 515  
West Chester, PA 19381-0515  
P: 610.692.1371  
F: 610.918.1361

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09/27/2017

West Goshen Sewer Authority  
848 S. Concord Road  
West Chester, PA 19382

Invoice No: 148970

Graystone Crossing (formerly Wrangley Court)

## Fees

			Hours	
09/21/2017	RAU	Receipt of e-mail from A. Zarro; e-mails with her; review attachment in preparation of draft letter to Bryn Mawr Trust releasing LOC.	0.60	120.00
		For Current Services Rendered	0.60	120.00
		<u>TOTAL CURRENT WORK</u>		120.00
		<u>Grand Total Due INCLUDES PREVIOUS BALANCE IF NOT SHOWN PAID</u>		<u>\$120.00</u>

Reg# \_\_\_\_\_  
P.O.# \_\_\_\_\_  
Account# \_\_\_\_\_  
Amount \_\_\_\_\_  
Authorized \_\_\_\_\_

*Do Not  
Pay*

Please include invoice number on payment.

We accept VISA, MasterCard and Discover.

Billing questions should be directed to Jacqueline Hannan at  
jhannan@utbf.com or 610.692.1371.

*NO ESCROW Acct.*

# UNRUH TURNER BURKE & FREES

## ATTORNEYS AT LAW

A Professional Corporation  
P.O. Box 515  
West Chester, PA 19381-0515  
P: 610.692.1371  
F: 610.918.1361

West Goshen Sewer Authority  
848 S. Concord Road  
West Chester, PA 19382

*check acct balance*

Pay to Greystone Partners - DD126  
Account # 02025- DD126  
Amount \$ 822.68  
Authorized on 12/27/17

Page: 1  
12/27/2017

Invoice No: 151590

Woodlands at Greystone

### Fees

			Hours	
11/20/2017	RAU	E-mails with Josh and Casey on the Woodlands and financing method for the project and the issue with requiring a new sewer line connection.	0.30	60.00
11/28/2017	RAU	E-mails with Casey and Rick regarding Woodlands at Greystone.	0.50	100.00
12/01/2017	RAU	E-mails with Josh and Lou Colagreco on Woodlands at Greystone regarding additional deposit requirement.	0.30	60.00
12/08/2017	RAU	E-mails with Lou Colagreco regarding outstanding issues on the Woodlands and scheduling a meeting to discuss.	0.40	80.00
12/14/2017	RAU	E-mails with Mike Moffa, Casey and Josh on Woodlands at Graystone.	0.30	60.00
12/18/2017	RAU	Prepare for and attend office conference on the Woodlands at Greystone negotiations.	2.30	460.00
		For Current Services Rendered	4.10	820.00

### Advances

12/18/2017		Travel mileage to/from West Goshen Township for staff meeting.		2.68
		Total Advances		2.68

### TOTAL CURRENT WORK

822.68

### Grand Total Due INCLUDES PREVIOUS BALANCE IF NOT SHOWN PAID

\$822.68

# UNRUH TURNER BURKE & FREES

ATTORNEYS AT LAW

A Professional Corporation  
P.O. Box 515  
West Chester, PA 19381-0515  
P: 610.692.1371  
F: 610.918.1361

West Goshen Sewer Authority  
848 S. Concord Road  
West Chester, PA 19382

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02/27/2018

Invoice No: 153025

Woodlands at Greystone

## Fees

			Hours	
01/23/2018	RAU	Various e-mails with Lou Colagreco; further e-mails with Mike and Josh regarding escrow agreement and finalize the settlement agreement.	0.30	60.00
01/24/2018	RAU	E-mails with Lou and Mike regarding the West Goshen Sewer Authority escrow agreement; e-mails with Josh and Casey regarding SOP for inspections; finalize and e-mail settlement agreement to Josh and Mike; e-mail from Tina; e-mail Lou.	1.80	360.00
01/31/2018	RAU	Various e-mails with Lou Colagreco on the Woodlands at Greystone regarding finalizing the agreement and the escrow amounts.	0.60	120.00
02/02/2018	RAU	E-mail from Lou Colagreco; review revisions to the Woodlands agreement; e-mail reply.	0.50	100.00
02/06/2018	RAU	Review file and e-mails regarding Woodlands at Greystone; receipt of signed settlement agreement and e-mail Lou.	0.50	100.00
02/08/2018	RAU	E-mails with Lou Colagreco regarding the Woodlands at Greystone settlement agreement and setting an escrow account.	0.30	60.00
02/13/2018	RAU	E-mails with Lou; receipt of correspondence on the Woodlands of Greystone.	0.30	60.00
02/20/2018	RAU	E-mails with Lou Colagreco, Mike Moffa, Dan Tierney; receive reply; review accounting of funds deducted from the Woodlands Escrow Fund; e-mail to Lou Colagreco.	0.50	100.00
		For Current Services Rendered	4.80	960.00
		<b><u>TOTAL CURRENT WORK</u></b>		960.00
		<b><u>Previous Balance</u></b>		\$3,542.68

West Goshen Sewer Authority

Woodlands at Greystone

Invoice No: 153025

**Grand Total Due INCLUDES PREVIOUS BALANCE IF NOT SHOWN PAID**

\$4,502.68

Aged Due Amounts					
<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>181+</u>
3,680.00	0.00	822.68	0.00	0.00	0.00

NOT ENOUGH \$

Reg.# Greystone Partners  
 P.O.# \_\_\_\_\_  
 Account# 02025-DD126  
 Amount \$ 960.00  
 Authorized ma 2/28/18

**Please include invoice number on payment.**

**We accept VISA, MasterCard and Discover.**

**Billing questions should be directed to Jacqueline Hannan at  
jhannan@utbf.com or 610.692.1371.**

SEWER AUTHORITY  
OPEN ACCOUNTS RECEIVABLES  
2018

Westtown Township	2016 Capital Costs	\$124,697.58
West Whiteland Township	2016 Capital Costs	\$63,418.15
West Chester Borough	TMDL Costs 4th Quarter 2017	\$5,220.75
		<hr/>
		<u>\$193,336.48</u>