

**WEST GOSHEN SEWER AUTHORITY**

**FEBRUARY 7, 2018**

**BOND REQUISITIONS**

REQUISITION NO.	PAYEE	INVOICE NUMBER	PURPOSE	AMOUNT		CK NO.
56	Veolia Water Tech.Inc.	18000105 RI 05000	Headworks	\$182,181.00		
57	Walabax Construction Serv. Inc.	17-1-9	Headworks	\$52,776.00		
58	Unruh Turner Burke & Frees	152630	Chemical System Upgrade	\$180.00		
59	The Williams Group	17-9	Chemical System Upgrade	\$14,115.60		
60	Herbert, Rowland & Grubic, Inc.	124444	Chemical System Upgrade	\$2,010.00		
61	"	124445	Digester	\$5,674.00		
62	"	124446	By-Pass Connections	\$2,325.92		
62	"	124449	Headworks	\$9,866.06		
64	"	124447	Sewer System Rehab 2017	\$10,038.58	\$29,914.56	

**TAPPING FEE FUND REQUISITIONS**

#	DEVELOPER	ENTITY	INVOICE NUMBER	PURPOSE	AMOUNT		
1827	West Goshen Twp		1-2018	Jan-2018 Admin Fee	\$1,250.00		
1828	Chalmers & Kubeck, Inc.		0200013-IN	Headworks	\$15,050.00		
1829	Hangley, Aronchick, Segal, Pudlin & Schiller		40084635	TMDL Litigation	\$998.50		
1830	Unruh Turner Burke & Frees		152626	TMDL Litigation	\$560.00		
	"		152625	General Legal	\$1,580.00		
	"		152629	Capital Projects Legal	\$1,120.00	\$3,260.00	
1831	Herbert, Rowland & Grubic, Inc.		124361	RATE STUDY	\$11,325.50		
	"		124442	Retainer	\$1,802.14	\$13,127.64	

**DEVELOPER'S INVOICES**

#	DEVELOPER	ENTITY	INVOICE NUMBER	PURPOSE	AMOUNT		
253	825 GOSHEN GLENN WHITE	Unruh Turner Burke & Frees	152631	Legal	\$100.00		
244	RESERVE AT WEST GOSHEN	"	152628	"	\$60.00	\$160.00	1600

**GENERAL INVOICES**

Bond Fund	\$279,167.16
Tapping Fee Fund	\$33,686.14
Developers	\$160.00
<b>Grand Total</b>	<b>\$313,013.30</b>
<b>Wire Amount</b>	<b>\$33,686.14</b>

2/1/2018

**WEST GOSHEN SEWER AUTHORITY**  
**CASH BALANCES AT A GLANCE**  
**January 31, 2018**

Fulton Bank Checking Account	\$ 73,451.47
Fulton Bank Money Market Account	\$ 426,985.05
Fulton Bank CRIM Investment Account	\$ 5,367,794.85
Fulton Bank 2017 Bond Construction Fund	\$ 13,011,127.98
Fulton Bank 2017 Bond Construction Fund - East Goshen	\$ 1,072,786.42
Fulton Bank 2017 Bond Debt Service Fund	\$ 32.92
Total Funds Available	<u>\$ 19,952,178.69</u>

**WEST GOSHEN SEWER AUTHORITY  
TREASURER'S REPORT  
January 31, 2018**

(prepared 2/1/18)

**FULTON BANK - CHECKING**

BALANCE - January 1, 2018			\$ 68,683.47
Plus:			
Glenn White - 901 Little Shiloh	1/12/2018	5,000.00	
			5,000.00
Less:			
Payables	1/3/2018	232.00	
		<u>(232.00)</u>	
BALANCE - Januar 31, 2018			<u>\$ 73,451.47</u>

January bills to be paid	Adj Cash Balances
\$ (160.00)	\$ 73,291.47

**FULTON BANK - MONEY MARKET**

BALANCE - January 1, 2018			\$ 433,033.29
Plus:			
Transfer from Investments			
Tapping Fee 6 Lots Countryside	1/18/2018	17,082.00	
Interest	12/29/2017	3.42	
Interest	1/31/2018	<u>3.54</u>	
			17,088.96
Less:			
Wire Fee	12/29/2018	60.00	
Payables	1/3/2018	<u>23,077.20</u>	
		(23,137.20)	
BALANCE - Januar 31, 2018			<u>\$ 426,985.05</u>

January bills to be paid	Adj Cash Balances
\$ (33,686.14)	\$ 393,298.91

**FULTON BANK - CRIM INVESTMENT ACCOUNT**

**CASH AND CASH EQUIVALENTS:**

BALANCE - January 1, 2018			\$ 2,454,150.75
Plus:			
Investment Income, net of fees	12/31/2018	1,573.80	
matured CD			
matured CD			
Less:			
BALANCE - Januar 31, 2018			<u>\$ 2,455,724.55</u>

**INVESTMENTS**

BALANCE - January 1, 2018			\$ 2,916,187.05
Plus:			
Less:			
matured CD			
matured CD			
matured CD			
Unrealized gain/loss on investments	12/31/2018	(4,116.75)	
BALANCE - Januar 31, 2018			<u>\$ 2,912,070.30</u>

TOTAL CRIM ACCOUNT

\$ 5,367,794.85

**FULTON BANK -2017 SEWER REVENUE BOND**

**2017 CONSTRUCTION FUND**

BALANCE - January 1, 2018			\$ 13,504,813.01
Plus:			
Investment Income	12/31/2017	7,312.37	
Unrealized gain/loss on investments	12/31/2017	(7,079.52)	
Accrued Income	12/31/2017	<u>1,307.64</u>	1,540.49
Less:			
Investment fees	12/31/2017	2,241.08	
HRG Req 36 Error Correction	1/16/2018	(0.01)	
December 6th Payables	1/3/2018	<u>492,984.45</u>	(495,225.52)
BALANCE - Januar 31, 2018			<u>\$ 13,011,127.98</u>

January bills to be paid	Adj Cash Balances
(279,167.16)	\$ 12,731,960.82

**2017 CONSTRUCTION FUND SUB ACCOUNT - EAST GOSHEN**

BALANCE - January 1, 2018			
Plus:			
Deposit	1/9/2018	1,042,735.72	
Deposit	1/30/2018	<u>30,050.70</u>	1,072,786.42
Less:			
			-
BALANCE - Januar 31, 2018			<u>\$ 1,072,786.42</u>

**2017 DEBT SERVICE FUND**

BALANCE - January 1, 2018			\$ 32.90
Plus:			
Dividend Income	11/30/2017	<u>0.02</u>	0.02
Less:			
			-
BALANCE - Januar 31, 2018			<u>\$ 32.92</u>

**DEVELOPER INVOICES UNPAID DUE TO LACK OF FUNDS:**

HRG	DD126 Woodlands at Greystone	2/14/2017	\$ 8,837.50
HRG	DD126 Woodlands at Greystone	9/22/2017	\$ 1,225.00
Unruh	Graystone Crossing (Formerly Wrangley Ct)	9/27/2017	\$ 120.00
Unruh	DD126 Woodlands at Greystone	12/27/2017	\$ 822.68
			<u>\$ 11,005.18</u>

WEST GOSHEN SEWER AUTHORITY  
 FULTON BANK CRIM ACCOUNT  
 CD'S WITH MATURITY DATES  
 January 31, 2018

Maturity Date	Current Value	Maturity Date	Current Value
2/28/2018	244,853.00	1/18/2019	224,410.50
3/27/2018	244,745.20	4/25/2019	244,120.45
3/29/2018	244,742.75	10/25/2019	243,846.05
10/25/2018	244,617.80	10/25/2019	243,846.05
10/30/2018	244,696.20	10/25/2019	243,846.05
10/30/2018	244,502.65	10/25/2019	243,843.60
2018 total	<u>1,468,157.60</u>	2019 total	<u>1,443,912.70</u>
		Grand total	2,912,070.30

**WEST GOSHEN SEWER AUTHORITY  
CRIM ACCOUNT - CASH FLOW**

		Cumulative Available to Spend
Cash as of December 31, 2017	2,455,725	
Transfer from CRIM to Money Market		
CD's matured		
CD's matured		
CD's matured		
<b>Available cash 1/31/18 (estimated)</b>	2,455,725	2,455,725
.		
	2,455,725	
<b>CD's to be held for minimum Fund Balance requirement:</b>		
CD's maturing Feb 2018	244,853	244,853
CD's maturing March 2018	489,488	489,488
CD's maturing October 2018	733,817	733,817
CD's maturing January 2019	224,410	224,411
CD's maturing April 2019	244,120	244,120
CD's maturing October 2019	975,382	975,382
	2,912,070	

The above balances do not take into account any monthly expenditures that may occur

5,367,795

**WEST GOSHEN SEWER AUTHORITY  
DEVELOPER DEPOSIT ACCOUNTS  
AS OF JANUARY 31, 2017**

<b>FUND</b>	<b>ACCOUNT DESCRIPTION</b>	<u>ACCOUNT BALANCE</u>	<u>FEB. 2018 PAYMENT</u>	<u>ADJUSTED BALANCE</u>
28	D188A - ARBORS SQUARE	352.50		352.50
28	DD126 - GREYSTONE PARTNERS	512.12		512.12
28	DD181 - GOSHEN LEISURE	0.00		0.00
28	DD185 - LINCOLN INDEPEND PARK	597.57		597.57
28	DD188 - WESTRUM CON - ARBORS	479.99		479.99
28	DD200 - WEXFORD MEWS	1,170.01		1,170.01
28	DD205 - THE ZARELLI GROUP	0.00		0.00
28	DD207 - GAVIN	2,380.11		2,380.11
28	DD213 - LIBERTY TOOL	1,173.32		1,173.32
28	DD218 - KIRKLAND - KAHN	2,486.82		2,486.82
28	DD229 - JERREHIAN POTTSTOWN 3	2,839.68		2,839.68
28	DD233 - PICA'S RESTAURANT	1,202.50		1,202.50
28	DD235 - SUMMIT REALTY CVS WAWA	1,567.00		1,567.00
28	DD239 - LAUREL RIDGE	0.00		0.00
28	DD240 - MILLER 702 WESTTOWN RD	252.75		252.75
28	DD241 - WCU ROSEDALE AVE	500.00		500.00
28	DD242 - ICE LINE - DL HOWELL	500.00		500.00
28	DD243 - GOSHEN LEISURE	4,860.00		4,860.00
28	DD244 - RESERVE AT WEST GOSHEN	626.00	60.00	566.00
28	DD245 - ISLAMIC SOCIETY OF CC	2,024.50		2,024.50
28	DD246 - SMOOTH KING	4,693.50		4,693.50
28	DD247 - CHESTER COUNTY HOSP	809.98		809.98
28	DD248 - ACAC	0.00		0.00
28	DD249 - WEST CHESTER KIA	3,714.50		3,714.50
28	DD250 - BUSCH AUTO COLLISION	7,715.50		7,715.50
28	DD251 - KIA OF WC 806 E MARKET	5,000.00		5,000.00
28	DD252 - 208 LONG LANE	3,392.50		3,392.50
28	DD253 - 825 GOSHEN GLENN WHITE	4,219.00	100.00	4,119.00
28	DD254 - 901 LITTLE SHILOH	5,000.00		5,000.00
		<u>58,069.85</u>	<u>160.00</u>	<u>57,909.85</u>



368 East Park Drive  
 Harrisburg PA 17111  
 Phone: (717) 564-1121  
 Fax: (717) 564-1158

Email invoices to: [johnson@westgoshen.org](mailto:johnson@westgoshen.org)  
 February 14, 2017  
 Project No: R007608.0428  
 Invoice No: 117471

Ms. Jeanné DeFram  
 West Goshen Sewer Authority  
 1025 Pauli Pike  
 West Chester, PA 19380

Project Manager Joshua Fox  
 Client Manager Joshua Fox  
 Project R007608.0428 Development Review

Professional Services from January 1, 2017 to January 29, 2017

Phase 126 Woodlands at Craystone

Preparation of Sewer CAD Model to evaluate downstream capacity constraints previously invoiced to the Township by mistake.

Professional Personnel

		Hours	Rate	Amount
Administrative				
Bowshof, Rosemary	1/3/2017	.50	75.00	37.50
Staff Professional II				
Hartz, Staci	10/31/2016	2.60	130.00	338.00
Hartz, Staci	11/1/2016	4.50	130.00	585.00
Hartz, Staci	11/2/2016	1.50	130.00	195.00
Hartz, Staci	11/7/2016	6.50	130.00	845.00
Hartz, Staci	11/8/2016	4.50	130.00	585.00
Hartz, Staci	11/9/2016	2.50	130.00	325.00
Hartz, Staci	11/10/2016	4.50	130.00	585.00
Hartz, Staci	11/11/2016	3.50	130.00	455.00
Hartz, Staci	11/14/2016	6.50	130.00	715.00
Hartz, Staci	11/15/2016	4.50	130.00	585.00
Hartz, Staci	11/23/2016	2.50	130.00	325.00
Hartz, Staci	11/28/2016	4.50	130.00	585.00
Hartz, Staci	11/30/2016	5.00	130.00	650.00
Hartz, Staci	12/1/2016	7.50	130.00	975.00
Hartz, Staci	12/2/2016	7.70	130.00	1,001.00
Senior Professional				
Fox, Joshua	1/3/2017	.30	170.00	51.00
Totals		68.10		8,837.50
Total Labor				\$8,837.50

*Do Not Pay*

Total This Phase

\$8,837.50

Phase 243-244 Reserve at West Goshen

Drawdown correspondence.

Professional Personnel

		Hours	Rate	Amount
Administrative				
Bowshof, Rosemary	1/4/2017	.50	75.00	37.50





369 East Park Drive  
 Harrisburg PA 17111  
 Phone: (717) 564-1121  
 Fax: (717) 564-1158

Email Invoices to: [tcharron@westgoshen.org](mailto:tcharron@westgoshen.org)

Ms. Jeanne Denham  
 West Goshen Sewer Authority  
 1025 Paoli Pike  
 West Chester, PA 19380

September 22, 2017  
 Project No: R007608.0428  
 Invoice No: 122101

Project Manager Joshua Fox  
 Client Manager Joshua Fox

Project R007608.0428 Development Review  
Professional Services from July 31, 2017 to September 3, 2017

Phase 126 Woodlands at Graystone  
 Review additional data provided by Township Engineers in capacity review, correspondence on meeting, and preparation and attendance at financing meeting.

Professional Personnel

		Hours	Rate	Amount
Staff Professional II				
Hartz, Staci	8/1/2017	2.10	130.00	273.00
Senior Professional				
Fox, Joshua	8/16/2017	.50	170.00	85.00
Fox, Joshua	8/17/2017	5.00	170.00	850.00
Fox, Joshua	8/29/2017	.10	170.00	17.00
Totals		7.70		1,225.00
Total Labor				\$1,225.00
Total this Phase				\$1,225.00

Phase 246 Chester County Hospital

Review of submittals.

Professional Personnel

		Hours	Rate	Amount
Project Professional				
Miller, Jennifer	7/31/2017	1.50	150.00	225.00
Miller, Jennifer	8/1/2017	1.00	150.00	150.00
Senior Professional				
Fox, Joshua	7/31/2017	.20	170.00	34.00
Fox, Joshua	8/1/2017	.40	170.00	68.00
Totals		3.10		477.00
Total Labor				\$477.00
Total this Phase				\$477.00

TOTAL THIS INVOICE \$1,702.00

Project R007608.0428 Development Review Invoice 122101

Unpaid Invoices Included in Total Now Due (please check your records to make sure you haven't issued payment)

Number	Date	Balance
117371	2/14/2017	8,837.50
Overdue invoices as of current invoice date,		\$8,837.50

Total Now Due \$10,539.50

Payment Terms are Upon Receipt. Interest of 1.5% per month is charged on any invoice outstanding over 30 days old.

REMITTANCE ADDRESS:

Herbert, Rowland & Grubic, Inc.  
P.O. Box 4012  
Harrisburg, PA 17111

Do Not  
Pay

Reg.# Greystone Partners - DD126  
P.O.# \_\_\_\_\_  
Account# 02025 - DD126  
Amount \$ 1,225.00  
Authorized mm 9/26/17

Reg.# Chester County Hospital - DD247  
P.O.# \_\_\_\_\_  
Account# 02025 - DD247  
Amount \$ 477.00  
Authorized mm 9/26/17

# UNRUH TURNER BURKE & FREES

ATTORNEYS AT LAW

A Professional Corporation  
P.O. Box 515  
West Chester, PA 19381-0515  
P: 610.692.1371  
F: 610.918.1361

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09/27/2017

West Goshen Sewer Authority  
848 S. Concord Road  
West Chester, PA 19382

Invoice No: 148970

Graystone Crossing (formerly Wrangley Court)

## Fees

			Hours	
09/21/2017	RAU	Receipt of e-mail from A. Zarro; e-mails with her; review attachment in preparation of draft letter to Bryn Mawr Trust releasing LOC.	0.60	120.00
		For Current Services Rendered	0.60	120.00
		<u>TOTAL CURRENT WORK</u>		120.00
		<u>Grand Total Due INCLUDES PREVIOUS BALANCE IF NOT SHOWN PAID</u>		<u>\$120.00</u>

Reg# \_\_\_\_\_  
P.O.# \_\_\_\_\_  
Account# \_\_\_\_\_  
Amount \_\_\_\_\_  
Authorized \_\_\_\_\_

Do Not  
Pay

Please include invoice number on payment.

We accept VISA, MasterCard and Discover.

Billing questions should be directed to Jacqueline Hannan at  
jhannan@utbf.com or 610.692.1371.

NO ESCROW ACT.

# UNRUH TURNER BURKE & FREES

## ATTORNEYS AT LAW

A Professional Corporation  
 P.O. Box 515  
 West Chester, PA 19381-0515  
 P: 610.692.1371  
 F: 610.918.1361

Page: 1  
 12/27/2017

West Goshen Sewer Authority  
 848 S. Concord Road  
 West Chester, PA 19382

*check acct balance*

*Pay to Greystone Partners - DD126*  
 Account# 02025- DD126  
 Amount \$ 822.68  
 Auth'd on 12/27/17

Invoice No: 151590

Woodlands at Greystone

### Fees

			Hours	
11/20/2017	RAU	E-mails with Josh and Casey on the Woodlands and financing method for the project and the issue with requiring a new sewer line connection.	0.30	60.00
11/28/2017	RAU	E-mails with Casey and Rick regarding Woodlands at Greystone.	0.50	100.00
12/01/2017	RAU	E-mails with Josh and Lou Colagreco on Woodlands at Greystone regarding additional deposit requirement.	0.30	60.00
12/08/2017	RAU	E-mails with Lou Colagreco regarding outstanding issues on the Woodlands and scheduling a meeting to discuss.	0.40	80.00
12/14/2017	RAU	E-mails with Mike Moffa, Casey and Josh on Woodlands at Graystone.	0.30	60.00
12/18/2017	RAU	Prepare for and attend office conference on the Woodlands at Greystone negotiations.	2.30	460.00
		For Current Services Rendered	4.10	820.00

### Advances

12/18/2017		Travel mileage to/from West Goshen Township for staff meeting.		2.68
		Total Advances		2.68

### TOTAL CURRENT WORK

822.68

### Grand Total Due INCLUDES PREVIOUS BALANCE IF NOT SHOWN PAID

\$822.68

SEWER AUTHORITY  
OPEN ACCOUNTS RECEIVABLES  
2018

Westtown Township	2016 Capital Costs	\$124,697.58
West Whiteland Township	2016 Capital Costs	\$63,418.15
West Chester Borough	TMDL Costs 4th Quarter 2017	\$5,220.75
		<hr/>
		<u>\$193,336.48</u>