

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATIONAL MEETING
JANUARY 3, 2017**

Township Supervisors:

Mr. Edward G. Meakim, Chairman
Mr. Hugh J. Purnell, Jr., Vice-Chairman
Mr. Philip J. Corvo, Jr., Member
Mr. Raymond H. Halvorsen, Member
Mr. Chris Pielli, Esq., Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Richard J. Craig, Township Engineer
Mr. William E. Webb, Zoning Officer
Mr. Ryan Jennings, Township Solicitor

The annual organizational meeting of the Board of Supervisors of West Goshen Township was called to order by Mr. Halvorsen at 5:00 p.m. on Tuesday, January 3, 2017, at the Township Administration Building. Mr. Halvorsen opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Halvorsen reminded audience members to silence all cell phones and other devices.

Mr. Halvorsen reminded the audience that 3rd parties may be audio or videotaping the meeting proceedings.

Mr. Halvorsen also announced that all regular business will be conducted at next week's regularly scheduled monthly meeting of the Board of Supervisors at 7:00 p.m., Wednesday, January 11th.

Mr. Halvorsen turned the meeting over to Vice-Chairman Meakim.

Mr. Meakim opened the floor for nominations for Chairman of the Board of Supervisors. On motion by Mr. Purnell, seconded by Mr. Halvorsen, Mr. Meakim was unanimously elected Chairman of the Board of Supervisors for 2017.

Mr. Meakim continued in his new capacity as Chairman and he opened the floor for nominations for Vice-Chairman. On motion by Mr. Meakim, seconded by Mr. Halvorsen, Mr. Purnell was unanimously elected Vice-Chairman of the Board of Supervisors for 2017.

Mr. Meakim announced the proposed Township and Staff appointments for 2017. Mr. LaLonde read the following appointments into the record. Mr. Meakim asked for a motion and vote on the following appointments:

Township Manager/Township Secretary	Casey LaLonde
Finance Director/Treasurer	Jeanne M. Denham
Asst. Township Manager/Asst. Township Secretary	Derek J. Davis
Assistant Finance Director/Human Resources Director	Jennifer M. Latzer
Chief of Police	Joseph J. Gleason
Township Engineer	Richard J. Craig
Director of Public Works	J. David Woodward
Sewer Superintendent	Michael Moffa
Streets Superintendent	Mark Bertolami
Parks Superintendent	Dorine McClune
Building/Code Official	John R. Beswick
Building/Code Official	Edward M. Hunger
Zoning Officer	William E. Webb
Deputy Zoning Officer	Richard J. Craig
Deputy Zoning Officer	Derek Davis
Deputy Zoning Officer	John R. Beswick
Deputy Tax Collector	Kimberly A. Greene
Township Solicitor	Buckley, Brion, McGuire, Morris & Sommer
Fire Marshal/Emergency Management Coordinator	Andrea R. Testa
Assistant Fire Marshal	Michael D. McCarthy
Consulting Engineers	Carroll Engineering Corporation

On motion by Mr. Purnell, seconded by Mr. Halvorsen, the Board voted unanimously to approve the Township staff appointments, with Mr. Pielli expressing concern over "no-bid" contracts for the Solicitor and Township Consulting Engineer appointments and asked that his vote be qualified with this concerns.

The Honorable William D. Kraut administered the Oath of Office for all Township staff appointees.

Mr. Meakim announced, with Mr. LaLonde reading the appointees into the record, the proposed appointments to the various Boards and Commissions and asked for a motion and vote on each of the Board and Committee appointments.

For the Park and Recreation Board:

Nancy Pine	Member
Mike McKinley	Alternate Member

On a motion by Mr. Purnell, seconded by Mr. Halvorson, the Board approved the Park and Recreation Board appointments unanimously.

For the Pension Committee:

William Keenan	Member
Thomas A. Teneza	Member
Robert Holland	Member
Walker Tompkins	Member
David B. Brune	Member
Hugh J. Purnell, Jr.	Board Liaison

On a motion by Mr. Halvorsen, seconded by Mr. Meakim, the Board approved the Pension Committee appointments with a 4-0-1 vote with Mr. Purnell abstaining.

For the Planning Commission:

Julie Potts	Member
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On a motion by Mr. Purnell, seconded by Mr. Pielli, the Board approved the Planning Commission appointment unanimously.

For the Sewer Authority Board:

Philip J. Corvo, Jr.	Member
Daniel Tierney	Member

On a motion by Mr. Halvorsen, seconded by Mr. Purnell, the Board approved the Sewer Authority Board appointments unanimously.

Zoning Hearing Board

Shannon Royer	Member
Salvatore Triolo	Alternate Member

On a motion by Mr. Purnell, seconded by Mr. Pielli, the Board approved the Zoning Hearing Board appointments unanimously.

Vacancy Board:

William Keenan	Member
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On a motion by Mr. Halvorsen, seconded by Mr. Meakim, the Board approved the Vacancy Board appointment unanimously.

Historic Commission (new appointments)

Nancy McCabe	Member (3-year term)
Michael Pilligalli	Member (3-year term)
Kevin Pisiner	Member (3-year term)
Kent Smith	Member (3-year term)
Richard Davis	Member (3-year term)
Elizabeth Dean	Member (3-year term)
Shelagh Purnell	Member (3-year term)
Hugh Purnell	Board Liaison
Christine Suhadolnik	Member (2-year term)
Ed Tiernan	Member (2-year term)
Chuck Ulmann	Member (2-year term)
Tom Walsh	Member (2-year term)

On a motion by Mr. Halvorsen, seconded by Mr. Pielli, the Board approved the Historic Commission appointments with a 4-0-1 vote with Mr. Purnell abstaining.

Ms. Margie Swart stated that it was her opinion that Supervisors and other elected officials could not be appointed to Township Committees. Mr. Jennings responded that he was not aware of any prohibition against Supervisors being members of Township Committees.

On motion by Mr. Halvorsen, seconded by Mr. Purnell, the Board unanimously approved the following depositories for 2017:

- TD Bank
- BB&T Bank (formerly Susquehanna Bank)
- Wachovia Bank
- DNB First
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- Citadel Federal Credit Union
- National Penn Bank
- First Resource Bank
- Fulton Bank

On motion by Mr. Purnell, seconded by Mr. Halvorsen, unanimously approved to recommend to the Board of Auditors that the Township Finance Director and Township Manager bonds be set at \$7,500,000 for 2017.

Mr. Meakim announced and Mr. LaLonde read aloud that in 2017, the Board of Supervisors will meet on the 2nd Wednesday of each month at 7:00 PM.

The meeting dates for 2017 are: January 3rd, January 11th, February 8th, March 8th, April 12th, May 10th, June 14th, July 12th, August 9th, September 13th, October 11th, November 8th, December 13th.

Mr. Meakim announced and Mr. LaLonde read aloud the Holiday Schedule for 2017 on which dates the office will be closed as follows:

Monday	January 2 nd	New Year's Day
Monday	January 16 th	Martin Luther King Day
Monday	February 20 th	President's Day
Monday	May 29 th	Memorial Day
Tuesday	July 4 th	Independence Day
Monday	September 4 th	Labor Day
Monday	October 9 th	Columbus Day
Friday	November 10 th	Veteran's Day
Thursday	November 23 rd	Thanksgiving
Friday	November 24 th	Day after Thanksgiving
Monday	December 25 th	Christmas

On a motion by Mr. Meakim, seconded by Mr. Pielli, the Board unanimously approved the 2017 holiday schedule and dates on which the Township building will be closed.

On motion by Mr. Purnell, seconded by Mr. Halvorsen, the Board unanimously approved the adoption of Resolution 1-2017, establishing the following boundaries for fire protection and the agencies chosen to fulfill the public safety needs of West Goshen Township:

BOUNDARIES

From Phoenixville Pike beginning at the northern boundary of West Goshen Township, southerly to the 322 By-pass, then along the PA 202 By-pass to South Concord Road; then south along South Concord Road to the southern boundary of West Goshen Township.

FIRE PROTECTION

Goshen Fire Department
West Chester Fire Department

AMBULANCE SERVICE

Good Fellowship Ambulance Club, Inc.
Goshen Ambulance

RESCUE SERVICE

Goshen Fire Department
West Chester Fire Department

POLICE PROTECTION

West Goshen Township Police Department

On motion by Mr. Halvorsen, seconded by Mr. Purnell, the Board unanimously approved the adoption of Resolution 2-2017, adopting the Emergency Operations Plan for West Goshen Township.

On motion by Mr. Purnell, seconded by Mr. Halvorsen, the Board unanimously approved the adoption of Resolution 3-2017 setting the Township Manager's salary for 2017.

Ms. Margie Swart stated that the Township Manager's salary shall only be paid from the General Fund and not from any other Funds. Mr. Halvorsen responded that the Township budget is transparent and all costs are clearly shown.

Mr. Halvorsen announced that the Township's new trash and recycling contract began January 1st with Republic and that Township residents should begin using the newly delivered recycling totes immediately, as Republic will be conducting automated pickup for the trash and recycling totes. Mr. Halvorsen stated that the recycling toter rollout was smooth and thanked Township Public Works employees Dave Woodward and Lisa Covatta for their efforts in making the switch to the new vendor and new service.

Dr. Douglas White stated that he is requesting that the Township ban the luminaries that residents light on Christmas Eve on their sidewalks and curbs as they are a fire hazard. Township Fire Marshall Andrea Testa stated that in her experience, the luminaries are not hazardous. By consensus, the Board did not take any action regarding Dr. White's request.

Township Public Works staff member Lisa Covatta announced that she is working on arranging for a collection of Township resident plastic recycling bins that are no longer needed due to the delivery of the new Township recycling totes. She is working towards an early spring drop-off or collection event in which all residents may participate. More information will be forthcoming.

Please view this meeting's video recording via YouTube with the link located at www.westgoshen.org.

There being no further business, on motion by Mr. Purnell, seconded by Mr. Halvorsen, the meeting was adjourned at 5:57 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary