

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATIONAL MEETING
JANUARY 2, 2018**

Township Supervisors:

Mr. Christopher Pielli, Chair
Ms. Robin Stuntebeck, Vice-Chair
Ms. Mary R. LaSota, Member
Mr. Edward G. Meakim, Jr., Member
Mr. Hugh J. Purnell, Jr., Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Richard J. Craig, Township Engineer
Mr. William E. Webb, Zoning Officer
Ms. Kristin Camp, Township Solicitor

The annual organizational meeting of the Board of Supervisors of West Goshen Township was called to order by Mr. Meakim at 5:00 p.m. on Tuesday, January 2, 2018, at the Township Administration Building. Mr. Meakim opened the meeting with the Pledge of Allegiance to the Flag.

Newly elected Township Supervisor Mary R. LaSota took the oath of office and was sworn in by Judge Gwenn Knapp.

Newly elected Township Supervisor Robin Stuntebeck took the oath of office and was sworn in by Judge Gwenn Knapp.

Re-elected Township Tax Collector William Keenan took the oath of office and was sworn in by Judge Gwenn Knapp.

Newly elected Township Auditor Nicholas J. Deminski took the oath of office and was sworn in by Judge Gwenn Knapp.

Mr. Meakim turned the meeting over to Vice-Chair Purnell.

Mr. Purnell opened the floor for nominations for Chair of the Board of Supervisors. On motion by Mr. Meakim, seconded by Mr. Purnell, Mr. Pielli was unanimously elected Chair of the Board of Supervisors for 2018.

Mr. Pielli thanked the Board for his election as Chair and stated it was a great honor to become Chair of the Board of Supervisors and that we stand on the shoulders of the many great people who have been Chair before and it is an honor to serve.

Mr. Pielli, in his new capacity as Chair, opened the floor for nominations for Vice-Chair. On motion by Mr. Pielli, seconded by Ms. LaSota, Ms. Stuntebeck was unanimously elected Vice-Chair of the Board of Supervisors for 2018.

Mr. Pielli announced the proposed Township Staff appointments for 2018. Mr. Pielli read the following appointments into the record. Mr. Pielli asked for a motion and vote on the following appointments:

Township Manager/Township Secretary	Casey LaLonde
Finance Director/Treasurer	Jeanne M. Denham
Asst. Township Manager/Asst. Township Secretary	Derek J. Davis
Assistant Finance Director/Human Resources Director	Jennifer M. Latzer
Chief of Police	Joseph J. Gleason
Township Engineer	Richard J. Craig
Director of Public Works	J. David Woodward
Sewer Superintendent	Michael Moffa
Streets Superintendent	Mark Bertolami
Parks Superintendent	Dorine McClune
Building/Code Official	John R. Beswick
Building/Code Official	Edward M. Hunger
Zoning Officer	William E. Webb
Deputy Zoning Officer	Richard J. Craig

Deputy Zoning Officer	Derek Davis
Deputy Zoning Officer	John R. Beswick
Deputy Tax Collector	Kimberly A. Greene
Fire Marshal/Emergency Management Coordinator	Andrea R. Testa
Assistant Fire Marshal	Michael D. McCarthy

On a motion by Mr. Meakim, seconded by Mr. Purnell, the Board voted unanimously on the Township Staff appointments.

Mr. Purnell made a motion to appoint the following Township Consultants, seconded by Mr. Meakim. Ms. LaSota amended the motion to appoint the Township Solicitor for a period of 120 days and to commence an immediate Request for Proposal process for Township Solicitor and to appoint the Consulting Engineer and to also commence a Request for Proposal process for later in the calendar year. The motion carried 3-2 with Mr. Meakim and Mr. Purnell opposed.

Township Solicitor	Buckley, Brion, McGuire, Morris & Sommer
Consulting Engineers	Carroll Engineering Corporation

Mr. Pielli announced the following Township appointments to the various Boards and Commissions and asked for a motion and vote on the appointments.

For the Park and Recreation Board:

Gerald L. Napiecek	Member
Sara Franco	Member
Eunice Alexander	Member
Mary Lou Enoches	Alternate Member

For the Pension Committee:

Thomas A. Teneza	Member
Stephen McGann	Member
Walker Tompkins	Member
David B. Brune	Member
Hugh J. Purnell, Jr.	Board Liaison

For the Planning Commission:

J. Terry Wildrick	Member
John Hellman	Member
Robert Holland	Member

For the Sewer Authority Board:

Shaun Walsh	Member
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Zoning Hearing Board

Joseph DeFilleppes	Member
Scott Cullinan	Member
Margie Swart	Alternate Member

Vacancy Board:

John Hellman	Member
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On a motion by Mr. Purnell, seconded by Ms. LaSota, the Board unanimously approved the various Board and Commission appointments.

On motion by Mr. Meakim, seconded by Mr. Purnell, the Board unanimously approved the following depositories for 2018:

TD Bank
BB&T Bank
DNB First
Wells Fargo
Pennsylvania Local Government Investment Trust (PLGIT)
Pennsylvania School District Liquid Asset Fund (PSDLAF)
Citadel Federal Credit Union
National Penn Bank
First Resource Bank
Fulton Bank

On motion by Mr. Purnell, seconded by Ms. Stuntebeck, unanimously approved to recommend to the Board of Auditors that the Township Finance Director and Township Manager bonds be set at \$7,500,000 for 2018.

Mr. Pielli announced that in 2018, the Board of Supervisors will meet on the 3rd Tuesday of each month at 7:00 PM. He stated that this is a change from meeting dates in previous years.

The meeting dates for 2018 are: January 2nd, January 16th, February 20th, March 20th, April 17th, May 15th, June 19th, July 17th, August 21st, September 18th, October 16th, November 20th, December 18th.

Mr. Pielli announced the Holiday Schedule for 2018 on which dates the office will be closed as follows:

Monday	January 1 st	New Year's Day
Monday	January 15 th	Martin Luther King Day
Monday	February 19 th	President's Day
Monday	May 28 th	Memorial Day
Wednesday	July 4 th	Independence Day
Monday	September 3 rd	Labor Day
Monday	October 8 th	Columbus Day
Monday	November 12 th	Veteran's Day
Thursday	November 22 nd	Thanksgiving
Friday	November 23 rd	Day after Thanksgiving
Tuesday	December 25 th	Christmas

On a motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the 2018 holiday schedule and dates on which the Township building will be closed.

On motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the adoption of Resolution 1-2018, establishing the following boundaries for fire protection and the agencies chosen to fulfill the public safety needs of West Goshen Township:

BOUNDARIES

As per Resolution 1-2018 for each category below.

FIRE PROTECTION

Goshen Fire Department
West Chester Fire Department

AMBULANCE SERVICE

Good Fellowship Ambulance Club, Inc.
Goshen Ambulance

ADVANCED LIFE SUPPORT SERVICES

Good Fellowship Ambulance Club, Inc.

RESCUE SERVICE

Goshen Fire Department
West Chester Fire Department

POLICE PROTECTION

West Goshen Township Police Department

On motion by Mr. Purnell, seconded by Mr. Meakim, the Board considered adopting the Emergency Operations Plan for West Goshen Township.

Mr. Tom Casey asked several questions about the Plan. Ms. Andrea Testa stated that this is an "All Hazards Plan," per Title 35 and that the plan has no specifics, but is all-encompassing to address any emergency situation. She stated that adoption of this Resolution also allows for West Goshen to receive reimbursement from the Commonwealth or federal government for natural disasters. Mr. Casey stated that the Township should apply pressure on Governor Wolf's office and have PEMA establish emergency operating procedures and conduct risk analyses for pipelines, etc.

As to the motion, the Board unanimously approved the adoption of Resolution 2-2018, adopting the Emergency Operations Plan for West Goshen Township.

On motion by Ms. Stuntebeck, seconded by Mr. Purnell, the Board unanimously approved the adoption of Resolution 3-2018 setting the Township Manager's salary at \$153,463 and setting the Assistant Township Manager's salary at \$75,156 for 2018.

The agenda item, "Discussion of expanding the Township Zoning Hearing Board to Five (5) Members," was tabled.

Dr. Douglas White presented plaques to new Supervisors Mary LaSota and Robin Stuntebeck.

Ms. Margie Swart asked who the Sewer, Streets and Parks Superintendents report to. Mr. LaLonde responded that those department Superintendents report to the Director of Public Works.

Ms. Margie Swart asked about the various bank depositories. She asked if any Township employees who handle cash are bonded. Mr. LaLonde responded that the Township Manager and Finance Director are bonded and that no other employees are bonded, but they are covered under the Township's insurance policy. Ms. Swart asked if the Township building is closed for Election Day. Mr. LaLonde responded it is not.

State Representative Eric Roe congratulated Ms. Stuntebeck and Ms. LaSota on their election to the Board of Supervisors. Representative Roe stated that West Goshen Township is a wonderful Township and it doesn't need to be ranked in a magazine to know that it is a great place to live.

Mr. Eric Friedman, Thornbury Township, Delaware County, stated that he sent a letter to Governor Wolf questioning the elimination of Sunoco's valve station in West Goshen Township and that he wanted to forward this letter to the Board. He also stated that West Goshen Township went to enormous expenditure in legal fees to answer his Right-To-Know request and that all of those records should have been provided unredacted and should be public records. He asked that all legal correspondence be released to the public.

Mr. Tom Casey stated that he recently submitted two Right-To-Know requests for copies of Solicitor billings between 2015 and 2017 and all of the records were not provided. Mr. Pielli stated that the Board will take this under advisement.

Ms. Erin Morelli congratulated Ms. Stuntebeck and Ms. LaSota on their election to the Board of Supervisors. She stated that we got you elected and that we hope you do everything to protect us from Sunoco.

Ms. Margie Swart asked that if we have a staff Township Engineer, do we need a Consulting Engineer and to please evaluate the need for a Consulting Engineer. Mr. Pielli stated that the services received from Carroll Engineering are good, but that all consultants services should be put out to bid for due diligence.

Please view this meeting's video recording via YouTube with the link located at www.westgoshen.org.

There being no further business, on motion by Mr. Purnell, seconded by Ms. LaSota, the meeting was adjourned at 5:47 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary