

**WEST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS ORGANIZATIONAL MEETING  
JANUARY 7, 2019**

Township Supervisors:

Mr. Christopher Pielli, Chair  
Ms. Robin Stuntebeck, Vice-Chair  
Ms. Mary R. LaSota, Member  
Mr. Edward G. Meakim, Jr., Member  
Mr. Hugh J. Purnell, Jr., Member

Township Officials:

Mr. Casey LaLonde, Township Manager  
Mr. Derek Davis, Assistant Township Manager  
Mr. Richard J. Craig, Township Engineer  
Mr. William E. Webb, Zoning Officer

The annual organizational meeting of the Board of Supervisors of West Goshen Township was called to order by Mr. Pielli at 5:00 p.m. on Tuesday, January 7, 2019, at the Township Administration Building. Mr. Pielli opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Pielli asked for audience members to silence their cell phones.

Mr. Pielli announced that audience members may be audio or video recorded by third parties.

Mr. Pielli turned over the gavel to Ms. Stuntebeck.

Ms. Stuntebeck opened the floor for nominations for Chair of the Board of Supervisors. On motion by Mr. Pielli, seconded by Mr. Meakim, Ms. Stuntebeck was elected Chair of the Board of Supervisors for 2019 4-0-1 with Ms. Stuntebeck abstaining.

Ms. Stuntebeck, in her new capacity as Chair, opened the floor for nominations for Vice-Chair. On motion by Ms. LaSota, seconded by Mr. Pielli, Mr. Purnell was elected Vice-Chair of the Board of Supervisors for 2019 4-0-1 with Mr. Purnell abstaining.

Ms. Stuntebeck announced the proposed Township Staff appointments for 2019. Ms. Stuntebeck read the following appointments into the record. Ms. Stuntebeck asked for a motion and vote on the following appointments:

Township Manager/Township Secretary	Casey LaLonde
Finance Director/Treasurer	Jeanne M. Denham
Asst. Township Manager/Asst. Township Secretary	Derek J. Davis
Assistant Finance Director/Human Resources Director	Jennifer M. Latzer
Assistant Treasurer	Christine Riffey
Chief of Police	Joseph J. Gleason
Township Engineer	Richard J. Craig
Director of Public Works	J. David Woodward
Sewer Superintendent	Michael Moffa
Streets Superintendent	Mark Bertolami
Parks Superintendent	Dorine McClune
Building/Code Official	John R. Beswick
Building/Code Official	Edward M. Hunger
Zoning Officer	William E. Webb
Deputy Zoning Officer	Richard J. Craig
Deputy Zoning Officer	Derek Davis
Deputy Zoning Officer	John R. Beswick
Deputy Tax Collector	Kimberly A. Greene
Fire Marshal/Emergency Management Coordinator	Andrea R. Testa
Assistant Fire Marshal/Building Official	Michael D. McCarthy

On a motion by Ms. LaSota, seconded by Mr. Purnell, the Board unanimously approved the Township Staff appointments.

Ms. LaSota made a motion to appoint Buckley, Brion, McGuire & Morris as Township Solicitor for 2019, seconded by Mr. Purnell. The motion carried 4-1 with Mr. Pielli opposed.

On a motion by Ms. LaSota, seconded by Mr. Purnell, the Board unanimously approved Carroll Engineering Corporation as Township Consulting Engineer for 2019.

Ms. Stuntebeck announced the following Township appointments to the various Boards and Commissions and asked for a motion and vote on the appointments.

**For the Park and Recreation Board:**

Edward T. Smith	Member
Chris Pielli	Board Liaison

On a motion by Ms. LaSota, seconded by Mr. Meakim, the Board voted unanimously to approve the Park and Recreation Board appointments.

**For the Pension Committee:**

Thomas A. Teneza	Member
Robert Holland	Member
Walker Tompkins	Member
David B. Brune	Member
Hugh J. Purnell, Jr.	Board Liaison

On a motion by Mr. Meakim, seconded by Ms. LaSota, the Board voted unanimously to approve the Pension Committee appointments.

**For the Planning Commission:**

Jeffrey S. Lieberman	Member
Mary R. LaSota	Board Liaison

On a motion by Mr. Meakim, seconded by Mr. Purnell, the Board voted unanimously to approve the Planning Commission appointees.

**For the Sewer Authority Board:**

Theodore Murphy	Member
Robin Stuntebeck	Board Liaison

On a motion by Ms. LaSota, seconded by Mr. Purnell, the Board voted 4-1 with Mr. Pielli opposed to approve the Sewer Authority Board appointees.

**Zoning Hearing Board**

Ted Newell	Alternate
Allessandra O'Reilly Bellwoar	Alternate
Nick DiPrinzio	Alternate

On a motion by Mr. Purnell, seconded by Mr. Pielli, the Board voted unanimously to approve the Zoning Hearing Board appointees.

**Vacancy Board:**

John Hellman	Member
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On a motion by Ms. LaSota, seconded by Mr. Pielli, the Board voted unanimously to approve the Vacancy Board appointee.

**Historical Commission:**

Ed Tiernan	Member
Tom Walsh	Member
Hugh J. Purnell, Jr.	Board Liaison

On a motion by Ms. LaSota, seconded by Mr. Pielli, the Board voted unanimously to approve the Historical Commission appointees.

On motion by Ms. LaSota, seconded by Mr. Purnell, the Board unanimously approved the following depositories for 2019:

- TD Bank
- DNB First
- Wells Fargo
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- Citadel Federal Credit Union
- First Resource Bank
- Fulton Bank
- First Bank
- Santander Bank
- Univest Bank

On motion by Mr. Purnell, seconded by Ms. LaSota, unanimously approved to recommend to the Board of Auditors that the Township Finance Director and Township Manager bonds be set at \$7,500,000 for 2019.

Ms. Stuntebeck announced that in 2019, the Board of Supervisors will meet on the 3<sup>rd</sup> Tuesday of each month at 7:00 PM, except as noted:

The meeting dates for 2019 are: January 7<sup>th</sup>, January 15<sup>th</sup>, February 19<sup>th</sup>, March 19<sup>th</sup>, April 23<sup>rd</sup>, May 21<sup>st</sup>, June 18<sup>th</sup>, July 23<sup>rd</sup>, August 20<sup>th</sup>, September 17<sup>th</sup>, October 15<sup>th</sup>, November 19<sup>th</sup>, December 17<sup>th</sup>.

Ms. Stuntebeck announced the Holiday Schedule for 2019 on which dates the office will be closed as follows:

Tuesday	January 1 <sup>st</sup>	New Year's Day
Monday	January 21 <sup>st</sup>	Martin Luther King Day
Monday	February 18 <sup>th</sup>	President's Day
Monday	May 27 <sup>th</sup>	Memorial Day
Thursday	July 4 <sup>th</sup>	Independence Day
Monday	September 2 <sup>nd</sup>	Labor Day
Monday	October 14 <sup>th</sup>	Columbus Day
Monday	November 11 <sup>th</sup>	Veteran's Day
Thursday	November 28 <sup>th</sup>	Thanksgiving
Friday	November 29 <sup>th</sup>	Day after Thanksgiving
Wednesday	December 25 <sup>th</sup>	Christmas

Ms. LaSota made a motion to approve the 2019 holiday schedule and dates on which the Township building will be closed, seconded by Mr. Purnell. After a brief discussion, the original motion was amended by Mr. Pielli to close the offices on Christmas Eve at 2:00 p.m. or at the Township Manager's discretion, seconded by Mr. Purnell. The motion carried 5-0.

On motion by Mr. Purnell, seconded by Mr. Pielli, the Board unanimously approved the adoption of Resolution 1-2019, establishing the following boundaries for fire protection and the agencies chosen to fulfill the public safety needs of West Goshen Township:

BOUNDARIES

As per Resolution 1-2019 for each category below.

FIRE PROTECTION

Goshen Fire Department  
West Chester Fire Department

AMBULANCE SERVICE

Good Fellowship Ambulance Club, Inc.  
Goshen Ambulance

ADVANCED LIFE SUPPORT SERVICES

Good Fellowship Ambulance Club, Inc.

RESCUE SERVICE

Goshen Fire Department  
West Chester Fire Department

POLICE PROTECTION

West Goshen Township Police Department

On motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the adoption of Resolution 2-2019, adopting the Emergency Operations Plan for West Goshen Township.

On motion by Mr. Purnell, seconded by Ms. LaSota, the Board unanimously approved the adoption of Resolution 3-2018 setting the Township Manager's salary at \$158,374 and setting the Assistant Township Manager's salary at \$86,015 for 2019.

Mr. Purnell commented that it has been a fine year working the Board. He thanked the Board members for their cooperation through the year. He said it has been a pleasure.

Mr. Meakim wished everyone a Happy New Year.

Mr. Pielli thanked the Board for a great year. Mr. Pielli also announce that the Township and Park & Recreation Department were sponsoring a trip to Broadway to see The Cher Show on February 13<sup>th</sup> and to check the Township website for more information.

Ms. Stuntebeck thanked the Board members and staff for a great year.

Ms. LaSota stated that she thoroughly enjoyed working with the Board and staff members this year and appreciates all of the information provided by the staff.

Dr. Douglas White welcomed Kristin Camp back as Township Solicitor. He also congratulated Ms. LaSota and Ms. Stuntebeck for completing their first year on the Board.

Ms. Margie Swart asked that a citizens' oversight committee be formed. She also had several questions regarding Township invoices.

**Please view this meeting's video recording via YouTube with the link located at [www.westgoshen.org](http://www.westgoshen.org).**

There being no further business, on motion by Mr. Purnell, seconded by Mr. Pielli, the meeting was adjourned at 5:39 p.m.

Respectfully submitted,

Casey LaLonde  
Township Secretary