

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATIONAL MEETING
JANUARY 6, 2020**

Township Supervisors:

Ms. Robin Stuntebeck, Member
Hugh J. Purnell, Jr., Member
Ms. Ashley Gagné, Member
Shaun Walsh, Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Derek Davis, Assistant Township Manager
Mr. Richard J. Craig, Township Engineer
Mr. William E. Webb, Zoning Officer

The annual organizational meeting of the Board of Supervisors of West Goshen Township was called to order by Ms. Stuntebeck at 5:00 p.m. on Monday, January 6, 2020, at the Township Administration Building. Ms. Stuntebeck opened the meeting with the Pledge of Allegiance to the Flag.

Ms. Stuntebeck asked for audience members to silence their cell phones.

Ms. Stuntebeck announced that audience members may be audio or video recorded by third parties.

Mr. Davis swore in Ms. Ashley Gagné as Supervisor.

Mr. Davis swore in Mr. Shaun Walsh as Supervisor.

Mr. Davis swore in Mr. Carter Membrino as Elected Auditor.

Ms. Gagné and Mr. Walsh took their seats on the dais with the other Board members.

Ms. Stuntebeck turned over the gavel to Mr. Purnell.

Board Reorganization

Mr. Purnell opened the floor for nominations for Chair of the Board of Supervisors. On motion by Mr. Walsh, seconded by Ms. Gagné, Ms. Stuntebeck was elected Chair of the Board of Supervisors for 2020 3-0-1 with Ms. Stuntebeck abstaining.

Ms. Stuntebeck, in her capacity as Chair, opened the floor for nominations for Vice-Chair. On motion by Ms. Gagné, seconded by Mr. Purnell, Mr. Walsh was elected Vice-Chair of the Board of Supervisors for 2020 3-0-1 with Mr. Walsh abstaining.

Township Staff Appointments

Ms. Stuntebeck announced the proposed Township Staff appointments for 2020. Ms. Stuntebeck read the following appointments into the record. Ms. Stuntebeck asked for a motion and vote on the following appointments:

Township Manager/Township Secretary
Finance Director/Treasurer
Asst. Township Manager/Asst. Township Secretary
Assistant Finance Director
Chief of Police
Township Engineer
Director of Public Works
Wastewater Superintendent
Streets Superintendent
Parks Superintendent
Building/Code Official
Zoning Officer

Casey LaLonde
Christine J. Riffey
Derek J. Davis
Jennifer M. Latzer
Joseph J. Gleason
Richard J. Craig
J. David Woodward
Michael Moffa
Mark Bertolami
Dorine McClune
John R. Beswick
William E. Webb

Deputy Zoning Officer	Richard J. Craig
Deputy Zoning Officer	Derek Davis
Deputy Zoning Officer	John R. Beswick
Deputy Tax Collector	Kimberly A. Greene
Fire Marshal/Emergency Management Coordinator	Andrea R. Testa
Assistant Fire Marshal/Building Official	Michael D. McCarthy

Mr. Purnell, made a motion to approve the various Township staff appointments, seconded by Mr. Walsh.

Margie Swart had several questions and comments regarding the Township staff appointments.

On a vote of 4-0, the Board approved the Township Staff appointments.

Township Solicitor and Consulting Engineer Appointments

Mr. Purnell made a motion to appoint Buckley, Brion, McGuire & Morris as Township Solicitor and Carroll Engineering as Consulting Engineer, seconded by Mr. Walsh.

Margie Swart had comments about Carroll Engineering.

On a vote of 4-0, the Board approved the Solicitor and Consulting Engineer appointments for 2020.

Township Boards and Commissions Appointments

Ms. Stuntebeck announced the following Township appointments to the various Boards and Commissions and asked for a motion and vote on the appointments.

For the Park and Recreation Board:

Michael Pilligalli	Member
Robert Cifone	Member

On a motion by Mr. Purnell, seconded by Ms. Gagné, the Board voted unanimously to approve the Park and Recreation Board appointments.

For the Pension Committee:

Robert Holland	Member
Walker Tompkins	Member
David B. Brune	Member
Hugh J. Purnell, Jr.	Board Liaison

On a motion by Mr. Walsh, seconded by Ms. Gagné, the Board voted unanimously to approve the Pension Committee appointments.

For the Planning Commission:

R. Douglas Stewart	Member
Vito Genua	Member

On a motion by Mr. Purnell, seconded by Mr. Walsh, the Board voted unanimously to approve the Planning Commission appointees.

For the Sewer Authority Board:

Tinamarie Smith	Member
Shaun Walsh	Board Liaison

On a motion by Mr. Purnell, seconded by Ms. Gagné, the Board voted unanimously to approve the Sewer Authority Board appointees.

Zoning Hearing Board

Shannon Royer	Member
Salvatore Triolo	Alternate

On a motion by Mr. Purnell, seconded by Mr. Walsh, the Board voted unanimously to approve the Zoning Hearing Board appointees.

Vacancy Board:

Vacant	Member
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Ms. Gagné nominated Cindy Sheikh for the Vacancy Board.

Mr. Walsh nominated Curtis Haltiwanger for the Vacancy Board.

The Vacancy Board appointment was tabled to the January 21, 2020 Board meeting.

Historical Commission:

Nancy McCabe	Member
Michael Pilligalli	Member
Kevin Pistiner	Member
Kent Smith	Member
Richard Davis	Member
Elizabeth Dean	Member
Hugh J. Purnell, Jr.	Board Liaison

On a motion by Ms. Gagné, seconded by Mr. Walsh, the Board voted unanimously to approve the Historical Commission appointees.

2020 Depositories

Mr. Purnell made a motion to approve the following depositories for 2020, seconded by Mr. Walsh:

TD Bank
DNB First / S&T Bank
Pennsylvania Local Government Investment Trust (PLGIT)
Santander Bank

Margie Swart had comments regarding the 2020 depositories.

On a vote of 4-0, the Board approved the depositories for 2020.

2020 Manager's & Finance Director's Bonds Recommendation

On motion by Mr. Purnell, seconded by Mr. Walsh, the Board unanimously approved to recommend to the Board of Auditors that the Township Finance Director and Township Manager bonds be set at \$7,500,000 for 2020.

2020 Board Meeting Schedule

Ms. Stuntebeck announced that in 2020, the Board of Supervisors will meet on the 1st Wednesday at 6:00 p.m. and the 3rd Tuesday of each month at 7:00 PM, except as noted:

The meeting dates for 2020 are: January 6th (5:00 p.m.) January 21st, February 5th, February 18th, March 4th, March 17th, April 1st, April 21st, May 6th, May 19th, June 3rd, June 16th, July 1st, July 21st, August 5th, August 18th, September 2nd, September 15th, October 7th, October 20th, November 4th, November 17th, December 2nd, and December 15th.

2020 Township Holiday Office Closure Schedule

Ms. Stuntebeck announced the Holiday Schedule for 2020 on which dates the Township office will be closed as follows:

Wednesday	January 1 st	New Year's Day
Monday	January 20 th	Martin Luther King Day
Monday	February 17 th	President's Day
Monday	May 25 th	Memorial Day
Friday	July 3 rd	Independence Day
Monday	September 7 th	Labor Day
Monday	October 12 th	Columbus Day
Wednesday	November 11 th	Veteran's Day
Thursday	November 26 th	Thanksgiving
Friday	November 27 th	Day after Thanksgiving
Friday	December 25 th	Christmas

Resolution 1-2020 – Emergency Response Boundaries

On motion by Mr. Purnell, seconded by Mr. Walsh, the Board unanimously approved the adoption of Resolution 1-2020, establishing the following boundaries for fire protection and the agencies chosen to fulfill the public safety needs of West Goshen Township:

BOUNDARIES

As per Resolution 1-2020 for each category below.

FIRE PROTECTION

Goshen Fire Department
West Chester Fire Department

AMBULANCE SERVICE

Good Fellowship Ambulance Club, Inc.
Goshen Ambulanc

ADVANCED LIFE SUPPORT SERVICES

Good Fellowship Ambulance Club, Inc.

RESCUE SERVICE

Goshen Fire Department
West Chester Fire Department

POLICE PROTECTION

West Goshen Township Police Department

Resolution 2-2020 – Township Emergency Operations Plan

Mr. Walsh had questions regarding the Township's Emergency Operations Plan and those questions were answered by Mr. LaLonde.

On motion by Mr. Purnell, seconded by Ms. Gagné, the Board unanimously approved the adoption of Resolution 2-2020, adopting the Emergency Operations Plan for West Goshen Township.

Resolution 3-2020 – Township Manager's & Assistant Manager's 2020 Salaries

Mr. Purnell made a motion to approve Resolution 3-2020, setting the Township Manager's and Assistant Township Manager's salaries for 2020, seconded by Mr. Walsh.

Margie Swart had questions and comments regarding the Manager's benefits.

The Board unanimously approved Resolution 3-2020.

Public Comment

Dr. Douglas White welcome the new Board members and had other comments.

Margie Swart had comments regarding the Vacancy Board; questions regarding Township auditor Barbacane Thornton and requested that Pension Committee meeting dates and Zoning Hearing dates be posted on the Township website.

Supervisors Announcements

Mr. Walsh announced that the West Chester COG meeting to discuss the Cadmus Renewable Energy Plan had been postponed to 6:00 p.m., January 29th, to be held at the West Whiteland Township building in Exton. He stated that it is a public meeting and that all are welcome.

Ms.Gagné announced that the special Board meeting to discuss and appoint the vacant Supervisor position is scheduled for 7:00 p.m., Monday, January 13th.

Please view this meeting's video recording via YouTube with the link located at www.westgoshen.org.

There being no further business, on motion by Mr. Purnell, seconded by Ms. Gagné, the meeting was adjourned at 5:53 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary