

**WEST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
FEBRUARY 18, 2020**

Township Supervisors:

Ms. Robin Stuntebeck, Chair  
Mr. Shaun Walsh, Vice-Chair  
Ms. Ashley Gagné., Member  
Mr. John Hellman, Member  
Mr. Hugh Purnell, Member

Township Officials:

Mr. Casey LaLonde, Township Manager  
Mr. Derek Davis, Assistant Township Manager  
Mr. Richard J. Craig, Township Engineer  
Mr. Bill Webb, Township Zoning Officer  
Ms. Kristin Camp, Township Solicitor

The regular monthly meeting of the Board of Supervisors of West Goshen Township was called to order by Chair Robin Stuntebeck, at 7:00 p.m. on Tuesday, February 18, 2020 at the West Goshen Township Administration Building.

Ms. Stuntebeck opened the meeting with the Pledge of Allegiance to the Flag.

Ms. Stuntebeck requested that all audience members silence their cell phones.

Ms. Stuntebeck made notice to all members of the public in attendance that they may be recorded via audio and video by other members of the public.

Ms. Stuntebeck reminded the audience of the meeting conduct and public comment rules.

**Recognition of Joseph DeFelippes for 50 Years of Service to Zoning Hearing Board**

Ms. Stuntebeck introduced Mr. Joseph DeFelippes, Chair of the West Goshen Township Zoning Hearing Board and congratulated him on his fifty years of volunteer service to the Township and Zoning Hearing Board. Mr. DeFelippes was appointed in February 1970 to the Zoning Hearing Board and has served uninterrupted during the entire fifty years. Ms. Stuntebeck presented Mr. DeFelippes with a plaque and thanked him for his decades of service to the Township.

**Monthly Reports**

Lt. Justin DiMedio gave the January 2020 Police Department report. Lt. DiMedio announced that applications for the Citizens' Police Academy are still being accepted from Township residents and that class begins on March 24<sup>th</sup>.

Ms. Andrea Testa, gave the Fire Marshal's Report for the month of January 2020. Ms. Testa also gave the report for Good Fellowship Ambulance Company and the Goshen Fire Company.

Mr. Michael McCarthy provided the Building Inspector Report for the month of January 2020.

**Supervisors Announcements**

Mr. Hellman announced that he and Ashley Gagné toured the Township's facilities, including the Streets Department, Facilities Department, Police Department and sewer plant. Mr. Hellman suggested the installation of additional LED's for energy efficiency.

Ms. Gagné announced that she was working with Assistant Township Manager Derek Davis on interviewing prospective vendors for a website update. She stated that the new website will include some form of online bill pay.

Mr. Walsh announced that he attended the January 22, 2020 Pension Committee meeting and was very impressed with Vanguard as the investment advisor and their 7% investment return. Mr. Walsh thanked the Pension Committee members Bob Holland, Bob Sheller, David Brune, Walker Tompkins and Hugh Purnell for their stewardship of the pension funds.

Mr. Walsh announced that he, Hugh Purnell and Township staff attended a meeting on February 10<sup>th</sup> with Barbacane to discuss concerns regarding the recent Kennett Township discovery of fraudulent activities, the type and extent of various audit functions, risk management, the testing of internal controls and the issuance of management letters to the Board of Supervisors. He stated that the staff from Barbacane will be in attendance at the April 18, 2020 Board meeting to discuss these issues with the full Board. He stated that there are substantial differences between the audit Barbacane performs for West Goshen Township and that for Kennett Township. Mr. Walsh encouraged attendance by the public.

Mr. Walsh announced that The Cadmus Group made a presentation of the Renewable Energy Plan to the West Chester Area Council of Governments (COG) at their January 29, 2020 meeting. Cadmus provided strategy recommendations at that meeting. He stated that the final report should be released around February 27<sup>th</sup>.

On a motion by Mr. Walsh, seconded by Mr. Hellman, the Board voted unanimously to devote the entirety of the April 1, 2020 Board workshop meeting to Renewable Energy Plan.

Mr. Purnell announced that he and Mr. LaLonde attended a meeting with Goshen Fire Company to discuss future funding, given the dwindling number of firefighter and EMS volunteers and the transition to paid staff.

#### **Township Manager's Announcements**

Mr. LaLonde announced that the Board of Supervisors met in Executive Session on February 18, 2020 to discuss potential litigation.

Mr. LaLonde announced that Sunoco / Energy Transfer had received DEP permits and would begin HDD work again, this time westbound, from the Boot Road area, into West Whiteland Township.

Mr. LaLonde announced that two agenda items have been tabled for this evening, the Luxor parking space size discussion and the Roslyn Swim Club Final Land Development approval.

Mr. LaLonde explained that the Roslyn Swim Club Final Land Development approval was tabled due to the fact that the Club's contractor had removed a number of trees from the site without permits. Mr. LaLonde turned the meeting over to Mr. Craig who explained that in addition to the Club's contractor removing a number of trees without permission, some of the trees removed were on their Final Plan to remain. Mr. Craig explained that the Club will have to resubmit their Final Land Development Plan and that two citations were issued for the illegal work.

#### **Township Engineer Stormwater Update – Woodlands at Greystone Update**

Mr. Craig announced that the Township finally received its MS4 stormwater permit from DEP. He stated that the Township has solicited Requests for Proposals for the two Sunoco grant projects, consisting of the two retrofitted basins at the Idyllwyld residential subdivision and the riparian buffer project at the sewer plant property. He stated that the issued MS4 permit lists the various approved Pollution Reduction Plan (PRP) and Total Maximum Daily Load (TMDL) projects that need to be designed and constructed within the first five (5) years of this permit cycle.

By Board consensus, it was agreed that the March 4, 2020 Board workshop shall be devoted to stormwater issues.

Mr. Craig also stated that a new stormwater pipe failure was investigated at Pine Valley Circle, which is believed to be a five foot (5') diameter pipe.

Mr. Craig stated that there was nothing new to report for The Woodlands at Greystone project. He stated that Aram Avenue was open, but not dedicated to the Township and that rehabilitation on the dams has not started but will soon, as they are awaiting DEP approval.

### **Zoning Officer's Announcements**

Mr. Webb announced that last week, the Zoning Hearing Board met on 1198 Phoenixville Pike and that relief was granted in that case.

No new Zoning Hearing applications have been received.

Mr. Webb thanked Mr. DeFelippes for his service to the Township and thanked him for being the best Chair he has ever worked with.

### **Meeting Minutes**

On a motion by Mr. Walsh, seconded by Mr. Purnell, the Board unanimously approved the meeting minutes of December 17, 2019, January 21, 2020 and February 5, 2020.

### **January 31, 2020 Treasurer's Report**

Mr. Purnell made a motion to approve the Treasurer's Report of January 31, 2020 for the General Fund, the Sewer Fund Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund and the bills to be paid from these Funds, seconded by Ms. Gagné.

Ms. Margie Swart had questions regarding the Capital Reserve – Parks account.

Ms. Margie Swart had questions regarding sewer tapping fees.

Ms. Margie Swart had questions regarding rental inspection fees.

Ms. Margie Swart stated that the December 31, 2019 Treasurer's Report posted to the Township website had several pages missing and requested the complete report be posted.

Following public comment, the Board unanimously approved the January 31, 2020 Treasurer's Report.

### **West Chester University Overlay Ordinance Discussion**

Ms. Stuntebeck turned the meeting over to Township Solicitor Kristin Camp who provided an overview of the draft Ordinance and updates since the last discussion at the January Board meeting.

Ms. Camp stated that she incorporated comments from the Board members, residents, Township staff and the Roslyn residents' planner David Babbitt.

A lengthy discussion ensued regarding the proposed Ordinance.

Mr. Lou Huis had questions regarding the proposed Ordinance.

Mr. Daniel Miller read aloud a letter regarding the proposed Ordinance from Rev. Daniel Schatts, who could not attend the meeting.

Following the discussion, Ms. Camp stated she would make the additional changes and report back to the Board.

### **Tru-Mark Financial Bank – Conditional Use Decision and Order**

Ms. Camp provided an overview of the Tru-Mark Financial Bank Conditional Use Decision and Order for 704 East Market Street, West Chester, PA.

Ms. Camp read aloud the seven conditions, as stated in the Decision and Order.

Dr. Douglas White asked if pedestrian safety was considered. Mr. Craig responded that the Township Planning Commission did not support adding bollards to the front of the building.

On a motion by Mr. Walsh, seconded by Mr. Purnell, the Board voted unanimously to approve the Tru-Mark Financial Bank Conditional Use Decision and Order for 704 East Market Street.

### **Sustainability Advisory Committee (SAC) Discussion**

Mr. LaLonde and Ms. Camp discussed the possibility of establishing a Township Sustainability Advisory Committee. Mr. LaLonde provided a rough draft of a possible Ordinance for the establishment of a Committee.

Ms. Gagné provided some overview as to what responsibilities a SAC would have for the Township.

The Board requested that a notice be posted on the Township website seeking candidates for a SAC Task Force to work towards development of a permanent SAC or EAC (Environmental Advisory Committee).

### **Resolution 5-2020 – Finance Department Document Destruction**

Mr. LaLonde presented Resolution 5-2020, a routine housekeeping item for destruction of records per the Pennsylvania Museum & Historic Commission document retention guidelines.

Mr. Purnell made a motion to approve Resolution 5-2020, seconded by Ms. Gagné.

Ms. Margie Swart requested that the records be retained in case they might be of use in any future financial investigation.

Following the discussion, the Board unanimously approved Resolution 5-2020.

### **Resolution 6-2020 – Delegate Appointment to the Chester County Tax Collection Committee**

Mr. LaLonde introduced Resolution 6-2020, appointments to the Chester County Tax Collection Committee.

Mr. Purnell had comments regarding the current County-wide tax collector, Keystone Collections and requested that he be appointed as the primary delegate.

Ms. Gagné made a motion to approve Resolution 6-2020 with Mr. Purnell as the primary delegate, Mr. LaLonde as the first alternate delegate and Ms. Christine Riffey as the second alternate.

Ms. Margie Swart had several questions regarding the Chester County Tax Collection Committee.

Following the discussion, the motion to approve Resolution 6-2020 was unanimously approved.

### **Faulkner Inspection Services, Inc. – 3<sup>rd</sup> Party Electrical Inspectors**

Mr. Walsh made a motion to add Faulkner Inspection Services, Inc., to the Township's list of 3<sup>rd</sup> party electrical inspectors, seconded by Mr. Purnell.

Ms. Margie Swart had questions regarding building permit fees and electrical permit fees.

Following the discussion, the Board unanimously approved Faulkner Inspection Services, Inc., as a 3<sup>rd</sup> party electrical inspector.

### **1035 Saunders Lane Final Land Development**

Mr. Craig introduced the Final Land Development Plan for 1035 Saunders Lane. Mr. Craig stated the plan met all Township requirements and Ordinances and that the Township Planning Commission recommended approval.

Ms. Margie Swart commented that the proposed building's aesthetics were unattractive. Ms. Camp responded that the Township's Zoning Ordinance doesn't mandate aesthetics.

Dr. Douglas White had comments regarding the wooded area adjacent to the property.

Mr. Walsh requested the building be designed to accommodate possible installation of solar panels on the roof and to provide appropriate space to site the associated electrical infrastructure. The property owner, John Smith, responded he would be willing to include this.

On a motion by Mr. Purnell, seconded by Ms. Gagné, the Board unanimously approved the 1035 Saunders Lane Final Land Development.

At the conclusion of the approval of 1035 Saunders Lane, Mr. Purnell excused himself from the meeting at 9:30 p.m.

Ms. Stuntebeck acknowledged and thanked Mrs. Shelagh Purnell for her work volunteering for the Township Historical Commission.

### **Public Comment**

Mr. Robert Brochet had comments regarding snow throwback on his property

Ms. Margie Swart had comments regarding Section 1802 of the Township Code. She stated her belief that the Township is out of compliance with the 2<sup>nd</sup> Class Township Code in how it charges residents for fire hydrants. She requested the Township perform a legal review of the situation.

**Please view this meeting's video recording via YouTube with the link located at [www.westgoshen.org](http://www.westgoshen.org).**

There being no further business, on motion by Mr. Walsh, seconded by Ms. Gagné, the meeting adjourned at 9:34 p.m.

Respectfully submitted,

Casey LaLonde  
Township Secretary