

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
APRIL 21, 2020**

Township Supervisors:

Ms. Robin Stuntebeck, Chair
Mr. Shaun Walsh, Vice-Chair
Ms. Ashley Gagné., Member
Mr. John Hellmann, Member
Mr. Hugh Purnell, Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Derek Davis, Assistant Township Manager
Mr. Richard J. Craig, Township Engineer
Chief Joseph Gleason, Police Department
Captain Greg Stone, Police Department
Mr. Bill Webb, Township Zoning Officer
Mr. Dave Woodward, Director of Public Works
Mr. Mark Bertolami, Streets Superintendent
Ms. Lisa Covatta, Streets Department
Ms. Kristin Camp, Township Solicitor

The regular monthly meeting of the Board of Supervisors of West Goshen Township was called to order by Chair Robin Stuntebeck, at 7:00 p.m. on Tuesday, April 21, 2020 at the West Goshen Township Administration Building. The meeting was held via TeleConference due to the on-going COVID-19 situation.

Ms. Stuntebeck opened the meeting with the Pledge of Allegiance to the Flag.

Ms. Stuntebeck asked for a moment of silence to recognize the impact of the COVID-19 crisis.

Ms. Stuntebeck announced the TeleConference meeting rules of conduct.

Monthly Reports

Chief Joseph Gleason presented the March 2020 monthly report for the Township Police Department. Chief Gleason expressed his thanks to the public for reaching out with donations of materials and food during the COVID-19 situation and with the four affected Police Officers from the March COVID-19 exposure. He stated that the Department is in a good readiness position in regards to the COVID-19 situation.

Supervisors Announcements

Mr. Walsh read aloud a prepared statement (attached) regarding overtime paid to Township employees during the early COVID-19 situation.

Mr. Walsh provided an update on the various Sewer Authority projects currently underway and that waivers by the various contractors have been applied for with the Commonwealth of Pennsylvania so they may continue working through the COVID-19 shutdown.

Mr. Purnell thanked Robin and the Board for their thoughts and support following the passing of Hugh's wife Shelagh.

Mr. Purnell thanked the West Goshen Township employees for their work during the COVID-19 crisis.

Ms. Gagné thanked the Township staff for their work during the COVID-19 crisis.

Ms. Gagné also expressed well wishes to the Township residents affected by the COVID-19 crisis.

Mr. Hellmann thanked the Township employees for their work during the COVID-19 crisis.

Mr. Hellmann announced that he attended six PSATS webinars including classes on purchasing, public works, planning and other areas.

Mr. Hellmann stated that Act 15 of 2020 enacted by the Pennsylvania legislature allowed for municipalities to conduct public meetings via teleconference due to the COVID-19 situation; freezes approvals for building permits and other approvals; and extends the discount period for Real Estate Taxes.

Ms. Stuntebeck requested the discussion on extending the Real Estate discount period be tabled to the May 19, 2020 Board meeting.

Ms. Stuntebeck expressed her appreciation for the heroic efforts in the community on behalf of medical employees and first responders. She stated that Township employees are deemed essential and that this situation is very stressful trying to balance work and family.

Township Manager's Announcements

Mr. LaLonde read a prepared statement (attached) thanking the Board of Supervisors and Township residents for their continued support of Township staff during the COVID-19 crisis. Mr. LaLonde provided an update on the Township's staffing, available services and response during the crisis, as well as a snapshot of the Township's finances.

Mr. LaLonde announced that the Board met in Executive Session on April 14, 2020 to discuss personnel.

Township Engineer Stormwater Update – Woodlands at Greystone Update

Mr. Craig announced that all incoming stormwater complaints are handled every day, even during the COVID-19 crisis.

Mr. Craig stated that all work at The Woodlands at Greystone had been suspended due to the COVID-19 crisis and by Commonwealth order. He stated that work on Dam 181 will continue on May 4th.

Mr. Hellmann inquired about the Raven's Lane emergency stormwater issue. Mr. Craig stated that there are some sinkholes in the area along the pipe, but no other impacts. He stated the area must be monitored.

Mr. Purnell inquired about the North Hill stormwater project. Mr. Craig reported that erosion had been discovered and fixed.

Zoning Officer's Announcements

Mr. Webb remarked that he and Township Building Inspector were in Las Vegas for the EduCode conference when the COVID-19 crisis first occurred.

He stated that rental inspections were on-going during the crisis.

He stated that he has received some property maintenance complaints they are being addressed.

Ordinance No. 1-2020 – Re-Zoning of 940 S. Walnut Street

Ms. Camp introduced Ordinance No. 1-2020, a Re-Zoning of 940 South Walnut Street. She stated the parcel's current Zoning is C-3 (Commercial 3) and was requested to be changed to R-3 (Residential 3) to match the surrounding residential neighborhood's Zoning.

On a motion by Mr. Hellmann, seconded by Mr. Purnell, the Board unanimously adopted Ordinance No. 1-2020.

Ratification of Amended Township Disaster Declaration

Due to the on-going nature of the COVID-19 crisis and its uncertain timeframe, the Board considered ratifying and indefinite extension of the Township Disaster Declaration.

On a motion by Mr. Purnell, seconded by Ms. Gagné, the Board unanimously approved ratification of the amended Disaster Declaration.

2020 Summer Camp Discussion

Mr. Ken Lehr, Township Park & Recreation Director, provided an update on contingencies for the upcoming 2020 Summer Camp Program. He stated that the program may be affected by the COVID-19 situation.

Sunoco Mariner II Stormwater Grants

Mr. Craig introduced two proposals from Herbert, Rowland & Grubic (HRG) to design two projects for the Sunoco Mariner II stormwater grants received by the Township. The first project is for a riparian buffer project along Goose Creek on West Goshen Sewer Authority property and the second project is for the retrofit of two existing stormwater basins at the Idyllwild residential neighborhood.

Mr. Craig stated that the HRG design proposal for the riparian buffer grant work is \$14,750 and the design proposal for the stormwater basin project is \$45,725.

Mr. Purnell made a motion to approve both the riparian buffer and stormwater basin retrofit project design proposals from HRG, seconded by Mr. Walsh.

Ms. Margie Swart asked if the designs were bid and why not use Carroll Engineering. Mr. Craig responded that the projects are professional services and don't need to be bid and that HRG specializes in stormwater project design. Ms. Margie Swart stated that the township will be setting a bad precedent by performing work on private property.

The motion was approved unanimously.

2020 Township Pavement Markings Bid

Mr. LaLonde presented the 2020 Township Pavement Markings Bid for \$140,381.85. Mr. Woodward and Mr. Bertolami explained that this year's bid was a combination of several Townships including West Goshen, East Goshen, Westtown and Uwchlan and that each municipality was responsible for its portion of the overall cost.

On a motion by Mr. Walsh, seconded by Mr. Purnell, the Board unanimously approved the 2020 Township Pavement Markings bid.

Construction Easements for the Knollwood Drive Stormwater Project and the North Hill Stormwater Project

Mr. Purnell announced that he abstains from this decision, as he on the Board of the North Hill Civic Association.

On a motion by Mr. Walsh, seconded by Mr. Hellmann, the Board approved construction easements for the Knollwood Drive Stormwater Project and the North Hill Stormwater project with a 4-0-1 vote with Mr. Purnell abstaining.

March 31, 2020 Treasurer's Report

Mr. Purnell made a motion to approved the March 31, 2020 Treasurer's Report and the bills to be paid from the various Township Funds, seconded by Mr. Walsh.

Ms. Margie Swart had questions regarding the Sewer Fund transfers. Mr. Walsh responded that the transfers were due to the Sewer Authority's Interceptor project.

Ms. Margie Swart had questions regarding travel checks.

Ms. Margie Swart had comments regarding the Sewer Department overtime expense and payroll expenses.

Ms. Margie Swart asked the Board to consider having the Director of Finance attend Board meetings.

Ms. Linda Stoudt had questions regarding winter maintenance expenditures and Real Estate Tax revenue.

Public Comment

There was no public comment.

Ms. Stuntebeck thanked the various Township Department Heads.

Ms. Stuntebeck recommended Township staff and two Supervisors meet with Elected Tax Collector Bill Keenan regarding Real Estate Taxes. Mr. Hellmann and Mr. Walsh volunteered to meet with Mr. Keenan.

Please view this meeting's video recording via YouTube with the link located at www.westgoshen.org.

There being no further business, on motion by Mr. Purnell, seconded by Ms. Gagné, the meeting adjourned at 8:42 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary