

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
MAY 19, 2020**

Township Supervisors:

Ms. Robin Stuntebeck, Chair
Mr. Shaun Walsh, Vice-Chair
Ms. Ashley Gagné., Member
Mr. John Hellmann, Member
Mr. Hugh Purnell, Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Derek Davis, Assistant Township Manager
Mr. Richard J. Craig, Township Engineer
Lt. Justin DiMedio, Police Department
Mr. Bill Webb, Township Zoning Officer
Mr. Dave Woodward, Director of Public Works
Mr. Mark Bertolami, Streets Superintendent
Mr. Ken Lehr, Park & Recreation Director
Mr. Tom Steines, Asst. Park & Recreation Director
Ms. Kristin Camp, Township Solicitor

The regular monthly meeting of the Board of Supervisors of West Goshen Township was called to order by Chair Robin Stuntebeck, at 7:00 p.m. on Tuesday, May 19, 2020 at the West Goshen Township Administration Building. The meeting was held via TeleConference due to the on-going COVID-19 situation.

Ms. Stuntebeck opened the meeting with the Pledge of Allegiance to the Flag.

Ms. Stuntebeck announced the TeleConference meeting rules of conduct.

Monthly Reports

Lt. Justin DiMedio provided the monthly report for April 2020.

Supervisors Announcements

Mr. Walsh announced that on Wednesday, May 13, 2020, the Board of Supervisors / Sewer Authority joint meeting occurred to review and discuss the 10-year forward projects and associated costs, fund balances, budgets and financial modeling. He stated the group would meet again in July with a public meeting to follow.

Mr. Walsh announced that the Board was implementing budget process improvements, including public comment on line item expenses in a workshop format in August in advance of the budget setting process.

Ms. Gagné announced that the Township website update was continuing and the Township has received quotes from several companies including CivicPlus.

Mr. Purnell commended the Township staff for the work on the North Hill stormwater project.

Mr. Hellmann announced that he attended various PSATS virtual webinars.

Ms. Stuntebeck discussed the Roslyn residents' group and concerns regarding the West Chester University Overlay Project.

Township Manager's Announcements

Mr. LaLonde announced that an Executive Session occurred on May 19, 2020 to discuss personnel.

Mr. LaLonde thanked all of the Township employees for their dedication through the COVID-19 situation.

Mr. LaLonde announced that the Township building would again be a polling place for the upcoming election.

Township Engineer Stormwater Update – Woodlands at Greystone Update

Mr. Craig announced that the new spillway has been installed for the North Hill stormwater project and that the old spillway pipe has been abandoned in place.

Mr. Craig announced that home construction at The Woodlands at Greystone resumed following the COVID-19 shutdown. He also announced that the reconstruction of Dam 181 is underway.

Zoning Officer's Announcements

Mr. Webb stated that there are several on-going Zoning applications.

He stated that due to COVID-19, all Land Development and Subdivision applications are frozen at this time.

He stated he has received many grass complaints and has issued several 5-day notices to remediate.

He stated that rental inspections are ahead of schedule and that he is busy with rental inspections.

2020 Park & Recreation Summer Camp Discussion

Mr. Lehr stated that he had forwarded the US Centers for Disease Control (CDC) guidelines and information from Gov. Wolf's office to the Board regarding implementation of summer camp during the COVID-19 situation. He stated that it is not feasible to move ahead with 2020 summer camp due to the guidelines.

He stated that all events with attendees over 100 have to be cancelled and that all Township bus trips have to be cancelled.

After more discussion, Mr. Purnell made a motion to cancel the 2020 summer camp program, but allow re-examination if the CDC guidelines change and the situation improves. Mr. Walsh seconded the motion. The motion carried 3-2 with Ms. Stuntebeck and Ms. Gagné opposed.

Ms. Margie Swart asked about the summer camp program and if it is only open to West Goshen Township residents. Mr. Lehr stated that the program is open to non-residents as well at a higher fee.

Ms. Swart asked if the program is first-come, first served. Mr. Lehr responded that Township residents may register two weeks before the general public.

Ms. Swart asked if the summer camp program is subsidized. Mr. Lehr responded yes.

Dr. Douglas White asked if the Township would consider an abbreviated program. Mr. Lehr stated, yes, if the COVID-19 situation improves.

Small Wireless Facilities Discussion

Ms. Kim Venzie, West Goshen Township Solicitor, introduced the concept of "small wireless facilities." She stated the Township Planning Commission had previously reviewed this Ordinance and supported it.

After a discussion regarding small wireless facilities, on a motion by Mr. Purnell, seconded by Mr. Hellmann, the Board unanimously approved Resolution 9-2020.

On a motion by Mr. Purnell, seconded by Mr. Hellmann, the Board unanimously agreed to authorize the "small wireless facilities" Ordinance to be advertised with the intent to adopt the Ordinance at the June Board of Supervisors meeting.

Ms. Margie Swart had questions regarding the "small wireless facilities" Resolution and Ordinance.

Mr. Ryan Hemenway stated that he encourages the revenue stream for small wireless facilities new and co-locations.

Proclamation on Tuberous Sclerosis Awareness Day

Ms. Stuntebeck introduced the proposed Proclamation on Tuberous Sclerosis Awareness Day.

Ms. Stuntebeck turned the meeting over to Mr. Jack Lyons and Ms. Fran Lyons. They provided a history of Tuberous Sclerosis and their son Zachary's fight against the condition.

Ms. Gagné read the Proclamation aloud.

On a motion by Ms. Gagné, seconded by Mr. Hellmann, the Board unanimously approved the Tuberous Sclerosis Awareness Day Proclamation.

Resolution 8-2020 – Township Real Estate Taxes Due Date Change

Ms. Stuntebeck introduced Resolution 8-2020, a Resolution allowing the Township to change the various due dates for Township Real Estate Taxes due to the COVID-19 situation and allowed by Pennsylvania Act 15 of 2020.

Mr. Purnell stated that he is strongly opposed to extending the discount period.

Mr. Hellmann stated that the discount period extension does not greatly negatively affect tax collections.

Ms. Walsh stated that he does not support extending the discount period.

Ms. Gagné stated that she does not support extending the discount period.

There was an unanimously Board consensus to remove the discount period language from Resolution 8-2020.

On the question of extending the Real Estate Taxes face period, Mr. Purnell stated that he supports extending the face period to October 31, 2020.

Mr. Hellmann stated that he supported extending the face period to October 31, 2020 to allow the Tax Collector time to send out delinquency letters before the lien period would begin after the New Year.

Ms. Gagné stated that she supported extending the face period to October 31, 2020.

Ms. Stuntebeck stated that she supported extending the face period to October 31, 2020.

Mr. Walsh stated that he supported extending the face period to October 31, 2020.

On a motion by Mr. Purnell, seconded by Mr. Walsh, the Board unanimously approved extending the face period to October 31, 2020, as part of the approval of Resolution 8-2020.

2020 Township Paving Program Bid Award

Mr. Al Vennettilli, Township Consulting Engineer, provided results for the 2020 Township Paving Program bids, opened on May 14, 2020.

Mr. Vennettilli stated that the Township received bids from Allan Myers, LP., Highway Materials, Inc., Glasgow, Inc., DiRocco Bros., Inc., and Innovative Construction Services.

Vendor	Price
Allan Myers, LP	\$652,222.00
Highway Materials, Inc.	\$655,770.95
Glasgow, Inc.	\$657,367.94
DiRocco Bros., Inc.	\$712,635.16
Innovative Construction Services	\$802,311.92

Mr. Vennettilli stated that Allan Myers was the low bidder and he recommends approval.

Ms. Margie Swart asked if everything was included in the bid. Staff responded yes.

Dr. Douglas White asked about the low bidder and if inspections would occur. Staff responded yes.

On a motion by Mr. Purnell, seconded by Mr. Walsh, the Board unanimously approved the bid by Allan Myers, LP for the 2020 Township Paving Program.

Ms. Margie Swart requested that the paving program street list be posted on the Township website.

April 30, 2020 Treasurer's Report

Mr. Purnell made a motion to approved the April 30, 2020 Treasurer's Report and the bills to be paid from the various Township Funds, seconded by Mr. Walsh.

Mr. Ryan Hemenway asked questions regarding the Belfor expenditures.

Ms. Margie Swart asked questions regarding the Belfor expenditures and asked that more details be included regarding travel and hotel expenses.

The motion was approved 5-0.

Public Comment

Mr. Purnell stated that he attended the UPS parade honoring the drivers as essential employees.

Mr. Purnell stated that on May 16th, he assisted the VFW with installing flags on graves at the St. Agnes Cemetery and Birmingham Friends Cemetery.

Ms. Margie Swart asked if the Barbane Thornton presentation was rescheduled. Mr. Walsh answered yes, it is schedule for the June workshop or regular Board meeting.

Dr. Douglas White stated that Township resident Ralph Verno had passed away last week.

Mr. Ryan Hemenway suggested the Board continue with the GoToMeeting platform for all future meetings.

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Please view this meeting's video recording via YouTube with the link located at www.westgoshen.org.

There being no further business, on motion by Mr. Purnell, seconded by Ms. Gagné, the meeting adjourned at 9:28 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary