

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS TELECONFERENCE MEETING
AUGUST 18, 2020**

Township Supervisors:

Ms. Robin Stuntebeck, Chair
Mr. Shaun Walsh, Vice-Chair
Ms. Ashley Gagné., Member
Mr. John Hellmann, Member
Mr. Hugh Purnell, Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Derek Davis, Assistant Township Manager
Mr. Richard J. Craig, Township Engineer
Chief Joseph Gleason, Police Department
Mr. Bill Webb, Township Zoning Officer
Ms. Kristin Camp, Township Solicitor

The regular monthly meeting of the Board of Supervisors of West Goshen Township was called to order by Chair Robin Stuntebeck, at 7:00 p.m. on Tuesday, August 18, 2020 at the West Goshen Township Administration Building. The meeting was held via TeleConference due to the on-going COVID-19 situation.

Ms. Stuntebeck opened the meeting with the Pledge of Allegiance to the Flag.

Ms. Stuntebeck announced the TeleConference meeting rules of conduct.

West Chester Public Library Annual Presentation

Mary Brooks, President of the West Chester Library and Victoria Dow, Executive Director appeared before the Board of Supervisors to provide their annual report and thanks to West Goshen Township for their support.

Ms. Dow was having technical issues, so the presentation was moved to the September Board meeting.

Congressional Update for Representative Chrissy Houlahan

Kurtis Miller, a Rep. Chrissy Houlahan constituent services representative, appeared before the Board of Supervisors to overview Rep. Houlahan's constituent outreach services and provided statistics on those efforts to the Board.

Monthly Reports

Chief Gleason provided the monthly report for July 2020.

Chief Gleason also provided an update on the Township Police Department's Use of Force Policy, in light of the George Floyd situation.

Supervisors Announcements

Mr. Walsh announced that financial modeling through 2030 for the Sewer Authority had been completed and requested that \$1,000,000 be transferred in two payments for 2021 from the Sewer Operating Fund to the Sewer Authority to pay for on-going projects.

Mr. Walsh announced the Authority received grants totaling \$910,000 for sewer line replacement and repair work.

Mr. Walsh announced two upcoming budget workshops at 7:00 p.m. on August 25th and September 17th. He stated that the goal is to enable early public input and explain the 2020 budget numbers.

Mr. Walsh announced that the Final Accufacts MEII Pipeline Report was released. On a motion by Mr. Walsh, seconded by Mr. Hellmann, the Board voted unanimously to publish the report and associated question and answers provided by the Board and Accufacts.

Mr. Hellmann reported concerns about traffic on Warren Road and Glen Avenue.

Mr. Hellmann reported that he attended a Police community meeting on August 5th.

Mr. Hellmann reported that he attended an Emergency Operations Plan meeting on July 27th.

Ms. Gagné reported that the Township Police Chief search advertisement had been posted with a September 3, 2020 application deadline.

Mr. Purnell reported that he also attended the August 5th Police community meeting.

Ms. Stuntebeck stated that she would begin discussions with Township Department Heads about a possible resurgence of COVID-19 in the fall.

Township Manager's Announcements

Mr. LaLonde announced that the Township was awarded \$18,000 in grants for the two proposed Electric Vehicle (EV) stations to be located at the Township Building and Community Park through the Volkswagen emissions fine program.

Mr. LaLonde discussed with the Board the stormwater water emergencies present in the Raven's Lane neighborhood and the Pine Valley Circle neighborhood. On a motion by Mr. Purnell, seconded by Mr. Hellmann, the Board unanimously declared the Raven's Lane stormwater issue as an emergency.

Ms. Margie Swart had questions regarding the Raven's Lane stormwater issue.

Township Engineer Stormwater Update – Woodlands at Greystone Update

Mr. Craig introduced the Legion Drive / Pine Valley Circle stormwater issues. He stated the Township has approximately 30,000 linear feet of corrugated metal pipe (CMP) that is in various stages of deterioration.

Mr. Craig provided an update on the Dam 181 reconstruction at The Woodlands at Greystone.

Mr. Craig provided an update of the review of the 11-lot residential subdivision project at 325 N. Five Points Road. He stated that the project will require several waivers from the Township Subdivision Ordinance, including cul-de-sac size and the Right-Of-Way requirement of 50' for the cul-de-sac. Mr. Craig supports the waiver requests.

Ms. Margie Swart had questions regarding the project.

Zoning Officer's Announcements

Mr. Webb stated that on July 27, 2020, the Zoning Hearing Board heard the Stanberry Group variances request for the West Chester Area School District Spellman Building on Paoli Pike. He stated the Hearing was closed, but will reopen with a plan modifications on August 27th at 7:00 p.m.

Mr. Webb stated that the variance request for 1209 Farmington Avenue was granted.

Mr. Webb stated that he received three new variance applications. 1091 Clipper Mill Drive for a front yard variance; Christ Community Church on Phoenixville Pike for a sign variance; and 331 Holly Road for front yard relief.

By Board consensus, there was no opposition to the three new variance cases.

Mr. Webb stated that he has had liens filed for the various grass complaints over the summer.

Ordinance No. 3-2020 – Establishment of Township Sustainability Committee

Ms. Camp introduced Ordinance No. 3-2020, establishing a Township Sustainability Committee.

A discussion ensued with the Board and members of the public offering comment.

Mr. Walsh and Mr. Hellmann stated they were in favor of the Committee.

Mr. Purnell stated he doesn't agree to establishing the Committee.

Mr. Ted Murphy stated this was a worthwhile process, but the topic needs more study and public input.

Mr. Hellmann made a motion to approve Ordinance No. 3-2020 with an amendments that all Committee members must be Township residents; no Township Supervisors may be members, and may only act as Liaisons; the Committee may not spend Township funds without Board of Supervisors approval; and delete Section 5. The motion was seconded by Ms. Gagné.

Ms. Tinamarie Smith made comment regarding Ordinance No. 3-2020.

Dr. Douglas White made comment regarding Ordinance No. 3-2020.

Ms. Margie Swart made comment regarding Ordinance No. 3-2020.

Ms. Susan Charkes made comment regarding Ordinance No. 3-2020.

The Board voted 4-1 with Mr. Purnell voting against the motion.

Small Wireless Facilities Right-of-Way Use Agreement

Ms. Camp introduced the final draft of the "Small Wireless Facilities Right-of-Way Use Agreement. She stated this Agreement would be the model for any telecommunications company seeking to install small wireless facilities inside West Goshen Township.

On a motion by Mr. Purnell, seconded by Mr. Walsh, the Board unanimously approved the Agreement template.

2020 Mid-Year Budget Review

Mr. Walsh conducted a review of the 2020 mid-year budget. He stated there were several revenue shortfalls including Transfer Tax (\$50,000 to \$100,000), Vehicle Code and Ordinance Violations (\$50,000), Interest Earnings (\$210,000) and Summer Recreation Fees (\$80,000) for a net effect of a revenue reduction of \$390,000 to \$440,000.

Mr. Walsh stated that Township staff had identified \$419,000 in expenditure reductions across all General Fund Departments from Professional Services to Parks Repair & Maintenance.

Mr. Walsh identified several actual and anticipated unbudgeted expenses in the amount of \$162,000 from increases in road construction costs (\$75,000) to an unbudgeted retirement expense of \$80,000.

1-Year Extension of Waste & Recycling Contract with Republic Services

Mr. LaLonde explained that the Township is in year four of a possible five-year contract for waste and recycling services with Republic Services. The current contract has a base period of three years with the possible extension of two, one-year extensions.

A brief discussion ensued regarding the existing contract.

Resolution 11-2020 – Approving the 2021 Minimum Municipal Obligation for Township Pensions

Mr. LaLonde introduced Resolution 11-2020, establishing the Township's Minimum Municipal Obligation for the Township's three pension plans.

For the Administrative and Roads Employees' Pension Plan, financial requirements of \$917,144 and a Minimum Municipal Obligation of \$790,162.

For the Sewer Employees' Pension Plan, financial requirements of \$411,614, and a Minimum Municipal Obligation of \$355,483.

For the Police Pension Plan, financial requirements of \$782,936, and a Minimum Municipal Obligation of \$615,142.

Mr. Purnell made a motion to approve Resolution 11-2020, with a second from Mr. Walsh.

Ms. Margie Swart had questions regarding the Resolution and Pension Plans.

The motion carried unanimously.

Resolution 12-2020 – Police Department Records Destruction

Mr. LaLonde introduced Resolution 12-2020, Police Department records destruction.

On a motion by Mr. Purnell, seconded by Mr. Hellmann, the Board unanimously approved Resolution 12-2020.

Resolution 13-2020 – 25 MPH for Parkside Avenue and Oak Lane / No Left Turns at Airport Road

Mr. LaLonde introduced Resolution 13-2020, establishing 25 MPH zones for Parkside Avenue and Oak Lane and establishing a no left turn on Airport Road at Goshen Parkway.

On a motion by Mr. Purnell, seconded by Ms. Stuntebeck, the Board unanimously approved Resolution 13-2020.

July 31, 2020 Treasurer's Report

Mr. Walsh made a motion to approved the July 31, 2020 Treasurer's Report and the bills to be paid from the various Township Funds, seconded by Mr. Purnell.

Ms. Margie Swart had comments and questions regarding the purchase of vehicles and surplus vehicles.

The motion was approved unanimously.

Public Comment

Board of Supervisors Meeting
August 18, 2020
Page 5

Dr. Douglas White had comments regarding an honorarium naming for Dr. Robert White.

Ms. Margie Swart thanked Lt. Michael Carroll for adding information to the Township website. She asked about Heart & Lung coverage for the Police Officers exposed to COVID-19 in March and asked about submitting an insurance claim for the COVID-19 cleaning from March.

Please view this meeting's video recording via YouTube with the link located at www.westgoshen.org.

There being no further business, on motion by Mr. Purnell, seconded by Mr. Hellmann, the meeting adjourned at 9:55 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary