

**WEST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS TELECONFERENCE MEETING  
SEPTEMBER 15, 2020**

Township Supervisors:

Ms. Robin Stuntebeck, Chair  
Mr. Shaun Walsh, Vice-Chair  
Ms. Ashley Gagné., Member  
Mr. John Hellmann, Member  
Mr. Hugh Purnell, Member

Township Officials:

Mr. Casey LaLonde, Township Manager  
Mr. Derek Davis, Assistant Township Manager  
Mr. Dave Woodward, Director of Public Works  
Mr. Bill Webb, Township Zoning Officer  
Mr. Thomas Oeste, Township Solicitor

The regular monthly meeting of the Board of Supervisors of West Goshen Township was called to order by Chair Robin Stuntebeck, at 7:00 p.m. on Tuesday, September 15, 2020 via teleconference due to the COVID-19 situation.

Ms. Stuntebeck opened the meeting with the Pledge of Allegiance to the Flag.

Ms. Stuntebeck reviewed the teleconference meeting procedures.

**West Chester Public Library Annual Presentation – Continued from the August 18, 2020 Board Meeting**

Ms. Victoria Dow and Ms. Mary Brooks presented the annual West Chester Public Library report. Ms. Dow and Ms. Brooks reported on the Library's outreach efforts, especially considering the COVID-19 situation. They thanked the Board of Supervisors for their annual donation of \$20,000.

**Monthly Reports**

Lt. Justin DiMedio gave the August 2020 Police Department report. Lt. DiMedio announced that the Citizens' Police Academy would begin on October 6, 2020 and to see the Township website for more information.

Mr. Hellmann inquired about the purchase of the Police Department's body cameras. Lt. DiMedio stated the first ship just arrived and the remaining cameras would be delivered mid-October with full implementation by the end of October.

**Supervisors Announcements**

Mr. Walsh announced that the Township held two budget input workshops to present a summary of the 2020 budget to date and solicit input from residents.

Mr. Walsh announced that the West Chester Area Council of Governments (WACOG) would be releasing a Request for Information (RFI) for renewable energy soon.

Mr. Hellmann stated he had attended several virtual seminars regarding Township operations.

Mr. Hellmann made a motion for the Township to move ahead with the Warren Road "No Parking" zone for the October Board meeting, seconded by Mr. Walsh. Dr. Douglas White had comments regarding the proposed Ordinance. The motion carried unanimously.

Ms. Stuntebeck announced that she was working with staff to create an emergency plan for the upcoming COVID / flu season. She stated she would be meeting with staff monthly to discuss changes to the plan.

Ms. Stuntebeck made a statement regarding the 2017 minutes, specifically about Ms. Margie Swart's request to have the Board amend those minutes regarding fire hydrant fees. A lengthy discussion ensued with no action.

**Township Engineer Stormwater Update – Woodlands at Greystone Update**

In Mr. Craig's absence, Mr. LaLonde provided an update of the Knollwood stormwater project. The project is almost complete with the installation of a 134' pipe insert and a concrete head wall and end wall. The project cost is \$408,000.

Mr. Walsh thanked Mr. LaLonde for posting the project photos and project narrative on the Township website. He stated the project is quite large and encouraged the Board members to take a look at the project.

Mr. LaLonde stated that The Woodlands at Greystone project continues with homebuilding throughout the project.

### **Zoning Officer's Announcements**

Mr. Webb announced that the Zoning Hearing Board met on August 27<sup>th</sup>, hearing four cases including Christ Community Church and the Stanberry application for the West Chester Area School District's Spellman Building property on Paoli Pike. The ZHB will render Decisions on these two cases at their September 24<sup>th</sup> meeting.

Mr. Webb also announced that liens had been filed against several properties for grass cutting from the summer.

### **Discussion of MS4 Stormwater Permit Requirements**

Mr. LaLonde read a prepared statement regarding the Township's funding requirements for the various MS4 (Municipal Separate Stormwater System) TMDL (Total Maximum Daily Load) projects. He stated that the Township's approved PA Department of Environmental Protection permit require design, construction and maintenance of various projects to meet the permit's objectives.

Those approved projects include the Hamilton Drive Detention Basin Retrofit Project, the Farren Drive Detention Basin Retrofit Project, the Hagerty Lane Stream Restoration Project, the Westtown Road Stream Restoration Project and the Westtown Road Detention Basin Retrofit and Constructed Wetlands Project. The total cost estimate for these project is \$2,400,000 and these projects must be designed and constructed within the permit's first five-year cycle, so by the end of 2024.

The Township's approved permit requires reduction of sediment and Total Phosphorus in Goose Creek and the Christina Watershed.

Mr. LaLonde stated that another important aspect of the approved permit is street sweeping. He stated that street sweeping is a best management practice to remove sediment and Total Phosphorus before those pollutants enter the streams and provides a good cost / benefit to assist the Township in meeting its stormwater permit obligations.

Finally, Mr. LaLonde stated that the Board must begin to strategize on how to schedule, budget for and manage these projects to meet the Township's approved MS4 permit.

Mr. LaLonde stated that the Township has experienced several stormwater emergencies due to the failure of corrugated metal pipe (CMP) that was used extensively before 2000. He highlighted the recently found failure issues on Pine Valley Circle and Amelia Drive, due to the use of CMP during construction decades ago.

Mr. Walsh made a motion to fund the Pine Valley Circle and Amelia Drive stormwater project design with a cap of \$30,000 for 2020, seconded by Mr. Purnell. Dr. Douglas White asked if a bond could be used for these project expenses. The motion carried unanimously.

### **Discussion of One-Year Extension for Waste & Recycling Contract**

Mr. LaLonde stated that the current waste and recycling contract with Republic Services is in its fourth year and by Pennsylvania law, the contract may be extended one more year. Republic Services has submitted an extension request letter for 2021 with a three percent (3%) increase in the contract price. A three percent (3%) increase is a dollar increase of \$49,978 over 2020.

After a discussion of the proposed increase, Mr. Purnell made a motion to approve the one-year contract extension at three percent (3%), seconded by Ms. Gagné. Mr. Hellmann asked about the three percent (3%) increase and Mr. Walsh provided a history of Republic Services' 2020 contract extension request.

The motion to approve the 2021 one-year contract extension at three percent (3%) was approved unanimously.

### **Discussion of Mattress Disposal Surcharge**

Mr. LaLonde stated the LanChester Landfill, where all Township waste is taken for disposal, started implementation of a \$25 fee per mattress and box spring in January 2019, resulting in additional costs for the Township's Waste & Recycling budget.

After a lengthy discussion of this initiative, Mr. Purnell made a motion to approve the \$25 fee per mattress or box spring, seconded by Ms. Stuntebeck. Mr. Hellmann, Mr. Walsh and Ms. Gagné did not support the new fee, so the motion failed.

### **August 31, 2020 Treasurer's Report**

Mr. Purnell made a motion to approve the Treasurer's Report of August 31, 2020 for the General Fund, the Sewer Fund Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund and the bills to be paid from these Funds, seconded by Mr. Walsh.

Ms. Margie Swart inquired about the 2020 road paving project and who was the contractor. Mr. Woodward responded that Allan Myers was the contractor for the 2020 project.

The motion carried unanimously.

### **Public Comment**

Ms. Margie Swart made several stormwater comments, including that the Township should consider making transfers from General Fund to fund stormwater repairs and that she is against additional fees for residents.

Dr. Douglas White made several stormwater comments. He also thanked the Police Department for their action on the obstruction on Woodview Lane. He requested the Township investigate installing a traffic signal at Caswallen Drive and had complaints about speeding in the Caswallen neighborhood.

Mr. Walsh asked Ms. Swart several stormwater-related questions, including if she proposed using General Fund fund balance only for capital projects, on-going permit compliance and best management practices such as street sweeping and should the Township pay for that on-going expense out of savings or is she opposed to a fee for that. Ms. Swart replied that the written Township Finance Policy is to have operating reserves of 20% or 25%. Mr. Walsh replied that the fund surplus would then be between \$3.5M and \$4M. Ms. Swart stated that she supported reducing the "rainy day fund" of operating reserve down to \$8M or \$9M.

There being no further business, on motion by Mr. Purnell, seconded by Mr. Walsh, the meeting adjourned at 9:37 p.m.

Respectfully submitted,

Board of Supervisors Meeting  
September 15, 2020  
Page 4

Casey LaLonde  
Township Secretary