

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATIONAL MEETING
JANUARY 3, 2012**

Township Supervisors:

Mr. Raymond H. Halvorsen, Chairman
Ms. Patricia B. McIlvaine, Vice-Chairman
Dr. Robert S. White, Member
Theodore J. Murphy, Esq., Member
Philip J. Corvo, Jr., Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Richard J. Craig, Township Engineer
Mr. Raymond D. McKeeman, Zoning Officer

The annual organizational meeting of the Board of Supervisors of West Goshen Township was called to order by Vice-Chairman Dr. Robert S. White at 5:00 p.m. on Monday, January 3, 2012, at the Township Administration Building, with all members present. Dr. White opened the meeting with the Pledge of Allegiance to the Flag.

Dr. White stated that the Township Board of Supervisors had grown from three to five members and that the three new members would take their Oaths of Office this evening and take their seats with the Board of Supervisors.

The Honorable District Judge William D. Kraut administered the Oath of Office to William R. Christman, III as the newly elected Township Auditor.

The Honorable District Judge William D. Kraut administered the Oath of Office to Philip J. Corvo, Jr., as the newly elected Township Supervisor.

The Honorable District Judge William D. Kraut administered the Oath of Office to Theodore J. Murphy, Esq., as the newly elected Township Supervisor.

The Honorable District Judge William D. Kraut administered the Oath of Office to Raymond H. Halvorsen, as the newly elected Supervisor.

Dr. White opened the floor for public comment and there was none. Dr. White and Mrs. McIlvaine welcomed the new Board members.

Dr. White opened the floor for nominations for Chairman of the Board of Supervisors. On motion by Dr. White, seconded by Mrs. McIlvaine, Mr. Halvorsen was unanimously nominated as Chairman of the Board of Supervisors for 2012.

Dr. White turned over the gavel to Mr. Halvorsen as the newly elected Chairman.

Mr. Halvorsen commented that it had been eleven years since he last served on the Board of Supervisors and that he was very proud to once again represent the residents of West Goshen Township.

Mr. Halvorsen opened the floor for nominations for Vice Chairman. On motion by Mr. Murphy, seconded by Dr. White, Mrs. McIlvaine was unanimously nominated as Vice Chairman of the Board of Supervisors for 2012.

Mr. Halvorsen announced the proposed Township and Staff appointments for 2012. Mr. Halvorsen stated that as his name was among those proposed as Township staff appointments, he would abstain from the vote. Mr. Halvorsen asked for a motion and vote on the following appointments:

Township Manager/ Township Secretary	Casey LaLonde
Finance Director/Treasurer	Jeanne M. Denham
Assistant Finance Director/Human Resources Director	Jennifer M. Latzer
Chief of Police	Joseph J. Gleason
Township Engineer	Richard J. Craig
Public Works Director	Raymond H. Halvorsen

Streets Superintendent	J. David Woodward, Jr.
Parks Superintendent	Kent Wise
Asst. Parks Superintendent	Dorine Hannum
Building/Code Official	John R. Beswick
Building/Code Official	Edward M. Hunger
Zoning Officer	Raymond D. McKeeman
Zoning Officer	Diane E. Clayton
Deputy Zoning Officer	Richard J. Craig
Deputy Zoning Officer	Casey LaLonde
Deputy Zoning Officer	John R. Beswick
Township Solicitor	Buckley, Brion, McGuire, Morris & Sommer
Fire Marshal/Emergency Management Coordinator	Andrea R. Testa
Assistant Fire Marshal	Edward M. Hunger
Consulting Engineers	Carroll Engineering

On motion by Dr. White, seconded by Ms. McIlvaine, the Board voted 4-0-1 with Mr. Halvorsen abstained to approve the appointments.

Mr. Halvorsen announced the proposed appointments for the specific terms in office to various Boards and Commissions and asked for a motion and vote on the appointments.

For the Park and Recreation Board:

Nancy Pine	Member
Megan M. Zug	Member
Michael McKinley	Member

For the Pension Committee:

J. David Woodward, Jr.	Member
William Keenan	Member
Thomas A. Teneza	Member
John Trevisani	Member
Robert Holland	Member

For the Planning Commission:

Monica Drewniany	Member
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For the Zoning Hearing Board:

Joseph DeFilippes	Member
Scott T. Cullinan	Member

On motion by Mr. Halvorsen, seconded by Dr. White, the appointments to the Boards and Commissions were unanimously approved.

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously appointed Mr. Ed Meakim as the Vacancy Board Chairman.

On motion by Mr. Halvorsen, seconded by Dr. White, the Board unanimously approved the following depositories for 2012:

TD Bank
1N Bank (formerly First National Bank of Chester County)
Wachovia Bank
DNB First
Pennsylvania Local Government Investment Trust (PLGIT)
Citizen's Bank
Pennsylvania School District Liquid Asset Fund (PSDLAF)
Citadel Federal Credit Union
National Penn Bank

On motion by Dr. White, seconded by Mr. Murphy, it was unanimously approved to recommend to the Board of Auditors that the Township Finance Director and Township Manager bonds be set at \$7,000,000 for 2012.

Mr. Halvorsen announced that in 2012, the Board of Supervisors will meet on the 2nd Wednesday of each month at 7:00 PM. He stated that although only one meeting per month is advertised, a second meeting per month will occur as the necessity arises.

The meeting dates for 2012 are: January 11, February 8, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12.

On a motion by Dr. White, seconded by Mrs. McIlvaine, the Board unanimously approved the 2012 meeting dates.

Mr. Halvorsen announced the Holiday Schedule for 2012 on which dates the office will be closed as follows:

Monday	January 2 nd	New Year's Day
Monday	May 28 th	Memorial Day
Wednesday	July 4 th	Independence Day
Monday	September 3 rd	Labor Day
Thursday	November 22 nd	Thanksgiving
Tuesday	December 25 th	Christmas

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved the dates on which the office will be closed.

Mr. Halvorsen announced the Holiday Schedule for 2012 on which dates the office will be open as follows. Employees who work these holidays may use these days as time off at other times during the year with approval of their department supervisor.

Monday	February 20 th	Presidents' Day
Monday	October 8 th	Columbus Day
Thursday	November 11 th	Veterans Day

On a motion by Dr. White, seconded by Mr. Murphy, the Board unanimously approved the dates on which the office will be open

On motion by Mr. Murphy, seconded by Dr. White, unanimous approval was given for the adoption of Resolution 1-2012, establishing the following boundaries for fire protection and the agencies chosen to fulfill the public safety needs of West Goshen Township:

BOUNDARIES

From Phoenixville Pike beginning at the northern boundary of West Goshen Township, southerly to the 322 By-pass, then along the PA 202 By-pass to South Concord Road; then south along South Concord Road to the southern boundary of West Goshen Township.

FIRE PROTECTION

Goshen Fire Department
West Chester Fire Department

AMBULANCE SERVICE

Good Fellowship Ambulance Club, Inc.
Goshen Ambulance

RESCUE SERVICE

Goshen Fire Department
West Chester Fire Department

POLICE PROTECTION

West Goshen Township Police Department

On motion by Mr. Murphy, seconded by Dr. White, unanimous approval was given for the adoption of Resolution 2-2012, adopting the Emergency Operations Plan for West Goshen Township.

On motion by Mr. Halvorsen, seconded by Mrs. McIlvaine, the Board unanimously approved Resolution 3-2012 setting the Township Manager's salary for 2012 at \$127,308.

Mr. Halvorsen opened the floor for comments.

On behalf of Mr. Murphy and Mr. Corvo, Mr. Halvorsen thanked all of the family, friends and residents for coming to tonight's meeting.

Mr. Halvorsen introduced several special guests including State Representative Dan Truitt, County Commissioner Ryan Costello, Recorder of Deeds Rich Loughery and Matt Holliday.

Commissioner Ryan Costello congratulated the newly seated Board members and stated that the Chester County Commissioners are always available to assist West Goshen Township with any issues. He commended the Board and staff on the excellent management of the Township.

Mr. Edward G. Meakim, Jr., outgoing Supervisor, thanked all for attending and wished everyone well in 2012.

Mr. Halvorsen announced that a reception with refreshments would follow the meeting and that all were invited to attend.

There being no further business, on motion by Mr. Halvorsen, seconded by Dr. White, the meeting was adjourned at 5:20 p.m.

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Respectfully submitted,

Casey LaLonde
Township Secretary