

**WEST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
NOVEMBER 11, 2015**

Township Supervisors:

Mrs. Patricia B. McIlvaine, Chairman  
Mr. Theodore J. Murphy, Esq., Vice-Chairman  
Mr. Philip J. Corvo, Member  
Mr. Edward G. Meakim, Jr., Member  
Mr. Raymond H. Halvorsen, Member

Township Officials:

Mr. Casey LaLonde, Township Manager  
Mr. Richard J. Craig, Township Engineer  
Mr. William E. Webb, Zoning Officer  
Ms. Kristin Camp, Township Solicitor  
Ms. Jeanne M. Denham, Finance Director  
Ms. Jennifer Latzer, Asst. Finance Director  
Mr. Dave Woodward, Asst. Public Works Dir.  
Ms. Dorine McClune, Parks Superintendent  
Mr. Mark Bertolami, Streets Superintendent  
Mr. Ken Lehr, Park & Recreation Director

A regular meeting of the Board of Supervisors of West Goshen Township was called to order by Chairman Patricia B. McIlvaine, at 7:00 p.m. on Wednesday, November 11, 2015 at the West Goshen Township Administration Building. Mrs. McIlvaine opened the meeting with the Pledge of Allegiance to the Flag.

Ms. Camp reopened Board of Supervisors Conditional Use Hearing #2 – 2015, Conditional Use Hearing for 101 Norfolk Avenue for West Chester University, continued from October 14, 2015 at 7:01 p.m., was closed at 7:40 pm. and on a motion by Mr. Halvorsen, seconded by Mr. Murphy, the Board unanimously voted to continue the Hearing to 7:00 p.m. December 9, 2015.

SEE OFFICIAL TRANSCRIPT

Ms. Camp opened Board of Supervisors Conditional Use Hearing #3 – 2015, Conditional Use Hearing for 30 West Rosedale Avenue for West Chester University, continued from October 14, 2015 at 7:41 p.m. and was closed at 7:43 p.m. and on a motion by Mr. Halvorsen, seconded by Mrs. McIlvaine, the Board unanimously voted to continue the Hearing to 7:00 p.m. December 9, 2015

SEE OFFICIAL TRANSCRIPT

Chief Joseph Gleason gave the Police Report for the month of October 2015.

Ms. Andrea Testa, Fire Marshall, gave the Fire Marshall's Report for the month of October 2015. Ms. Testa also gave the report for Good Fellowship Ambulance Company and the Goshen Fire Company.

Mr. John Beswick gave the Building Inspection Activity Report for October 2015.

Mr. Halvorsen announced that the Township recently conducted a paper shredding event and an electronic waste recycling event and that both were well attended.

On a motion by Mr. Meakim, seconded by Mrs. McIlvaine, the Board voted 4-0 with Mr. Murphy abstaining, to appoint Mr. Ted Murphy to the Sewer Authority seat recently vacated by Mr. Michael Arnold.

As Veterans' Day is observed today, Mr. Murphy, a veteran of the 82<sup>nd</sup> Airborne Army unit himself, thanked Supervisor Phil Corvo, and others including Township Police Officer Jason McGhee, Township Police Officer Sean Graham, Supervisor-elect Chris Pielli and Supervisor Ed Meakim for their military service to the United States of America.

Mr. Webb provided an update of the 834 Orchard Avenue situation. He and Kristin Camp were attempting to reach the property owners' mortgage company in an attempt to abate the situation, although citations for trespassing against the property owners were forthcoming. Mr. Webb also stated that the Zoning Hearing Board was hearing a case on a de minimis lot coverage issue that the Township should not oppose; he discussed the forthcoming hockey rink case at 104 Lynn Circle that required several variances. On a motion by Mrs. McIlvaine, seconded by Mr. Murphy, the Board voted unanimously to oppose the 104 Lynn Circle Zoning Hearing application and send the Township Solicitor and Township staff to the Hearing to stand in opposition.

Finally, Mr. Webb stated that the owners of the Willowbrook commercial development on Willowbrook adjacent to Rt. 202 was seeking relief on an increase in the size of their sign along Rt. 202. The Board was unwilling at this time to grant any relief.

On a motion by Mr. Murphy, seconded by Mrs. McIlvaine, the Board unanimously approved the Board of Supervisors meeting minutes of October 14, 2015 and November 4, 2015.

On a motion by Mr. Murphy, seconded by Mrs. McIlvaine the Board unanimously approved the Treasurer's Report dated October 31, 2015, for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund, and the bills to be paid from these funds.

Ms. Camp introduced the issue of the Township instituting an Act 209 program for the Township. The Act 209 process would allow the Township to assess off-site traffic improvement fees to future commercial, institutional and residential developments in the Township. Current law only allows the Township to ask for "on-site" road and traffic improvements. Instituting an Act 209 program would allow the Township to study and set fees for "off-site" traffic improvements in specifically designed traffic improvement districts. The process takes approximately eighteen months of study and various legislative actions by the Board of Supervisors. The Board agreed to continue discussing this topic in 2016 once the two new Board members take office.

On a motion by Mr. Halvorsen, seconded by Mr. Murphy, the Board agreed unanimously to approve the Developer and Stormwater Maintenance Agreements for RedGo Development at 200, 300 and 400 Willowbrook Lane.

On a motion by Mr. Halvorsen, seconded by Mr. Meakim, the Board voted unanimously to approve the "Polyaluminum Chloride" and "Sludge Hauling" bids opened on November 4, 2015. On a motion by Mr. Halvorsen, seconded by Mr. Murphy, the Board unanimously voted to table the "Dry Polymer" bid, opened on November 4, 2015 until material testing was completed by the Sewer Department staff.

<b>Vendor</b>	<b>Item</b>	<b>Bid</b>
Charles Blosenski 265 Lippitt Road Honey Brook, PA 19344	Sludge Hauling	\$196 / load (same price as last year)

<b>Vendor</b>	<b>Item</b>	<b>Bid</b>
Univar USA, Inc. 680 Elmwood Avenue Sharon Hill, PA 19079	Polyaluminum Chloride	\$310 / liquid ton

On a motion by Mrs. McIlvaine, seconded by Mr. Meakim, the Board voted unanimously to approve the 2015 Senior Citizen Trash Rebate. The Senior Citizen Trash Rebate refunds eighty (80%) percent of the trash fees for those seniors who qualify.

Mr. LaLonde opened the presentation of the 2016 General Fund, Sewer Fund, Waste & Recycling Fund, State Highway Fund and Capital Reserve Fund budgets. Mr. LaLonde thanked the Board of Supervisors, the Budget Committee consisting of Supervisors McIlvaine and Halvorsen, Township staff including Finance Director Jeanne Denham, Assistant Finance Director Jennifer Latzer, Township Engineer Rick Craig, Chief of Police Joseph Gleason, Assistant Township Manager Derek Davis, Assistant Public Works Director Dave Woodward, Parks Superintendent Dorine McClune, Streets Superintendent Mark Bertolami, Park & Recreation Director Ken Lehr, Managing Accountant Christine Riffey, Public Works Administrative Assistant Lisa Covatta and Assistant to the Chief of Police Cindy Haldeman for their hard work since August in preparation of the 2016 budgets.

Mr. LaLonde presented key financial highlights from the 2016 Preliminary Township General Fund, Sewer Fund, Waste & Recycling Fund, State Highway Fund and Capital Reserve Fund budgets.

Mr. LaLonde stated that there is no proposed General Fund property tax increase for 2016 with the property tax rate stable at 2.0 mills. This is the 6th consecutive year with no property tax increase.

Mr. LaLonde stated that the proposed budgets include no increased sewer and trash fees for 2016 with sewer quarterly residential charges at \$65 and quarterly residential trash fees at \$85.

Mr. LaLonde stated that the General Fund Budget is showing a \$207,061 surplus offset by a \$2,000,000 transfer to Capital Reserve for future capital projects with a net deficit of \$1,792,939.

Mr. LaLonde stated that the Township's three pension plans' cost has a budgeted decrease of \$192,466 per the calculations included for the Minimum Municipal Obligation (MMO).

Mr. LaLonde stated that the Township received a 0.0% increase in 2016 medical insurance premiums. He stated that this is unprecedented and the result of the significant agreement contained in the current Police Association labor contract, moving Township employees to a "high deductible" health insurance plan.

Mr. LaLonde stated the proposed budget includes a Police personnel increase of two new Police Officers.

Mr. LaLonde stated the proposed budget includes a Police personnel change with four Police Department promotions.

Mr. LaLonde stated the proposed budget includes a Public Works Department personnel change with three promotions.

Mr. LaLonde explained the new Citizen Transparency Initiative that will allow the general public to examine the Township's current expenditures and revenues on a real-time basis through a new service to be implemented in 2016 via the Township website.

Mr. LaLonde stated that the Township is taking a proactive approach to infrastructure reconstruction to include reconstruction of the Grubbs Mill Culvert at \$150,000, the Hamlet Hill stormwater pipe reconstruction project at \$100,000, and the Rt. 3 Adaptive Traffic Signals project at \$110,000 that will link ten traffic signals in Westtown Township, East Goshen Township and West Goshen Township along the Rt. 3 corridor to improve traffic flow.

Mr. LaLonde stated that as for many previous years, there is a continued focus on collecting delinquent Sewer and Trash receivables and that the Board of Supervisors' more aggressive collection stance has delivered excellent results in increasing receivables and reducing the amount of delinquent accounts.

Mr. LaLonde stated that per the Pennsylvania 2<sup>nd</sup> Class Township Code, the proposed 2016 General Fund, Sewer Fund, Waste & Recycling Fund, State Highway Fund and Capital Reserve Fund budgets will now go on public display for public comment for twenty days and Final Budget adoption is scheduled for the December 9, 2015 Board of Supervisors meeting. Mr. LaLonde stated that the full 2016 budgets are posted on the Township website and hardcopy are available in the Administration Building's reception area for review and may be copied.

Ms. Margie Swart, 1519 Links Drive, questioned the brevity of the budget presentation and called for additional transparency and openness in the budgeting process. She stated she has many questions regarding the proposed budget.

In response, the Board agreed to advertise a special 6:00 p.m. budget meeting prior to the scheduled 7:00 p.m. Board of Supervisors meeting already scheduled for December 9, 2015. The public is encouraged to review the Preliminary Budget and submit questions to Township staff prior to the next Board meeting.

Ms. Camp informed the Board that the Toll Bros. residential development corporation has submitted plans to East Bradford Township to build ninety-one (91) homes on the Tigie farm property at the intersection of South New Street and Tigie Road in East Bradford Township. She stated the initial Conditional Use Hearing for the project is scheduled for December 3, 2015 at East Bradford Township. She requested the Board authorize Mr. LaLonde and Patrick McKenna of Gawthrop Greenwood attend the hearing and request party status for the Township due to the critical location of the subdivision project and the ongoing traffic concerns in that general area. On a motion by Mr. Murphy, seconded by Mr. Meakim, the Board voted unanimously for Mr. LaLonde and Mr. McKenna to attend the Hearing and request party status.

On a motion by Mr. Meakim, seconded by Mr. Halvorsen, the Board agreed to adjourn the meeting at 9:00 p.m.

Respectfully submitted,

Casey LaLonde  
Township Secretary