

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
NOVEMBER 9, 2016**

Township Supervisors:

Mr. Raymond H. Halvorsen, Chairman
Mr. Edward G. Meakim, Jr., Vice-Chairman
Mr. Philip J. Corvo, Jr., Member
Mr. Christopher Pielli, Esq., Member
Mr. Hugh J. Purnell, Jr., Member

Township Officials:

Mr. Casey LaLonde, Township Manager
Mr. Richard J. Craig, Township Engineer
Ms. Kristin Camp, Township Solicitor
Mr. William Webb, Zoning Officer

The regular monthly meeting of the Board of Supervisors of West Goshen Township was called to order by Chairman Raymond H. Halvorsen at 7:00 p.m. on Wednesday, November 9, 2016 at the West Goshen Township Administration Building. Mr. Halvorsen opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Halvorsen requested that all audience members silence their cell phones.

Mr. Halvorsen made notice to all members of the public in attendance that they may be recorded via audio by other members of the public.

Chief Joseph Gleason gave the Police Report for the month of October 2016. Chief Gleason stated that on December 3rd, Santa Claus will be hosting a child seat belt check here at the Township building during the morning. Chief Gleason also stated that a Township resident has provided the Department with "Support West Goshen Police Department" lawn signs and they are for sale for \$5 in the Police Department lobby.

Ms. Andrea Testa, Fire Marshal, gave the Fire Marshal Report for the month of October 2016. Ms. Testa also gave the report for Good Fellowship Ambulance Company and the Goshen Fire Company. Ms. Testa also provided the October 2016 building permit report.

Mr. Purnell announced that Nancy McCabe plans to submit Township resident resumes for the recently approved Historic Commission. Ms. McCabe provided the resumes to Mr. LaLonde for distribution to the Board of Supervisors for future action.

Mr. Halvorsen announced that the Township hosted an electronic waste collection event at the Township building on November 5th from 9:00 to noon. He also stated that there is a possibility that the LanChester Landfill in Narvon, PA may continue accepting televisions for free through 2017. He stated that it was previously announced by the landfill staff that television collection would cease effective December 1, 2016.

Mr. LaLonde had no announcements.

Mr. Craig had no stormwater announcements.

Mr. Webb announced that on November 29th, the Zoning Hearing Board will hear an application from a property owner on Wrangley Court regarding a 0.6% greenspace requirement variance. Mr. Webb also stated that a microbrewery located on Carter Drive called Levante Brewery is seeking to expand. Mr. Webb stated that the Township does not have specific Zoning regulations or any definitions for microbreweries, so we will need to address the lack of Zoning regarding microbreweries.

On a motion by Mr. Meakim, seconded by Mr. Purnell, the Board unanimously approved the meeting minutes of October 19, 2016, October 26, 2016 and the amended meeting minutes of May 11, 2016 and June 29, 2016.

On a motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the Treasurer's Report of October 31, 2016 for the General Fund, the Sewer Fund Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund, and the bills to be paid from these funds.

Mr. Halvorsen recessed the meeting at 7:18 p.m. and turned the meeting over to Ms. Camp to begin a Hearing regarding a Liquor License Relocation to West Goshen Township for Bike Line, LP located at 700 Lawrence Drive.

See Official Transcript

Mr. LaLonde announced that item #11, the discussion and possible approval of Resolution 24-2016 for the Final Subdivision and Land Development for The Woodlands at Greystone project has been tabled to the December 14, 2016 Board of Supervisors meeting.

Mr. LaLonde announced that the finalized Policy for Video or Audio Recording of Public Meetings is complete. On motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the Policy.

Mr. Halvorsen introduced the 2016 Natural Deicing Liquid Bids, opened on November 3, 2016 at 10:15 a.m. The apparent low bidder is GVM at \$1.91 per gallon, for a total @ 4,500 gallons including delivery cost for a \$9,145 total cost. On a motion by Mr. Purnell, seconded by Mr. Meakim the Board unanimously approved the bid.

Vendor	Price Per Gallon	4500 Gallons Including Delivery Cost
Warihay Enterprises	\$2.65	\$11,925.00
GVM	\$1.91	\$9,145.00

Mr. Halvorsen introduced the 2017 fuel bids. The fuel bids were opened on November 3rd, at 10:15 a.m. On a motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the 2017 fuel bids.

Vendor	Unleaded Gasoline	Dyed Ultra Low Sulfur Diesel Fuel	Low Sulfur Heating Oil	Bio Clear Ultra Low Sulfur Diesel
Sheller Oil Co.	No Bid	No Bid	.1498	No Bid
Reilly & Sons	.080	.0800	.3000	.3000
Mauger & Co., Inc.	.073	.081	.103	.0874
Superior Plus Energy Service	.083	.308	.258	.078
East River Energy	.1977	.1484	.2697	.3939

Mr. Halvorsen announced that three bids were opened for the Sewer Department on November 3rd, at 10:15 a.m. for Liquid Polyaluminum Chloride, Dry Polymer and Sludge Hauling. On a motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the three bids.

Vendor	30,000 gallons More or Less Liquid Polyaluminum Chloride
Univar USA Inc. 532 E. Emaus Street Middletown, PA 17057	253.80 / liquid ton
Kemira Water Solutions Inc 4321 West 6 th Street Lawrence, PA 66049	NO BID
George S. Coyne Chemical Co., Inc. 3015 State Road Croydon, PA 19021	NO BID
Polydyne, Inc.	NO BID

Vendor	10,000 LBS. More or Less Dry Polymer
George S. Coyne Chemical Co., Inc. 3015 State Road Croydon, PA 19021	1.7137 /lb.

Vendor	1 Four-Yard Dumpster	2 Twenty-Five Yard Dumpsters
Charles Blosenski Disposal Co. 265 Lippitt Road Honeybrook, PA 19344		\$196 /load

Mr. Halvorsen introduced the 2016 Senior Citizen Trash Rebate, a program that provides an 80% rebate to qualified Township senior citizens for their annual Township trash and recycling charges. The qualified senior citizens must provide specific Pennsylvania-issued documents to the Township to qualify for the program. On a motion by Mr. Purnell, seconded by Mr. Meakim, the Board unanimously approved the 2016 Senior Citizen Trash Rebate.

Mr. Purnell stated that he would like to add a not-to-exceed \$5,000 expenditure to fund expenses from the General Fund for the upcoming 2017 Bicentennial celebration with East Goshen Township. There was a census of the Board to add this expenditure to the General Fund 2017 budget.

Mr. Halvorsen stated that the Township, he and Mr. Corvo have been working on the 2017 budgets for five months. Mr. Corvo stated that he was completely involved in the process and supports the budget.

Mr. Purnell stated that the 2017 Bicentennial will encompass a series of small events through the year with a parade next June.

Mr. Pielli stated that regarding the 2017 Police Department vehicle request, he would compromise with four cars, but not five.

The following is the 2017 Preliminary Budget "All Funds Summary" as discussed at the October 19, 2016 and October 26, 2016 Board of Supervisors budget workshops.

Fund	Beginning Fund Balance	+	Revenue	-	Expenditures	=	Ending Fund Balance	Surplus / (Deficit)
General	\$8,881,223		\$15,487,084		\$15,486,117		\$8,882,190	\$967
Sewer	\$4,467,035		\$4,970,800		\$4,964,822		\$4,473,013	\$5,978
Waste & Recycling	\$2,212,673		\$2,220,325		\$2,239,945		\$2,193,053	(\$19,620)
Capital Reserve	\$4,878,845		\$1,078,935		\$1,752,435		\$4,205,345	(\$673,500)
Highway Aid	\$70,074		\$681,179		\$725,000		\$26,253	(\$43,821)

Mr. Purnell made a motion to approve the 2017 Preliminary General Fund, Sewer Fund, Waste & Recycling, Capital Reserve Fund and Highway Aid Fund, seconded by Mr. Meakim. The Board entertained discussion regarding the 2017 Preliminary budgets.

Dr. Doug White asked about the Police Department vehicles. He asked if the cars are at the end of their useful life? Chief Gleason responded that the Police vehicles' age is determined using mileage. Several Police vehicles have several hundred thousands of miles on them and he recommends replacement.

Mr. Pielli asked Chief Gleason if three or four cars would be adequate. The Chief responded that at least four cars would be adequate.

Ms. Margie Swart had several Township personnel compensation questions.

Mr. Purnell stated that he does not need to review individual employee salaries.

Mr. Halvorsen stated that the Board approves personnel increases based on the overall budget. Mr. Halvorsen stated that the Board does not micromanage personnel.

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Ms. Swart stated that she objects to the motion to approve the 2017 Preliminary Budgets as a violation of the Pennsylvania Sunshine Act.

Ms. Swart asked if the Township travel policy is set by the Board of Supervisors. Mr. LaLonde answered that the Board sets the policy as part of the Township Employee Manual.

Ms. Swart again objected to the motion to approve the 2017 Preliminary Budgets and that a vote should not be taken tonight.

Dr. Doug White asked if the Township should be a deficit situation for several of the Funds. Mr. Purnell stated that the Township may use available Fund Balance (surplus) to fund budget shortfalls.

Mr. Pielli stated that he recommends the Board authorize shopping of all Township professional services including engineering and solicitor services on an annual basis.

Mr. John McTeer had questions regarding the Township compensation study, legal fees and engineering fees.

Mr. Ted Murphy asked about the 2017 budgeted increase in legal fees. The Board answered that due to previous and on-going litigation, the Board sought to increase the 2017 legal fees budget from \$100,000 to \$135,000.

Ms. Margie Swart asked about the Township appointed employees' oaths of office.

As to the motion to approve the 2017 Preliminary Budgets, the Board voted 4-1 to approve the 2017 Preliminary Budgets with Mr. Pielli opposed.

Please view this meeting's video recording via YouTube with the link located at www.westgoshen.org.

There being no further business, on motion by Mr. Meakim, seconded by Mr. Purnell, the meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Casey LaLonde
Township Secretary