

West Goshen Township Rental Registration

1025 Paoli Pike, West Chester, PA 19380

610-696-5266

Registration Renewal _____ New Registration _____ New Tenant Update _____ Change of Address _____

Full Rental Address: _____ Property Owner and Address: _____

Email: _____

Phone Number: _____

Property Manager (if applicable): _____

Phone Number: _____

Type of Dwelling:

Single Family Home _____ Duplex _____ Apartment _____ Townhome _____

Is this going to be student housing? Yes _____ No _____

Number of Units _____ Number of Occupants: _____

Type of Heating System: Oil _____ Gas _____ Electric _____

Do you have a basement? Yes _____ No _____ If yes, is it finished? Yes _____ No _____

Do you have a smoke detector in each bedroom and on each floor? Yes _____ No _____

Do you have a sump pump? Yes _____ No _____

For fuel fired heating and cooking appliances, do you have a Carbon Monoxide Detector? Yes _____ No _____



Please list all unit numbers, tenant names and phone numbers for each rental unit. Please only provide the names of tenants that are 18 years or older. Please provide the occupancy date for each unit. Apartment complexes may provide a spread sheet with this information.

Tenant Name	Unit Number and Address	Tenant Phone Number	Occupancy Dates

I certify that the information on this form is true and correct. I also certify that I understand that I am required to obtain an inspection prior to any tenant change, I am to update my registration with every tenant change and that I am responsible file this for every December for the next calendar per Chapter 75 of the West Goshen Township Ordinances. I understand that if I violate any provisions of the ordinance, I am subject to the penalties listed in Section 75-10 of the ordinance.

Owner Signature

Owner Signature

All fees must be paid at the time of application.

Rental License Fee Worksheet

Single-family Dwelling
_____ \$40

Multi-family dwelling **1-10 units**
\$100 annual fee plus Number of units _____ x \$25 per unit = Amount Due _____

Multi-family dwelling **11-50 units**
\$100 annual fee plus Number of units _____ x \$15 per unit = Amount Due _____

Multi-family dwelling **51 units or more**
\$100 annual fee plus Number of units _____ x \$10 per unit = Amount Due _____