West Goshen Township

Police Department 1025 Paoli Pike • West Chester, Pennsylvania 19380 (610) 696-7400

<u>www.westgoshen.org</u> FAX (610) 696-3935

JOSEPH J. GLEASON Chief of Police

GREGORY M. STONE Captain

Dear Business Manager,

The West Goshen Township Police Department requests your assistance by completing the form below. Please provide this information and return to the West Goshen Police Department at the above address. By providing this information, you will be assisting the police in the event of an emergency, and enabling the department to contact the responsible business personnel when needed in a timely manner.

The officers will use this information, when situations occur or are noticed while on patrol. This information will be requested on a regular basis so that our records reflect accurate and current information, and if the information changes, please forward the updated information. You may also find this on the West Goshen website, under forms at the bottom of the page. Your cooperation is appreciated, and will help ensure timely communication to you, the business manager.

West Goshen Township Police Department Emergency Notification Information Form Business Name: Business phone #: ____Suite # or Unit #:__ Address: (Business location in West Goshen) Persons to be notified in the event of an afterhour's emergency. Please name someone locally who would have key access. Contact #1: _____ Contact #3: _ Cell phone: Cell phone: Home phone: _____ Home phone: Contact #2: _____ Contact #4: Cell phone: Cell phone: _____ Home phone: Home phone: If your business has a security system, please check all that apply: **Audible, No Alarm Provider** Intrusion Fire Silent, Directly to Alarm Provider

Please remember when supplying your alarm provider with your business address to provide the correct township -West Goshen.